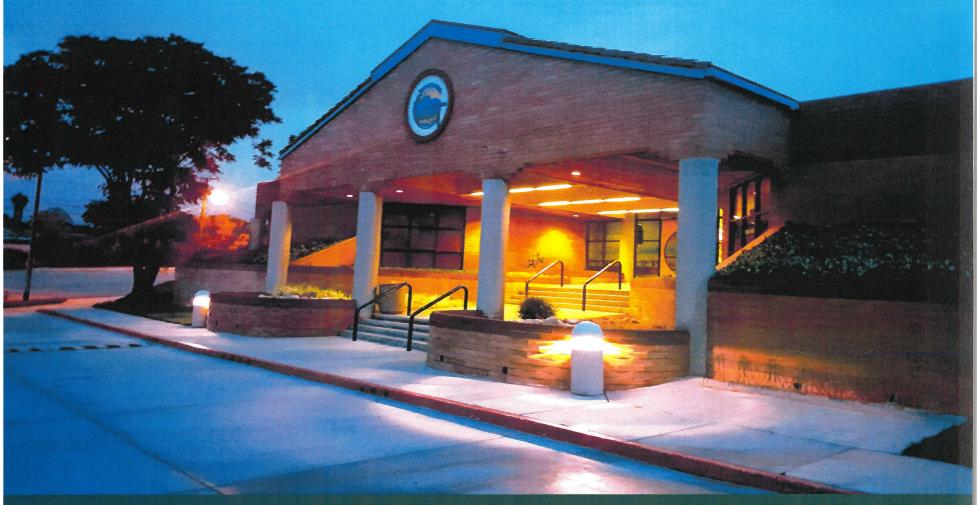
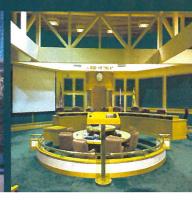
2017-18



City of Grand Terrace Adopted Budget













City of Grand Terrace





FY2017-18 Adopted Budget

City Council

Darcy McNaboe, Mayor
Sylvia Robles, Mayor Pro-Tem
Doug Wilson, Council Member
Bill Hussey, Council Member
Brian Reinarz, Council Member









Introduction



CITY OF GRAND TERRACE 2030 VISION

Our Mission

To preserve and protect our community and its exceptional quality of life through thoughtful planning, within the constraints of fiscally responsible government.

Our Vision

Grand Terrace is an exceptionally safe and well managed City, known for its natural beauty and recreational opportunities; a vibrant and diverse local economy; a place where residents enjoy an outstanding quality of life that fosters pride and an engaged community, encouraging families to come and remain for generations.

Our Core Values

Open and Inclusive Government Exceptional Customer Service Honesty and Integrity Innovation and Creativity Mutual Respect Positive and Productive Work Environment



2030 VISION GOALS

1. Ensure Our Fiscal Viability

- Commit to a Balanced Budget Identify Additional Revenue Sources Review Expenditures and Seek Savings Explore Creative Means to Provide Services

RATED

Ensure Appropriate Cost Recovery for Services

2. Maintain Public Safety

- Ensure Staff Levels for Police Services Remain Adequate for Our Community Invest in Critical Improvements to Infrastructure

3. Promote Economic Development

- Develop Proactive Economic Development Plan to Attract New Businesses Invest in Infrastructure Needed to Support Business Attraction and Retention Prepare for Development by Updating Zoning and Development Codes including the Sign Code

4. Develop and Implement Successful Partnerships

- Work Collaboratively with Community Groups, Private and Public Sector Agencies to Facilitate the Delivery of Services Benefitting Youth, Seniors & Our Community
- Work with Local, Regional and State Agencies to Secure Funding for Programs

5. Engage in Proactive Communication

- Develop and Implement a Cost Effective Proactive Communication Program
 Utilize Technology and Web-Based Tools to Disseminate Information
 Engage the Community by Participation

1978

Grand Terrace 2030 Vision

Transmittal Letter

July 1, 2017 Honorable Mayor and City Council of the City of Grand Terrace



Introduction

For your consideration, I submit the Fiscal Year (FY) 2017/18 Adopted Budget, which represents 39 years of Grand Terrace's incorporation. This budget reflects staff's continual effort to efficiently and effectively execute programs to achieve the goals and objectives established within the City Council's 2030 Vision. The 2017/18 budget and Five-Year Balanced Budget Forecast continues to demonstrate the City's financial stability. Grand Terrace, along with the San Bernardino County Region's economy, continues to improve. This is demonstrated with continual growth in Grand Terrace's core revenues, such as sales, use, and property taxes. Yet this budget represents a critical shift in our overall operations as we move away from planning programs to the implementation phase. While we will always "Ensure Our Fiscal Viability", staff will focus on execution of service, partnerships and communication.

Fund Balance or Rainy Day Fund

The City of Grand Terrace's General Fund budget is a balanced budget for 2017/18 with revenue of \$5.08 million and expenses of approximately \$5.06 million, leaving a projected fund balance of approximately \$20,000. The overall budget increase in this fiscal year's budget, represents a full year of funding for programs implemented in fiscal year 2016/17. The 2017/18 budget maintains GFOA (Government Finance Officers Association) recommendations that unrestricted budgetary fund balance in the general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures.

Personnel Increases/Operational Changes

The 2017/18 budget includes the addition of two Analysts in lieu of the Willdan Financial Services Contract; the change represents the final transition of closing out the Willdan Contract and bringing these services in house. The position requested are in addition to the actions the Council took in fiscal year 2016/17. Staff is also requesting that Maintenance Worker I positions be budgeted as Maintenance Worker II

positions. The Maintenance Worker I position is an entry-level position and once employees have experience and a satisfactory evaluation, they should be able to flex into the higher position. Staff is also requesting that the Part-Time Office Specialist Position be budgeted as Full-Time. Planning, Code Enforcement and Building Services needs the additional resources.

Law Enforcement Services

The budget also represents a proposed increase in public safety services of \$50,000 above the normal cost of living increase, added annually. Although the \$50,000 only represents 1/6th of the overall amount suggested by the Sheriff's Department. Staff will continue to monitor the budget and report to the Council in the 1st quarter and midyear budget reports. If any savings or revenue increases occur, staff will return to council with options to use the savings for additional public safety support. The Sheriff's Department continues to work with staff to find ways to maximize our existing resources.

Council has also expressed a desire to look at other methods to reduce crime, including other Sheriff resources (Community Service Specialist), increased participation in Neighborhood Watch, and Alternative Funding Sources.

Execution of Services

While City staff has spent a number of years planning for projects, there are several projects staff will need to execute in 2017/18:

- The City will complete the first phase of its pavement management program (slurry sealing approximately 83 streets at a cost of approximately \$700,000) in the start of the new fiscal year. An additional \$1,000,000 is added to this fiscal year to start phase II of the program to repair and rehabilitate streets.
- The long anticipated Dog Park is scheduled for construction (approximate cost of \$240,000) in the first part of the fiscal year, as are several other recreation projects, paid for with Development Impact Fees.
- The Lewis Project will submit its Specific Plan in August, 2017 and its EIR (Environmental Impact Report) in May, 2017, for the 54 acres of land it purchased from the City. Staff will need to process both plans in a timely manner, the Specific Plan Represents development of approximately \$200,000,000 at build out.

 Staff will also need to execute and deliver over \$260,000 in equipment replacement, ranging from Upgrades to the Council Chamber (Cameras for Channel 3 Broadcasting), Vehicles for Maintenance, Website Upgrades and Electronic Records Management Systems.

It has been nine years since classified employees were scheduled for a standard 40 hour work week, the additional man hours will allow City staff to better execute services. The standard work week will yield more office hours for businesses and residents to contact City Hall. Staff will work to utilize technology to increase efficiency and customer service.

Child Care Program

Child Care Services are not included in this year's budget and are recommended to end as a City financially supported program. The Child Care Fund cannot support itself without significant contributions from the General Fund; this is due to the CalPERS retirement system. When CalPERS investments don't reach projected targets, they look to cities to fill in retirement gaps. Child Care's additional liability is approximately \$150,000 annually.

The quality of the program is not in question, but the City would need to charge each child an additional \$1,000 annually to meet the unfunded retirement contribution for Child Care Employees. Staff worked with several nonprofits and negotiated a lease of the child care facility. The Lessee agreed to offer all Child Care Employees a job at their current pay range. The lease will provide a minimum of \$120,000 in annual revenue to the City. The Lessee also has the ability to purchase the building and all its assets for \$1,000,000, which will be used to reimburse the General Fund for retirement liability payments made on behalf of the Child Care Fund.

Economic Development Partnerships

The FY2017/18 Fiscal Year Budget also recognizes Council Goal #4 "to develop and implement successful partnerships". Staff will review its past projects for partnerships within the community to review infrastructure, business and community needs as its economic development strategy will change in 2017/18 as it moves from liquidation and planning to implementation. In 2017, the City sold or obligated over 95% of City-owned property to private developers. In addition to City property, San Bernardino County Association of Governments (SANBAG) acquired all the property it needed to start its \$92,300,000 I-215 Barton Road project, which will officially break ground in the Fall of 2017.

Bond Proceeds and Enhanced Infrastructure and Financial Districts

Staff will also be returning to the Council with a project list of expenditures funded with \$239,000 in bond proceeds. The City received authorization to use the bond proceeds on programs identified in the City's Redevelopment Plan. The City will also prepare its Last and Final ROPS (Recognized Obligations Payments) for the Department of Finance. Once the City completes its Last and Final ROPs, the City will have access to an additional \$3,000,000 in bond funds to carry out projects identified in its Redevelopment plan.

Staff is also working on the implementation of an EIFD (Enhanced Infrastructure and Financial District), which will allow the City to use property tax increments (its own and partner with other agencies) to help fund critical infrastructure and development projects.

Staff is also mindful that EIFD and Redevelopment Bond Funds can be used to support several Grants, awards and applications. The City has submitted applications for the Urban Greening Grant, the Habitat Conservation Fund, as well Grants for Highway Safety (\$450,000) and an APT Grant (\$239,000).

Preparation for a Celebration

1978 is the official year the City of Grand Terrace was incorporated and staff recommends the Council establish a City Birthday Committee to plan and organize a year-long celebration. Staff recommends the Council earmark \$10,000 in Community Benefit Fund for the Committee to start preparation and communication efforts with the Community. The City's Community Benefits Fund is successful and provided over \$22,000 for community events in the last two years. The Council has historically approved \$25,000 in Community Benefit Funds annually. \$5,000 of those funds were earmarked for "Light Up Grand Terrace". Staff is recommending Council earmark \$10,000 in FY2017/18 for the City's 40^{th} anniversary, leaving \$10,000 for direct grants to community groups.

Staff will start convening an Events Committee and require groups interested in using a City Facility to host more than 100 people to appear before the committee. The Committee will review the permit application and determine if the layout and security will preserve City property and the safety of participants.

The Events Committee will also determine if the City will need to provide support (setup and breakdown). It is estimated that the City currently spends about \$300 - \$1,000 in labor on existing special events. The Sheriff's Department will also assess the program plan and determine if extra patrol service is needed. At a minimum, the Sheriff will be able to provide information to the watch commander and the

officer on duty will be able to incorporate the event into his patrol shift. The Events Committee will allow the City to better understand activities within the community and ensure that they are executed at the level to ensure residents and visitors have a safe experience in Grand Terrace.

The 2017/18 FY budget is a fluid document. We will check-in during the 1st quarter to provide an update to the City Council on the accuracy of our prior year closeout. We will return again during the mid-year to make any adjustments. We are confident that FY 2017/18 will be a great year of implementation and increased communications between staff and residents/business owners. I am confident that we are at the point in our strategic planning that more can be accomplished with the existing dedicated employees, committed to preserving the City's quality of life.

Respectfully Submitted,

G. Harold Duffey, City Manager

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Our History

Grand Terrace's roots go back to Mexican land grants dating from the period between 1830 and 1840. According to the Riverside Press, in 1876 there were nine buildings in the Terrace-Colton area.

The development of Grand Terrace, or East Riverside as the Grand Terrace - Highgrove area was then called, became a reality with the construction of the Gage Canal in 1896. This 22-1/2 mile canal, built at a cost of 2 million dollars, brought water from the Santa Ana River marshlands below The Terrace. With plenty of irrigation water, Grand Terrace rapidly became an agricultural community featuring fine, quality citrus. However, the severe "freeze" of 1913 destroyed many groves. Walnuts, a hardier tree, were planted as replacements along with peaches as a quick-profit crop.

The social activities in the early 1900's centered around the Farm Bureau Extension Service and the Women's Club established in 1908, followed by the P.T.A. in the 1930's. Since there were no local churches, people traveled to surrounding communities for worship and other church activities.

Grand Terrace was originally called "The Terrace" because of its higher ground. Later, the "Grand" was added name referring to the area's lovely view. The area's first settlers Dr. Benjamin Barton were (hence Barton Road) and Dr. W.R. Fox. By the time the Riverside-Highland Water Company was formed in 1898. this community was known as Grand Terrace.



Push to Cityhood

In 1962, the Grand Terrace Chamber of Commerce was organized. From the very beginning the Chamber was interested in preserving the local identity of the area, and therefore, was a strong supporter of cityhood.

The push by residents for cityhood led to hearings by the county's Local Agency Formation Commission (LAFCO), which was charged with deciding whether the town could succeed as a city.

According to Tony Petta, the City's first mayor, several hundred Grand Terrace residents attended the LAFCO hearings and the news they heard wasn't always encouraging. LAFCO members seemed to think the area was too small to support itself as a city.

Then Supervisor Dennis Hansberger during his first term in office said the concerns were that Grand Terrace had no tax base -- meaning little sales tax revenue and an insufficient amount of property taxes -- to pay for city services.



But Hansberger supported the city and helped obtain the \$28,000 needed for a feasibility study.

The residents got the issue on the ballot, and on November 7, 1978, 82 percent of Grand Terrace's voters said yes to incorporation. The city was officially formed on November 30 of that year, when the City Council had its first meeting at Terrace Hills Middle School and became the 16th City in San Bernardino County.

Eighteen residents applied to be city council members and five were elected: Tony Petta, Thomas A. Tillinghast, Hugh J. Grant, Doug Erway and Jack A. Allen. Tony Petta was chosen mayor.



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Our Core Values

- Open and Inclusive Government
- Honesty and Integrity
- Mutual Respect
- Exceptional Customer Service
- Innovation and Creativity
- Positive and Productive Work Environment

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City of Grand Terrace Community Profile

The City of Grand Terrace is located in San Bernardino County, is 5 miles south of the City of San Bernardino and is 7 miles northeast of the City of Riverside.

History:

The City of Grand Terrace is a 3.6 sq.-mile community located in San Bernardino County, California with a current population of 12,315. When the town was still part of an unincorporated area in San Bernardino County, Tony Petta, resident and the president of the Grand Terrace Chamber of Commerce, saw a threat to the bedroom community when the City of Colton, a neighboring city, filed papers in 1976 to move Grand Terrace into its sphere of influence (SOI). A sphere of influence is defined as the probable future service boundary of a city or special district, and it represents the area within which the city or district is expected to grow. In this case, Colton was including the community of Grand Terrace as an area where they will grow into and was considering annexation of Grand Terrace.

It was popular sentiment of local residents at that time that Grand Terrace should keep its small-town feel by becoming its own city, rather than being annexed into the City of Colton. Petta, along with numerous volunteers from the community, convinced the county board of supervisors and the Local Agency Formation Committee (LAFCO) that cityhood was best for Grand Terrace.

LAFCO is responsible for the following:

- 1. Encourage orderly growth.
- 2. Promote logical and orderly service boundaries for cities and special districts (this includes incorporation and disincorporation of cities and service areas).
- 3. Discourage premature conversion of prime agricultural lands to urban uses.
- 4. Promote efficient and effective service delivery for cities and special districts.

Residents agreed overwhelmingly; the vote was 2,022 to 437.

Date of Incorporation: November 30, 1978

Area: 3.6 square miles

County: San Bernardino

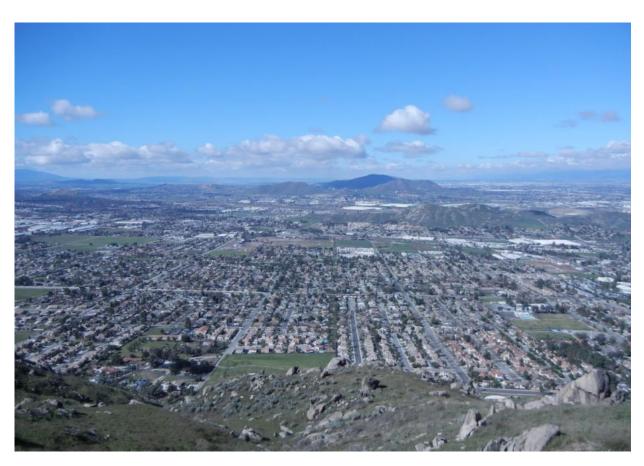
Altitude: Average of 1,065 feet

Form of Government: General Law City

Location: Between the cities of Riverside and San

Bernardino along the I-215

Grand Terrace is located between the cities of Riverside and San Bernardino.



City of Grand Terrace Statistical Summary

As provided by the Southern California Association of Governments (SCAG) May 2016 report.

2016 STATISTICAL SUMMARY

Category	Grand Terrace	San Bernardino County	Grand Terrace relative to San Bernardino County*	SCAG Region
2016 Total Population	12,315	2,139,570	[0.58%]	18,954,083
2016 Population Density (Persons per Square Mile)	3,517	106	3,411	489
2016 Median Age (Years)	37.3	33.1	4.2	36.0
2016 Hispanic	44.9%	52.5%	-7.6%	46.8%
2016 Non-Hispanic White	40.2%	29.5%	10.7%	31.2%
2016 Non-Hispanic Asian	6.2%	6.7%	-0.5%	12.7%
2016 Non-Hispanic Black	5.5%	8.1%	-2.6%	6.3%
2016 Non-Hispanic American Indian	0.4%	0.4%	0.0%	0.3%
2016 All Other Non-Hispanic	2.8%	2.8%	0.0%	2.7%
2016 Number of Households	4,414	631,012	[0.7%]	6,132,938
2016 Average Household Size	2.8	3.3	-0.5	3.1
2016 Median Household Income	\$60,884	\$54,496	\$6,388	\$61,792
2016 Number of Housing Units	4,683	711,781	[0.66%]	6,629,879
2016 Homeownership Rate	62.4%	54.3%	8.1%	54.3%
2016 Median Existing Home Sales Price	\$310,000	\$283,500	\$26,500	\$466,000
2015 - 2016 Median Home Sales Price Change	6.9%	8.6%	-1.7%	6.6%
2016 Drive Alone to Work	86.2%	81.0%	5.2%	78.8%
2016 Mean Travel Time to Work (minutes)	27.0	32.0	-5.0	31.0
2015 Number of Jobs	2,557	716,793	[0.36%]	7,920,602
2014 - 2015 Total Jobs Change	149	14,541	[1%]	117,499
2015 Average Salary per Job	\$42,687	\$42,582	\$105	\$53,962
2016 K-12 Public School Student Enrollment	5,370	401,745	1%	2,961,726

Sources: U.S. Census Bureau American Community Survey, 2015; Nielsen Co.; California Department of Finance E-5, May 2016; CoreLogic/DataQuick; California Department of Education; and SCAG

Mapped jurisdictional boundaries are as of July 1, 2016 and are for visual purposes only. Report data, however, are updated according to their respective sources.

^{*} Numbers with [] represent Grand Terrace's share of San Bernardino County. The other numbers represent the difference between Grand Terrace and San Bernardino County.

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City of Grand Terrace How to Read the Budget Document

The budget document is organized into the following sections:

- INTRODUCTION: The City Managers Transmittal Letter provides an overview of the 2017-18 financial plan, a summary of the major operating program changes, and policy issues requiring City Council determination. This section also includes the Citys history, mission, vision and core values, and the Citys community profile.
- ORGANIZATIONAL & FINANCIAL STRUCTURE: This section provides the Cityos organizational chart, its elected officials, budget guidelines, structures and resolutions adopting the 2017-18 budget.
- FINANCIAL SUMMARIES: This section provides financial tables and charts which emphasize significant financial relationships and summarizes the overall budget document.

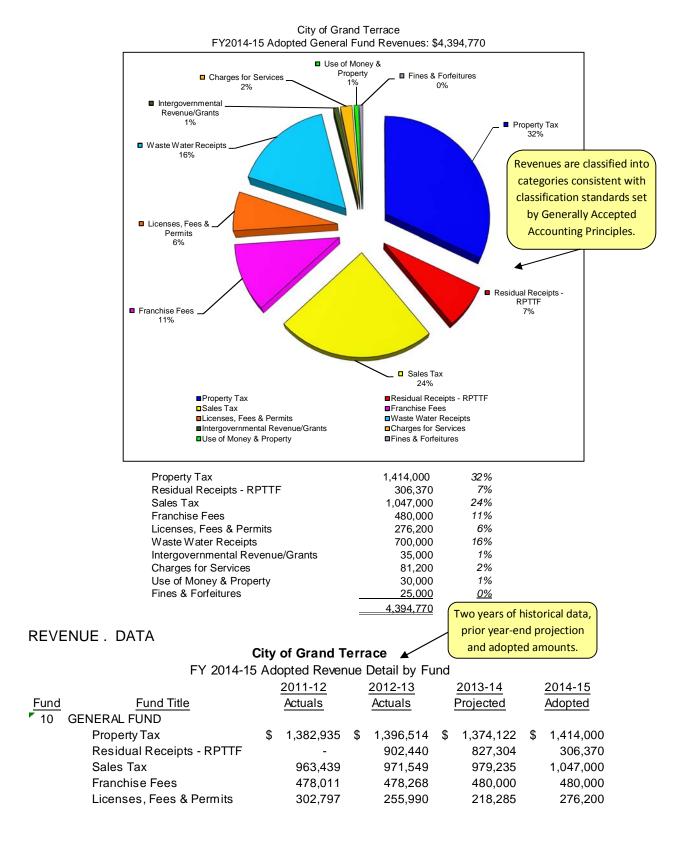
The following illustrations show the financial tables and charts that summarize the Citys overall budget.

FUND BALANCE

Fund balance is the difference between assets and liabilities in a governmental fund. It is the accumulation of revenues less expenditures. General Fund fund balance can be used for purposes determined by City Council. For example:

City of Grand Terrace

Fund Balance								
		2012-13 Fund	2013-14 Projected	2013-14 Projected	2013-14 Fund			
0		Balance	Revenue	Expenditures	Balance			
Ger	neral Fund							
10	GENERAL FUND	\$1,493,781	\$4,694,545	\$4,998,807	\$1,189,518			
Spe	ecial Revenue Funds							
11	STREET FUND	1,032,537	86,704	49,207	1,070,034			
12	STORM DRAIN FUND	72,455	5,069	-	77,524			
13	PARK FUND	233,081	9,244	1,584	240,741			
14	SLESF (AB3229 COPS)	(935)	100,026	99,091	-			
16	GAS TAX FUND	189,697	444,534	343,813	290,418			
17	TRAFFIC SAFETY FUND	15,158	26,235	4,890	36,503			
19	FACILITIES FUND	212,234	3,642	-	215,876			
20	MEASURE "I" FUND	419,616	182,935	329,102	273,449			
22	CDBG	7,938	16,676	-	24,614			



EXPENDITURE. BY DEPARTMENT

City Council ■ City Manager 10% ■ Non-Departmental 8% Expenditures are □ City Clerk categorized by Fund and department. ■ City Attorney 2% Finance 10% ■ Public Safety 37% Community Development 29% ■City Council ■City Clerk ■City Manager ■City Attorney ■Finance ■Community Development ■Public Safety ■Non-Departmental City Council 64,750 1% City Manager 446,006 10% City Clerk 132,492 3%

City of Grand Terrace FY2014-15 Adopted General Fund Expenditures by Department: \$4,425,867

 City Manager
 446,006
 10%

 City Clerk
 132,492
 3%

 City Attorney
 73,000
 2%

 Finance
 446,070
 10%

 Community Development
 1,287,549
 29%

 Public Safety
 1,626,200
 37%

 Non-Departmental
 349,800
 Four years

 4,425,867
 All seats for

EXPENDITURE. DATA

Four years of expenditure data by Fund. All costs for salaries and benefits, as well as related costs of services, supplies and equipment are included.

City of Grand Terrace

FY 2014-15 Adopted Expenditure Detail by Fund 2011-12 2012-13

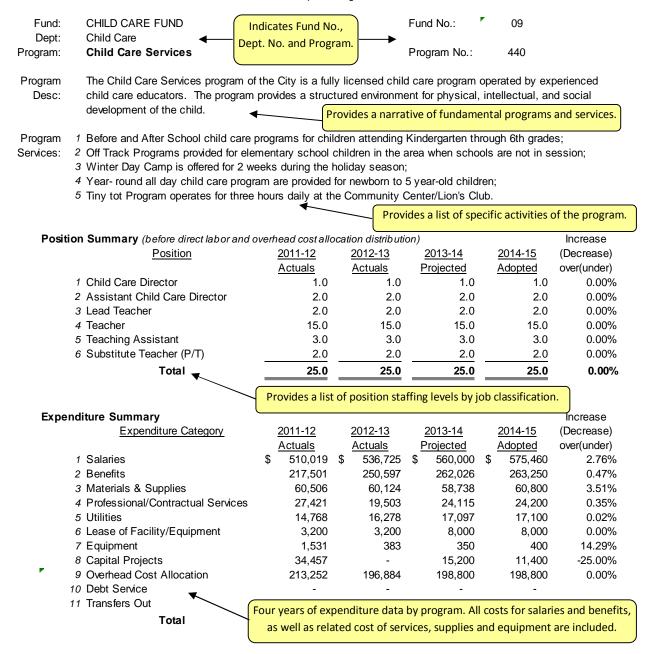
	<u>2011-12</u>	2012-13		2013-14	2014-15
Fund Title	<u>Actuals</u>	<u>Actuals</u>	1	Projected	Adopted
10 GENERAL FUND					
Salaries	\$ 791,344	\$ 659,164	\$	667,171	\$ 730,230
Benefits	422,011	394,494		359,730	388,380
Professional/Contractual Services	2,260,392	2,317,798		2,597,161	2,829,657
Materials & Supplies	311,513	246,897		277,707	307,900

- PROGRAM SUMMARIES: This section presents the adopted budget for each program categorized by department:
 - ➤ GENERAL FUND: This section presents the adopted budget for functions and programs funded by general fund revenues which include property and taxes, licenses, permits and other miscellaneous revenues and is categorized by department:
 - City Council
 - City Manager
 - City Clerk
 - City Attorney
 - Finance
 - Planning & Development Services
 - Public Works
 - Law Enforcement
 - General Government (Non-Departmental)
 - SPECIAL REVENUE FUNDS: This section presents the adopted budget for programs and assessment districts funded through special revenues.
 - ➤ ENTERPRISE FUND: This section presents the adopted budget for the Cityos wastewater disposal operations.
 - ➤ CAPITAL PROJECT FUNDS: This section presents the Cityos construction and capital projects financed by various funding sources.
 - ➤ SUCCESSOR AGENCY: The Successor Agency to the Community Redevelopment Agency (CRA) of the City of Grand Terrace presents the adopted budget of the dissolution and wind-down activities of the city of former redevelopment agency.

The illustration on the following page explains each section of the program summary page for special revenue funds, capital projects funds, enterprise funds, and the Successor Agency.

City of Grand Terrace

FY 2014-15 Adopted Program Detail



- DEBT SERVICE: The Debt Service section summarizes the City debt obligations and outlines the repayment periods.
- APPENDICES: This section contains supplementary information that has corresponding significance to information provided within this budget document and provides

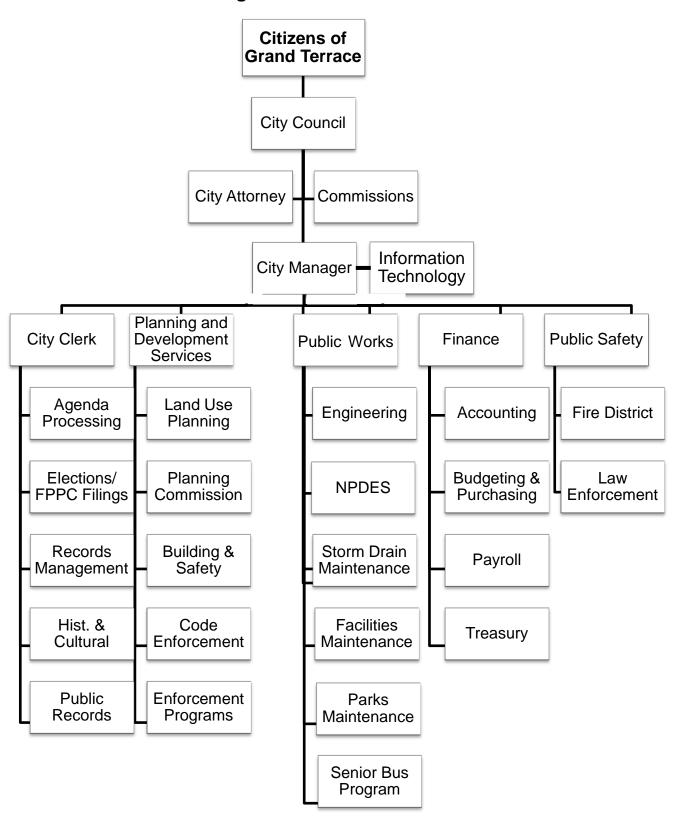
descriptions of funds, other governmental agencies and glossaries of terms and acronyms.

Organizational & Financial Structure





City of Grand Terrace Organization Chart



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City Council

Darcy McNaboe, Mayor

- Elected Council Member 2010
- Directly Elected as Mayor 2014
- Current Term: November 2014 November 2018

Sylvia Robles, Mayor Pro-Tem

- Elected Council Member 2012
- Current Term: November 2016 November 2020

Doug Wilson, Council Member

- Elected Council Member 2014
- Current Term: November 2014 November 2018

Bill Hussey, Council Member

- Appointed Council Member 2015 to fill Vacancy
- Elected Council Member 2016
- Current Term: January 2016 November 2020

Brian Reinarz, Council Member

- Elected Council Member 2016
- Current Term: January 2016 November 2020

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City of Grand Terrace Budget Process

The budget process for the City of Grand Terrace, generally, begins in January each year with a department head meeting to discuss the following year's budget. The City Manager outlines the goals and directives for the development of the upcoming budget. Budget parameters are provided to the departments based on a preliminary revenue forecast and current economic conditions. The Finance Department creates the budget process calendar, and prepares the budget development guidelines and budget worksheets for each department to use in preparing the new budget. The guidelines outline the policies and procedures to be used in preparing the departmental budget submittals.

In February and March, after the departments have submitted their detailed budget requests into the worksheets, the Finance Department reviews, analyzes, compiles the data, and calculates the total expense budget requested by the various City departments. Finance prepares the revenue estimates for most of the general fund revenues and reviews all other revenue estimates for other City funds that are provided by various City departments.

In April, the Finance Department prepares the proposed budget document, reflecting the City Manager's proposal. The City Manager, then, submits the proposed budget to City Council, as required by the City of Grand Terrace Municipal Code and a public hearing is held. In May through June, the Council conducts several budget meetings to discuss the proposals and make revisions as warranted. The Council adopts the budget prior to the beginning of the fiscal year.

After the budget is adopted, the Finance Department integrates the budgetary data into the City's financial system at the beginning of the fiscal year. During the fiscal year, budgetary controls are maintained to ensure compliance with the budget as approved by the City Council. The level of budgetary control (that is, the level at which expenditures cannot legally exceed the appropriated amount) is at the program level.

Monthly Financial Reports and and Mid-Year Budget Reviews are presented to the City Council to review budget-to-actual results for both revenues and expenditures. The Mid-Year Budget Review also includes a fiscal year-end projection such that adjustments in staffing and other budgetary resources may be made per Council's direction. Appropriation adjustments requested by departments are also considered during the Mid-Year Budget Review.

Budget Amendments: Supplemental appropriations requested during the fiscal year, when necessitating the use of reserves/fund balance, require approval by the City Council. Supplemental appropriations requested during the fiscal year with offsetting revenues and budget adjustments between funds and departments are approved by the City Manager throughout the fiscal year.

Basis of Budgeting: The City uses the modified accrual basis in budgeting governmental funds. As such, obligations of the City are budgeted as expenditures and revenues are recognized when they are both measurable and available to fund current expenditures.

Enterprise Fund: The City has an enterprise fund for its wastewater disposal operations. The City has entered into three (3) agreements with the City of Colton as follows:

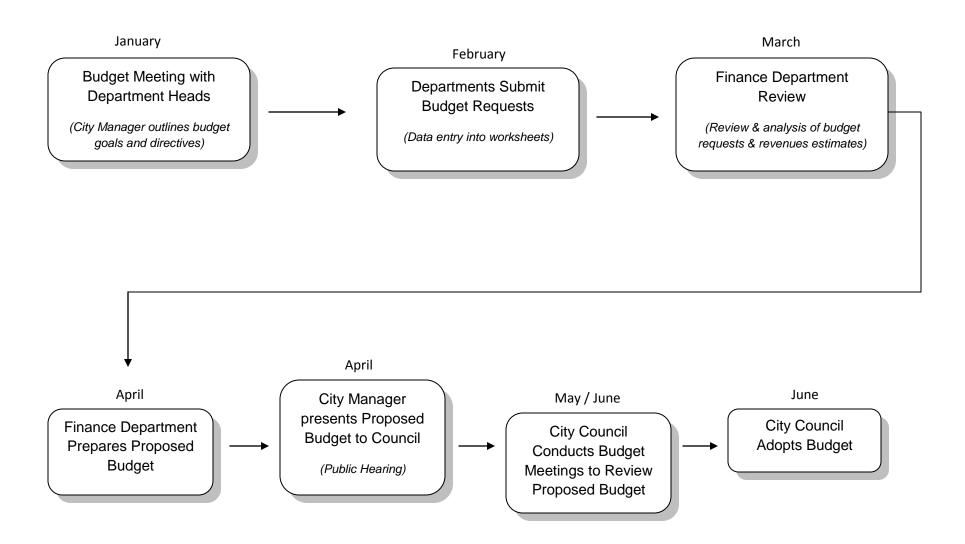
- a Wastewater Lease Agreement wherein the Colton Utility Authority shall collect revenues, operate, maintain, manage and monitor the City's Wastewater Enterprise;
- a Sewer Services Agreement wherein the Colton Utility Authority shall convey, treat, dispose of or reuse all wastewater received from the Grand Terrace Wastewater System; and
- c) a Settlement and Release Agreement that settled all pending waste water litigation between Grand Terrace and the City of Colton.

Overhead Cost Allocation: The City also utilizes an overhead cost allocation model for its general government costs.

The budgets for the enterprise and overhead cost allocation amounts are prepared on a full accrual basis, with expenses recognized when incurred and revenues recognized when due the City.

Budgetary Data: Annual budgets are legally adopted for all funds on a basis consistent with generally accepted accounting principles.

City of Grand Terrace Budget Process Flow Chart



City of Grand Terrace Budget Development Guidelines FY 2017-18 Budget

Budget Development Guidelines

- Personnel budgets have been developed by Finance and are based on approved compensation levels, as follows:
 - Approval of the 40-hour work week and corresponding five-day week schedule reduction:
 - Approval of one-time merit increases to qualified positions; and
 - No cost-of-living adjustment (COLA).
- Any revision or adjustment of the above compensation items will be by policy direction of the City Council.
- Payroll allocations for employees charging time to the Successor Agency have been adjusted in some cases, compared to FY 2016-17, based on the \$250,000 statemandated limit on Successor Agency administrative allowance.
- A general inflation factor of 2% was applied to the base year budget for FY 2016-17 in operation and maintenance accounts. If multi-year contracts are in place that provide for inflationary adjustments greater or less than 2%, departments should enter the adjustment in the "Department Adjustment" column.
- A general inflation factor of 2% annually has also been applied to the additional 4-year projection amounts. If a department believes that this amount should be greater or less than 2%, the amount can be adjusted in the department recommended amounts.
- Following review by the City Manager & Finance Department, the City Manager will submit a Preliminary Base Budget.
- Any proposed additions to the Preliminary Base Budget should be submitted for consideration as a New Budget Request, along with comprehensive justification and service level impact.

City of Grand Terrace Budget Preparation Instructions FY 2017-18 Budget

Budget Preparation Instructions

- Budgets should be keyed into the Department Excel Worksheets provided by Finance.
- An additional worksheet will be provided requesting detailed vendor, description of goods and/or services and amounts of certain account line items to provide justification for the line item amount.
- All line items should be rounded to the nearest \$100.
- The "2017-18 Base Budget Column" column has been populated. If the department feels the need to adjust the base amount, all adjustments should be entered in the "Department. Adjustment" column and sufficient justification be provided for any increases.
- Salaries & benefits data has been entered by Finance and will be flat for the 2017-18 base year.
- With the exception of employees hired under an Employment Agreement, salaries for vacant positions that are still funded have been budgeted at the "B" step of the applicable salary range; benefits for such vacant positions have been reduced in accordance with the new tier benefit structure.
- Salaries-TEMPORARY (Object 6120) & Salaries-OVERTIME (Object 6122) are the responsibility of each department. Please make sure your department reviews these amounts.
- Capital Assets (assets with an initial cost of \$5,000 or greater and an estimated useful
 life of at least two years) must meet replacement guidelines. However, departments
 should try to extend the useful life and keep the asset in service longer if possible.
 Consult with Finance before budgeting for replacement of a capital asset. (Note:
 Replacement assets are budgeted net of accumulated depreciation.)

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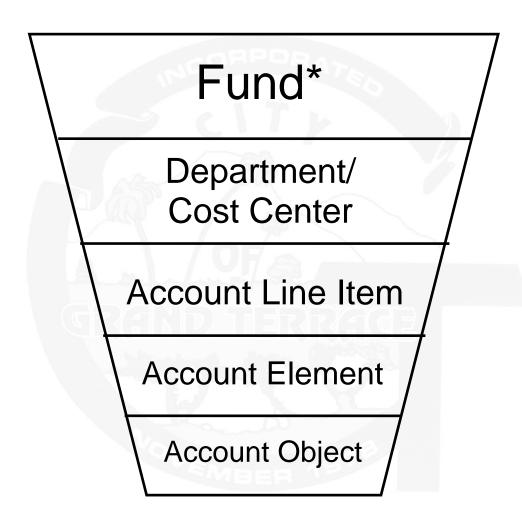
City of Grand Terrace Budget Calendar – Fiscal Year 2017-18

Event	Date
Department Head Budget Meeting	April 18, 2017
Departments submit Budget Requests	April 25, 2017
Finance Department Review of Budget Requests	May 2, 2017
2030 Vision Workshop	May 13, 2017
Budget in the Park (Budget Community Budget Workshop #2) – GT Fitness Park	Wed. May 17, 2017
Community Stakeholder's Meeting	Thurs. May 18, 2017
Approval of FY2016-17 Fiscal Policies and Appropriation Limits – Request for SPECIAL CITY COUNCIL MEETING	May 30, 2017
Finance Department Prepares Proposed Budget	May 30, 2017
City Manager Presents Proposed Budget to Council - Public Hearing – Request for SPECIAL CITY COUNCIL MEETING	May 30, 2017
Budget Deliberations – REGULAR CITY COUNCIL MEETING	Tues. June 13, 2017
Continued Budget Deliberations, if needed (Special City Council Meeting)	Tues. June 20, 2017
Budget Adoption – REGULAR CITY COUNCIL MEETING	Tues. June 27, 2017

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City of Grand Terrace Financial Structure



*City Council adopts the Proposed Budget at the FUND Level.

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Financial Summaries





Grand Terrace City Hall

CITY-WIDE FUND BALANCE



City of Grand Terrace FY2017-18 Adopted Revenue, Expense & Fund Balance

Fund	Fund Title	Fund Balance, June 30, 2016	Estimated Revenues FY2016-17	Year-End Projections FY2016-17	Estimated Fund Balance, June 30, 2017
10	GENERAL FUND	1,638,526	5,001,265	5,825,196	814,595
	DEVELOPMENT IMPACT FEES (DIF)				
11	STREET FUND	1,332,840	101,621	-	1,434,461
12	STORM DRAIN FUND	102,433	37,224	-	139,657
13	PARK FUND	270,049	110,175	87,098	293,126
19	FACILITIES FUND	249,118	34,048	3,000	280,166
	SPECIAL REVENUE FUNDS				
14	SLESF (AB3229 COPS)	20,376	129,560	100,876	49,060
15	AIR QUALITY IMPROVEMENT FUND	63,405	8,645	4,091	67,959
16	GAS TAX FUND	289,759	384,228	673,607	380
17	TRAFFIC SAFETY FUND	39,535	6,232	32,932	12,835
20	MEASURE "I" FUND	760,519	183,812	75,914	868,417
25	SPRING MOUNTAIN RANCH	195,127	947	-	196,074
26	LNDSCP & LGTG ASSESSMENT DIST	2,568	13,643	15,814	397
62	LIGHT UP GRAND TERRACE	-	10,104	6,400	3,704
63	GT ILLEGAL FIREWORKS ENFORCEMENT	-	547	106	441
64	PUBLIC SAFETY FUND	161,188	778	111,154	50,812
67	PUBLIC, EDUCATIONAL & GOVT ACCESS	3,943	12,434	-	16,377
76	EIFD - ENHANCED INFRAST FIN DIST	-	36,000	6,811	29,189
	ENTERPRISE FUND		_		
21	WASTE WATER DISPOSAL FUND	1,420,913	5,860	-	1,426,773
	GRANT FUNDS				
22	CDBG - COMM DEV BLOCK GRANT	7,952	31,579	39,531	_
61	COMMUNITY BENEFITS FUND	-	20,534	10,889	9,645
65	SENIOR BUS PROGRAM FUND	2,148	41,834	35,247	8,735
66	CAL RECYCLE GRANT	5,008	24	5,000	32
73	ACTIVE TRANSPORTATION PRGRM FUND	-	-	-	-
74	HIGHWAY SAFETY IMPROV PROGRAM	-	-	-	-
75	EMPG - EMER MGMT PREP GRANT		11,632	11,632	-
	SUCCESSOR AGENCY				
31	S/A RDA OBLIGATION RETIREMENT FUND	1,287,272	2,238,014	2,209,678	1,315,608
32	S/A CAPITAL PROJECTS FUND	1,036	252,090	253,126	-
33	S/A DEBT SERVICE FUND	119,078	1,977,988	1,980,098	116,968
36	2011 TABS A & B BOND PROCEEDS	19,721,768	34,601	-	19,756,369
37	S/A CRA PROJECTS TRUST	-	-	-	-
	CAPITAL PROJECT FUNDS				
46	CAPITAL IMPROVEMENTS - STREETS	18,438	89	-	18,527
47	CAP.PRJ. BARTON/COLTON BRIDGE	2,337	-	-	2,337
48	CAPITAL PROJECTS FUND		3,670	3,670	-
49	CAPITAL PROJECTS FUND- PARKS	-	80,140	42,629	37,511
50	CAPITAL PROJECT BOND PROCEEDS	-	-	-	-
52	HOUSING AUTHORITY	18,884	183	6,409	12,658
70	EQUIPMENT REPLACEMENT RESERVE FUND	389,697	292	24,848	365,141
		28,123,917	10,769,793	11,565,756	27,327,954

City of Grand Terrace FY2017-18 Adopted Revenue, Expense & Fund Balance

Estimated Revenues, FY2017-18	Adopted Expenditures, FY2017-18	Adopted Fixed Asset Replacements	Projected Fund Balance, June 30, 2018	Fund	_Fund Title_
5,080,670	5,060,104	-	835,161	10	GENERAL FUND
0,000,010	0,000,101		333,131	.0	OLINET GNB
91,900	1,000,000	-	526,361	11	STREET FUND
15,900	-	-	155,557	12	STORM DRAIN FUND
52,000	310,000	-	35,126	13	PARK FUND
15,150	50,000	-	245,316	19	FACILITIES FUND
100 100	100 100		40.060	11	SLESE (AP2220 CODS)
100,100 14,100	100,100 10,500	-	49,060 71,559	14 15	SLESF (AB3229 COPS) AIR QUALITY IMPROVEMENT FUND
		-	2,352	16	GAS TAX FUND
449,373 10,175	447,401 20,000	-	3,010	17	TRAFFIC SAFETY FUND
193,500	333,000	-	728,917	20	MEASURE "I" FUND
1,000		-	197,074	25	SPRING MOUNTAIN RANCH
	-	-	397	26	
12,850	12,850	-	3,704	62	LICHT UP CRAND TERRACE
8,000	8,000	-			LIGHT UP GRAND TERRACE
500	500	-	441	63	GT ILLEGAL FIREWORKS ENFORCEMENT PUBLIC SAFETY FUND
-	50,000	-	812	64	
22,800	-	-	39,177	67	PUBLIC, EDUCATIONAL & GOVT ACCESS
-	28,000	-	1,189	76	EIFD - ENHANCED INFRAST FIN DIST
8,000	5,000	-	1,429,773	21	WASTE WATER DISPOSAL FUND
			<i>(</i> -)		
46,537	46,537	-	(0)		CDBG - COMM DEV BLOCK GRANT
25,000	25,000	-	9,645	61	COMMUNITY BENEFITS FUND
60,178	34,984	-	33,929	65	SENIOR BUS PROGRAM FUND
<u>-</u>	-	-	32	66	CAL RECYCLE GRANT
280,000	280,000	-	-	73	ACTIVE TRANSPORTATION PRGRM FUND
420,000	420,000	-	-	74	HIGHWAY SAFETY IMPROV PROGRAM
-	-	-	-	75	EMPG - EMER MGMT PREP GRANT
2,216,478	2,284,067	_	1,248,019	31	S/A RDA OBLIGATION RETIREMENT FUND
257,707	257,699	-	8	32	S/A CAPITAL PROJECTS FUND
2,026,360	2,026,360	-	116,968	33	S/A DEBT SERVICE FUND
35,000	289,015	-	19,502,354	36	2011 TABS A & B BOND PROCEEDS
-	-	_	-	37	S/A CRA PROJECTS TRUST
1,000,000	1,000,000	-	18,527	46	CAPITAL IMPROVEMENTS - STREETS
-	-	-	2,337	47	CAP.PRJ. BARTON/COLTON BRIDGE
-	-	-	-	48	CAPITAL PROJECTS FUND
360,000	360,000	-	37,511	49	CAPITAL PROJECTS FUND- PARKS
239,015	239,015	-	-	50	CAPITAL PROJECT BOND PROCEEDS
50,000	8,200	_	54,458	52	HOUSING AUTHORITY
50,000	0,200		57,750	02	1.000.10 /10111011111
<u>-</u>		260,000	105,141	70	EQUIPMENT REPLACEMENT RESERVE FUND
13,092,293	14,706,333	260,000	25,453,914		

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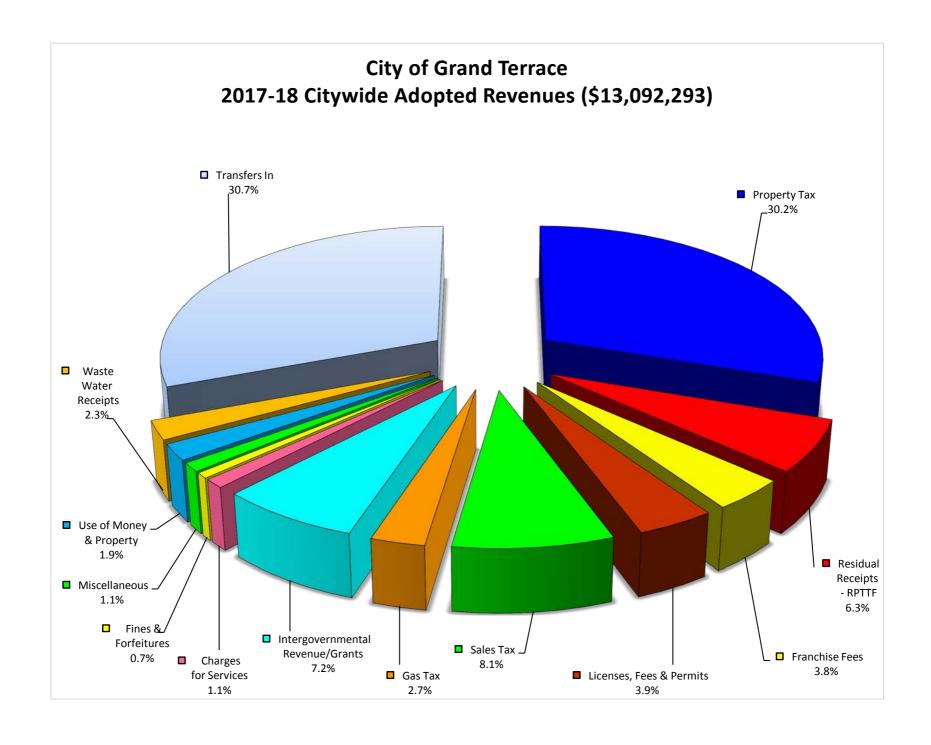


CITY-WIDE REVENUE APPROPRIATIONS

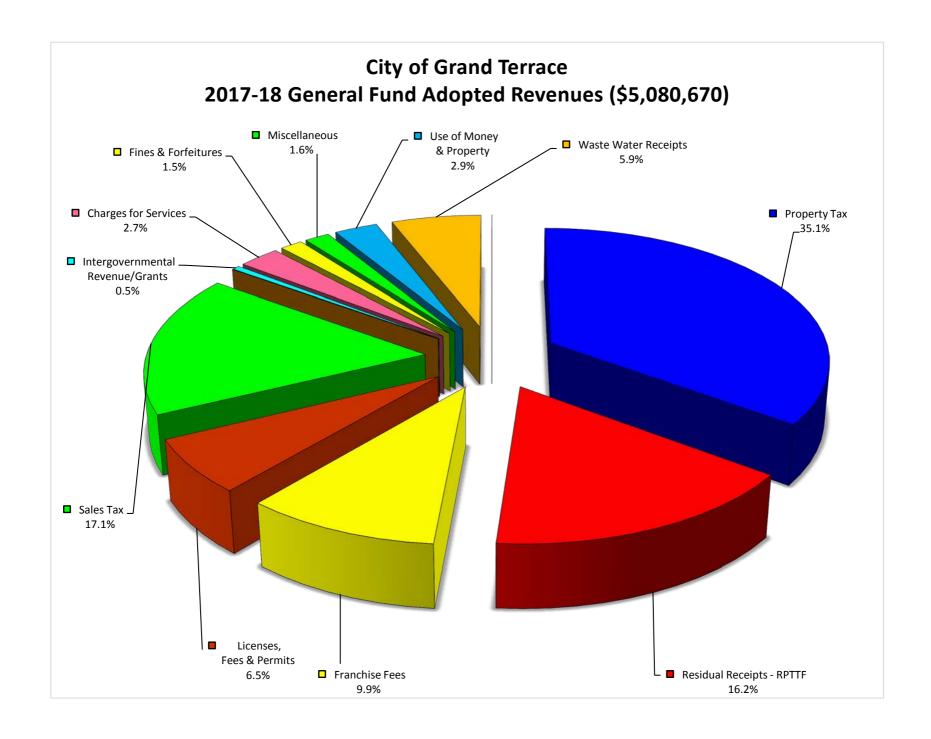


City of Grand Terrace FY 2017-18 Adopted Revenue Summary by Fund

		2014-15 Actuals	2015-16 Actuals	2016-17 Projected	2017-18 Adopted	Increase (Decrease) over(under) 2016-17
Fund	Fund Title		•			
10	GENERAL FUND	\$4,882,913	\$4,422,583	\$5,001,265	\$5,080,670	1.59%
	DEVELOPMENT IMPACT FEES (DIE)					
11	DEVELOPMENT IMPACT FEES (DIF) STREET FUND	227,727	35,081	101,621	91,900	-9.57%
12	STORM DRAIN FUND	13,408	11,503	37,224	15,900	-57.29%
13	PARK FUND	62,653	36,813	110,175	52,000	-57.29 % -52.80%
19	FACILITIES FUND	23,752	9,490	34,048	15,150	-52.60 <i>%</i> -55.50%
19	FACILITIES FOND	23,732	9,490	34,046	15,150	-55.50%
	SPECIAL REVENUE FUNDS					
14	SLESF (AB3229 COPS)	106,251	114,666	129,560	100,100	-22.74%
15	AIR QUALITY IMPROVEMENT FUND	15,265	14,579	8,645	14,100	63.10%
16	GAS TAX FUND	415,509	364,114	384,228	449,373	16.95%
17	TRAFFIC SAFETY FUND	18,125	16,317	6,232	10,175	63.27%
20	MEASURE "I" FUND	195,660	199,714	183,812	193,500	5.27%
25	SPRING MOUNTAIN RANCH	194,739	389	947	1,000	5.60%
26	LNDSCP & LGTG ASSESSMENT DIST	12,250	12,166	13,643	12,850	-5.81%
62	LIGHT UP GRAND TERRACE	-	, -	10,104	8,000	-20.82%
63	GT ILLEGAL FIREWORKS ENFORCEMENT	-	-	547	500	-8.59%
64	PUBLIC SAFETY FUND	-	290,370	778	-	
67	PUBLIC, EDUCATIONAL & GOVT ACCESS	-	3,943	12,434	22,800	83.37%
76	EIFD - ENHANCED INFRAST FIN DIST	-	-	36,000	,,	
				,		
	ENTERPRISE FUND					
21	WASTE WATER DISPOSAL FUND	17,849	2,905	5,860	8,000	36.52%
	CDANT FUNDS					
22	GRANT FUNDS	20.400	25 405	24 570	40 507	47.070/
22	CDBG - COMM DEV BLOCK GRANT COMMUNITY BENEFITS FUND	20,109	25,495	31,579	46,537	47.37% 21.75%
61 65	SENIOR BUS PROGRAM FUND	-	25,029	20,534	25,000	43.85%
66	CAL RECYCLE GRANT	-	10,496 5,009	41,834 24	60,178	43.03%
	ACTIVE TRANSPORTATION PRGRM FUND	-	5,009	24	200 000	
73		-	-	-	280,000	
74 75	HIGHWAY SAFETY IMPROV PROGRAM EMPG - EMER MGMT PREP GRANT	-	-	- 11,632	420,000	
75	EMPG - EMER MIGINIT FREE GRAINT	-	-	11,032	-	
	SUCCESSOR AGENCY					
31	S/A RDA REVENUE FUND	2,105,689	2,268,592	2,238,014	2,216,478	-0.96%
32	S/A CAPITAL PROJECTS FUND	280,738	258,377	252,090	257,707	2.23%
33	S/A DEBT SERVICE FUND	1,997,295	2,087,657	1,977,988	2,026,360	2.45%
36	2011 TABS A & B BOND PROCEEDS	19,040	75,741	34,601	35,000	1.15%
37	S/A CRA PROJECTS TRUST	734	163,337	-	-	
	CAPITAL PROJECT FUNDS					
46	CAPITAL IMPROVEMENTS - STREETS	20	52	89	1,000,000	
47	CAP.PRJ. BARTON/COLTON BRIDGE	1	5	-	-	
48	CAPITAL PROJECTS FUND	493	501	3,670	-	
49	CAPITAL PROJECTS FUND- PARKS	-	70,160	80,140	360,000	349.21%
50	CAPITAL PROJECT BOND PROCEEDS	348	-	-	239,015	
52	HOUSING AUTHORITY	20,934	8,262	183	50,000	
		-,			,	
70	EQUIP REPLACEMENT RESERVE FUND		420,733	292		
		<u>\$10,631,502</u>	<u>\$10,954,079</u>	<u>\$10,769,793</u>	<u>\$13,092,293</u>	



Property Tax	\$ 3,958,328	30.2%
Residual Receipts - RPTTF	825,000	6.3%
Franchise Fees	500,800	3.8%
Licenses, Fees & Permits	514,700	3.9%
Sales Tax	1,060,000	8.1%
Gas Tax	358,073	2.7%
Intergovernmental Revenue/Grants	937,115	7.2%
Charges for Services	139,520	1.1%
Fines & Forfeitures	86,200	0.7%
Miscellaneous	138,650	1.1%
Use of Money & Property	255,025	1.9%
Waste Water Receipts	300,000	2.3%
Transfers In	 4,018,882	30.7%
TOTAL	\$ 13,092,293	



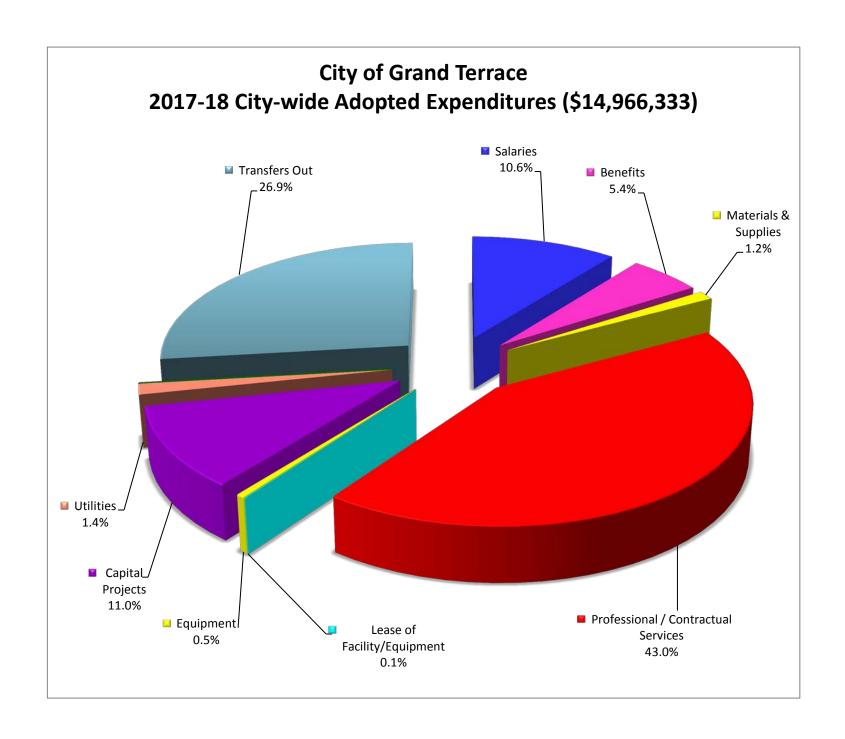
Property Tax	\$ 1,785,000	35.1%
Residual Receipts - RPTTF	825,000	16.2%
Franchise Fees	500,800	9.9%
Licenses, Fees & Permits	332,700	6.5%
Sales Tax	870,000	17.1%
Gas Tax	-	0.0%
Intergovernmental Revenue/Grants	25,000	0.5%
Charges for Services	138,220	2.7%
Fines & Forfeitures	75,700	1.5%
Miscellaneous	83,250	1.6%
Use of Money & Property	145,000	2.9%
Waste Water Receipts	300,000	5.9%
Transfers In	 	0.0%
TOTAL	\$ 5,080,670	

CITY-WIDE EXPENSE APPROPRIATIONS

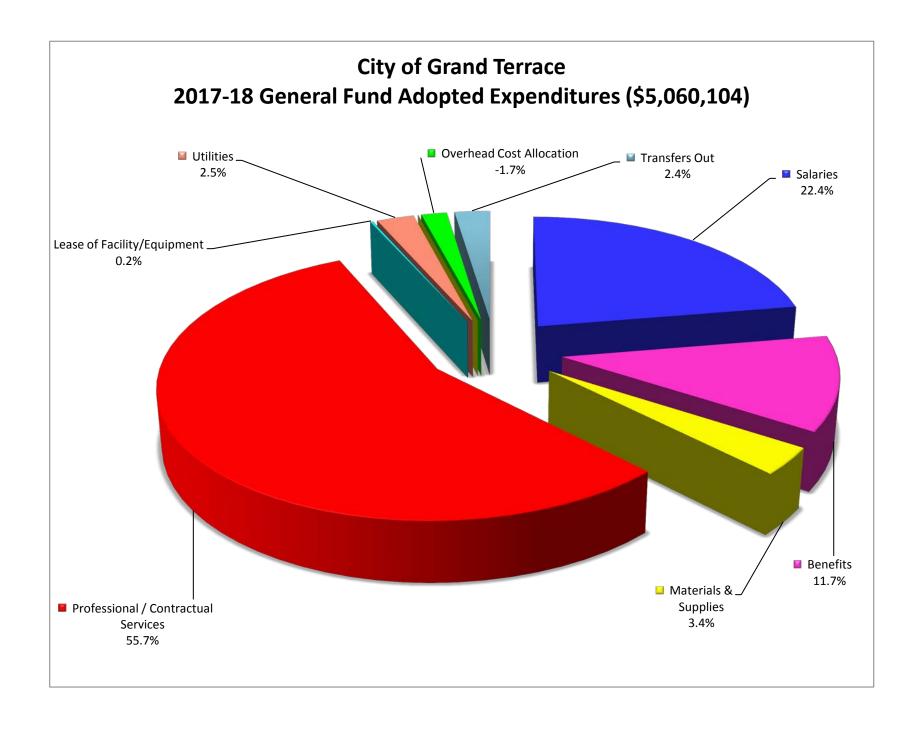


City of Grand Terrace FY 2017-18 Adopted Expenditure Summary by Fund

		2014-15 Actuals	2015-16 Actuals	2016-17 Projected	2017-18 Adopted	Increase (Decrease) over(under) 2016-17
Fund	-	•	•	•	•	
10	GENERAL FUND	\$4,405,670	\$5,226,378	\$4,785,106	\$5,060,104	5.75%
	DEVELOPMENT IMPACT EEES (DIE)					
11	DEVELOPMENT IMPACT FEES (DIF) STREET FUND				1,000,000	
12	STORM DRAIN FUND				1,000,000	
13	PARK FUND		70,160	87,098	310,000	255.92%
19	FACILITIES FUND		70,100	3,000	50,000	1566.67%
13	TAGILITIES FOND			3,000	30,000	1500.07 /0
	SPECIAL REVENUE FUNDS					
14	SLESF (AB3229 COPS)	100,496	100,045	100,876	100,100	-0.77%
15	AIR QUALITY IMPROVEMENT FUND	59,708	833	4,091	10,500	156.66%
16	GAS TAX FUND	307,975	511,733	673,607	447,401	-33.58%
17	TRAFFIC SAFETY FUND	55	22,123	32,932	20,000	-39.27%
20	MEASURE "I" FUND	4,550	-	75,914	333,000	338.65%
25	SPRING MOUNTAIN RANCH	-	-	-	-	
26	LNDSCP & LGTG ASSESSMENT DIST	11,014	16,280	15,814	12,850	-18.74%
62	LIGHT UP GRAND TERRACE	-	-	6,400	8,000	25.00%
63	GT ILLEGAL FIREWORKS ENFORCEMENT	-	-	106	500	371.70%
64	PUBLIC SAFETY FUND	-	113,691	111,154	50,000	-55.02%
67	PUBLIC, EDUCATIONAL & GOVT ACCESS	-	-	-	-	
76	EIFD - ENHANCED INFRAST FIN DIST	-	-	6,811	28,000	311.10%
	ENTERPRISE FUND					
21	WASTE WATER DISPOSAL FUND	1,306,013	88,570	-	5,000	
	GRANT FUNDS					
22	CDBG - COMM DEV BLOCK GRANT	20,106	25,495	39,531	46,537	17.72%
61	COMMUNITY BENEFITS FUND	-	12,423	10,889	25,000	129.59%
65	SENIOR BUS PROGRAM FUND	-	8,348	35,247	34,984	-0.75%
66	CAL RECYCLE GRANT	-	-	5,000	-	
73	ACTIVE TRANSPORTATION PRGRM FUND	-	-	-	280,000	
74	HIGHWAY SAFETY IMPROV PROGRAM	-	-	-	420,000	
75	EMPG - EMER MGMT PREP GRANT	-	-	11,632	-	
	SUCCESSOR AGENCY					
31	S/A RDA REVENUE FUND	2,532,169	2,509,414	2,209,678	2,284,067	3.37%
32	S/A CAPITAL PROJECTS FUND	2,532,169	258,378	2,209,678	257,699	1.81%
33	S/A DEBT SERVICE FUND	1,188,974	1,189,668	1,980,098	2,026,360	2.34%
36	2011 TABS A & B BOND PROCEEDS	12,926	1,109,000	1,900,090	289,015	2.5470
37	S/A CRA PROJECTS TRUST	1,027,522	186,139	_	203,013	
31	S/A CKAT KOSECTO TROOT	1,021,022	100,100			
	CAPITAL PROJECT FUNDS					
46	CAPITAL IMPROVEMENTS - STREETS	73,978	13,283	-	1,000,000	
47	CAP.PRJ. BARTON/COLTON BRIDGE	-	-	-	-	
48	CAPITAL PROJECTS FUND	1,791	501	3,670	_	
49	CAPITAL PROJECTS FUND- PARKS	-	70,160	42,629	360,000	744.50%
50	CAPITAL PROJECT BOND PROCEEDS	-	-	-	239,015	
52	HOUSING AUTHORITY	5,631	5,648	6,409	8,200	
70	EQUIP REPLACEMENT RESERVE FUND		31,036	24,848	260,000	946.36%
		<u>\$11,333,735</u>	<u>\$10,460,306</u>	<u>\$10,525,666</u>	<u>\$14,966,333</u>	



Salaries	\$	1,586,010	10.6%
Benefits		801,730	5.4%
Materials & Supplies		177,281	1.2%
Professional/Contractual Services		6,435,765	43.0%
Lease of Facility/Equipment		8,000	0.1%
Equipment		75,000	0.5%
Capital Projects		1,649,015	11.0%
Utilities		214,650	1.4%
Debt Service		-	0.0%
Overhead Cost Allocation		-	0.0%
Transfers Out		4,018,882	26.9%
	<u>\$</u>	14,966,333	



Salaries	\$ 1,172,746	23.2%
Benefits	613,767	12.1%
Materials & Supplies	177,281	3.5%
Professional/Contractual Services	2,921,260	57.7%
Lease of Facility/Equipment	8,000	0.2%
Equipment	-	0.0%
Capital Projects	-	0.0%
Utilities	132,000	2.6%
Debt Service	-	0.0%
Overhead Cost Allocation	(90,750)	-1.8%
Transfers Out	 125,800	2.5%
	\$ 5,060,104	

CITY-WIDE REVENUE & EXPENDITURE BY FUND TYPE



City of Grand Terrace FY 2017-18 Adopted Citywide Revenue and Expenditure Report

		014-15 ctuals		2015-16 Actuals	_	2016-17 Projected		2017-18 Adopted	Increase (Decrease) over(under) 2016-17 Projected
Revenues									
Property Tax	\$ 2	,975,221	\$	3,886,248	\$	3,918,657	\$	3,958,328	1.01%
Residual Receipts - RPTTF		761,318		745,963		790,000		825,000	4.43%
Proceeds from Sale of Property		-		-		340,000		-	-100.00%
Franchise Fees		499,827		492,856		500,000		500,800	0.16%
Licenses, Fees & Permits		579,667		405,297		598,196		514,700	-13.96%
Sales Tax	1	,022,690		1,012,927		1,050,000		1,060,000	0.95%
Gas Tax		324,738		272,994		293,000		358,073	22.21%
Intergovernmental Revenue/Grants		141,120		162,790		229,261		937,115	308.75%
Charges for Services		138,886		119,748		129,677		139,520	7.59%
Fines & Forfeitures		72,230		62,192		114,174		86,200	-24.50%
Miscellaneous		54,635		19,067		10,186		138,650	
Use of Money & Property		272,082		118,630		167,632		255,025	52.13%
Waste Water Receipts		700,000		300,000		300,000		300,000	0.00%
Transfers In	3	,352,296	_	3,407,428		2,434,010		4,018,882	65.11%
Total Revenues	10	,894,710		11,006,140	1	10,874,793	_	13,092,293	20.39%
Expenditures by Category									
Salaries		845,149		900,567		1,115,592		1,586,010	42.17%
Benefits		544,634		369,092		711,309		801,730	12.71%
Materials & Supplies		163,267		193,300		209,819		177,281	
Professional/Contractual Services	6	,085,589		5,165,576		5,848,330		6,435,765	
Lease of Facility/Equipment		4,049		8,018		10,442		8,000	-23.39%
Equipment		59,708		75,743		37,932		75,000	97.72%
Capital Projects		1,791		83,944		99,603		1,649,015	1555.59%
Utilities		221,012		204,697		220,289		214,650	-2.56%
Debt Service		254,847		254,848		-		-	
Overhead Cost Allocation		(198,607)		(202,907)		(160,745)		-	-100.00%
Transfers Out	3	,352,296		3,407,428		2,433,095		4,018,882	65.18%
Total Expenditures	11	,333,735		10,460,306	1	10,525,666	_	14,966,333	42.19%
Revenues	10	,894,710		11,006,140	1	10,874,793		13,092,293	20.39%
Expenditures by Category	11	,333,735		10,460,306	1	10,525,666		14,966,333	42.19%
Surplus or Approved Use of Fund Balance	\$	<u>(439,025</u>)	<u>\$</u>	545,834	\$	349,127	<u>\$</u>	(1,874,040)	

City of Grand Terrace FY 2017-18 Adopted Revenue & Expense Summary by Category

	General Fund	Development Impact Fees	Special Revenue Fund
Revenues			
Property Tax	\$1,785,000	\$0	\$12,850
Residual Receipts - RPTTF	825,000	0	0
Proceeds from Sale of Property	0	0	0
Franchise Fees	500,800	0	0
Licenses, Fees & Permits	332,700	168,000	14,000
Sales Tax	870,000	0	190,000
Gas Tax	0	0	358,073
Intergovernmental Revenue/Grants	25,000	0	122,800
Charges for Services	138,220	1,300	0
Fines & Forfeitures	75,700	0	10,500
Miscellaneous	83,250	0	3,000
Use of Money & Property	145,000	5,650	5,375
Waste Water Receipts	300,000	0	0
Transfers In	<u>0</u>	<u>0</u>	<u>95,800</u>
Total Revenues	<u>\$5,080,670</u>	<u>\$174,950</u>	<u>\$812,398</u>
Expenditures Salaries Benefits Materials & Supplies Professional/Contractual Services Lease of Facility/Equipment Equipment Capital Projects Utilities Debt Service Overhead Cost Allocation Transfers Out Total Expenditures	1,172,746 613,767 177,281 2,921,260 8,000 0 132,000 0 (90,750) 125,800 \$5,060,104	0 0 0 0 0 0 50,000 0 0 1,310,000 \$1,360,000	137,844 114,157 0 580,080 0 0 82,520 0 90,750 5,000 \$1,010,351
January to Frank Delegati			
Impact to Fund Balance	E 000 070	174.050	040.000
Revenues	5,080,670	174,950	812,398
Expenditures	5,060,104	1,360,000	1,010,351
Net - Increase to or (Use of) Fund Balance	20,566	(1,185,050)	(197,953)

City of Grand Terrace FY 2017-18 Adopted Revenue & Expense Summary by Category

	Enterprise Fund	Grant Fund	Successor Agency
Revenues			
Property Tax	\$0	\$0	\$2,160,478
Residual Receipts - RPTTF	0	0	0
Proceeds from Sale of Property	0	0	0
Franchise Fees	0	0	0
Licenses, Fees & Permits	0	0	0
Sales Tax	0	0	0
Gas Tax	0	0	0
Intergovernmental Revenue/Grants	0	789,315	0
Charges for Services	0	0	0
Fines & Forfeitures	0	0	0
Miscellaneous	0	2,400	0
Use of Money & Property	8,000	0	91,000
Waste Water Receipts	0	0	0
Transfers In	<u>0</u>	40,000	<u>2,284,067</u>
Total Revenues	<u>8,000</u>	<u>831,715</u>	<u>\$4,535,545</u>
Expenditures			
Salaries	0	114,935	160,485
Benefits	0	9,991	63,814
Materials & Supplies	0	0	0
Professional/Contractual Services	5,000	676,595	2,059,760
Lease of Facility/Equipment	0	0	0
Equipment	0	0	0
Capital Projects	0	0	0
Utilities	0	0	0
Debt Service	0	0	0
Overhead Cost Allocation	0	0	0
Transfers Out	<u>0</u>	<u>5,000</u>	<u>2,573,082</u>
Total Expenditures	<u>\$5,000</u>	<u>\$806,521</u>	<u>\$4,857,141</u>
Impact to Fund Balance			
Revenues	8,000	831,715	4,535,545
Expenditures	5,000	806,521	4,857,141
Net - Increase to or (Use of) Fund Balance	3,000	25,194	(321,596)

City of Grand Terrace FY 2017-18 Adopted Revenue & Expense Summary by Category

	Capital Project Fund	Housing Authority	Equipment Replacement Reserve Fund
Revenues			
Property Tax	\$0	\$0	\$0
Residual Receipts - RPTTF	0	0	0
Proceeds from Sale of Property	0	0	0
Franchise Fees	0	0	0
Licenses, Fees & Permits	0	0	0
Sales Tax	0	0	0
Gas Tax	0	0	0
Intergovernmental Revenue/Grants	0	0	0
Charges for Services	0	0	0
Fines & Forfeitures	0	0	0
Miscellaneous	0	50,000	0
Use of Money & Property	0	0	0
Waste Water Receipts	0	0	0
Transfers In	<u>1,599,015</u>	<u>0</u>	<u>0</u>
Total Revenues	<u>\$1,599,015</u>	<u>\$50,000</u>	<u>\$0</u>
Expenditures Salaries Benefits Materials & Supplies Professional/Contractual Services Lease of Facility/Equipment Equipment Capital Projects Utilities Debt Service Overhead Cost Allocation Transfers Out Total Expenditures	0 0 0 0 0 0 1,599,015 0 0 0 <u>0</u>	0 0 0 8,070 0 0 130 0 0 0 <u>0</u>	0 0 185,000 0 75,000 0 0 0 0 \$260,000
January to Frank Delegan			
Impact to Fund Balance	1 500 045	E0 000	
Revenues	1,599,015	50,000	- 260 000
Expenditures	1,599,015	8,200	260,000
Net - Increase to or (Use of) Fund Balance	-	41,800	(260,000)

City of Grand Terrace

FY 2017-18 Adopted Revenue & Expense Summary by Category

	TOTAL
Revenues	
Property Tax	\$3,958,328
Residual Receipts - RPTTF	825,000
S/A Property Receipts	0
Sales Tax	500,800
Econ. Incentive Agreement	514,700
Franchise Fees	1,060,000
Licenses, Fees & Permits	358,073
Gas Tax	937,115
Wastewater Receipts	139,520
Intergovernmental Revenue/Grants	86,200
Charges for Services	138,650
Use of Money & Property	255,025
Fines & Forfeitures	300,000
Transfers In	<u>4,018,882</u>
Total Revenues	<u>\$13,092,293</u>
Expenditures Salaries Benefits Materials & Supplies Professional/Contractual Services Lease of Facility/Equipment Equipment Capital Projects Utilities Debt Service Overhead Cost Allocation Transfers Out Total Expenditures	1,586,010 801,730 177,281 6,435,765 8,000 75,000 1,649,015 214,650 0 4,018,882 \$14,966,333
Impact to Fund Balance	
Revenues	13,092,293
Expenditures	14,966,333
Net - Increase to or (Use of) Fund Balance	(1,874,040)

CITY-WIDE REVENUE & EXPENDITURE BY FUND **DETAIL**



CATEGORY
DEV IMPACT - DEV

	CATEGORY			
	OFNEDAL	<u>DEV IMPACT -</u>	<u>DEV IMPACT -</u>	<u>DEV IMPACT -</u>
	<u>GENERAL</u> <u>FUND</u>	<u>DIF</u> <u>FEES</u>	<u>DIF</u> <u>FEES</u>	<u>DIF</u> <u>FEES</u>
	<u>1 0 ND</u>	FUND NUME		TLLS
		FUND NUME	DER & IIILE	
	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>
	<u>GENERAL</u> <u>FUND</u>	STREET FUND	STORM DRAIN FUND	PARK FUND
Revenues				
Property Tax	\$1,785,000	\$0	\$0	\$0
Residual Receipts - RPTTF	825,000	0	0	0
Proceeds from Sale of Property	0	0	0	0
Franchise Fees	500,800	0	0	0
Licenses, Fees & Permits	332,700	88,000	15,000	50,000
Sales Tax	870,000	0	0	0
Gas Tax	0,000	0	0	0
Intergovernmental Revenue/Grants	25,000	0	0	0
Charges for Services	138,220	1,300	0	0
Fines & Forfeitures	75,700	1,300	0	0
Miscellaneous	83,250	0	0	0
	145,000	-	J	-
Use of Money & Property	•	2,600	900	2,000
Waste Water Receipts Transfers In	300,000 0	0	0	0
	_	-	-	-
Total Revenues	<u>\$5,080,670</u>	<u>\$91,900</u>	<u>\$15,900</u>	<u>\$52,000</u>
		(91,900)		
Expenditures				
Salaries	1,172,746	0	0	0
Benefits	613,767	0	0	0
Materials & Supplies	177,281	0	0	0
Professional/Contractual Services	2,921,260	0	0	0
Lease of Facility/Equipment	8,000	0	0	0
Equipment	0	0	0	0
Capital Projects	0	0	0	0
Utilities	132,000	0	0	0
Debt Service	0	0	0	0
Overhead Cost Allocation	(90,750)	0	0	0
Transfers Out	125,800	1,000,000	0	310,000
Total Expenditures	\$5,060,104	\$1,000,000	<u>\$0</u>	\$310,000
Impact to Fund Balance				
Revenues	5,080,670	91,900	15,900	52,000
Expenditures	<u>5,060,104</u>	1,000,000	<u>0</u>	310,000
Net - Increase to or (Use of) Fund Balance	<u>\$20,566</u>	<u>(\$908,100)</u>	<u>\$15,900</u>	<u>(\$258,000)</u>

City of Grand Terrace

FY 2017-18 Adopted Revenue & Expense Detail by Fund

TF		

	CATE			_
DEV IMPACT -	SPECIAL	SPECIAL	<u>SPECIAL</u>	
<u>DIF</u>	<u>REVENUE</u>	<u>REVENUE</u>	<u>REVENUE</u>	
<u>FEES</u>	<u>FUNDS</u>	<u>FUNDS</u>	<u>FUNDS</u>	
	FUND NUME	BER & TITLE		_
<u>19</u>	<u>14</u>	<u>15</u>	<u>16</u>	
FACILITIES FUND	<u>SLESF</u> (AB3229 COPS)	AIR QUALITY IMPROVEMENT FUND	GAS TAX FUND	
				Revenues
\$0	\$0	\$0	\$0	Property Tax
0	0	0	0	Residual Receipts - RPTTF
0	0	0	0	Proceeds from Sale of Property
0	0	0	0	Franchise Fees
15,000	0	14,000	0	Licenses, Fees & Permits
0	0	14,000	0	Sales Tax
	0	0	_	Gas Tax
0	-	_	358,073	
0	100,000	0	0	Intergovernmental Revenue/Grants
0	0	0	0	Charges for Services
0	0	0	0	Fines & Forfeitures
0	0	0	0	Miscellaneous
150	100	100	500	Use of Money & Property
0	0	0	0	Waste Water Receipts
<u>0</u>	<u>0</u>	<u>0</u>	90,800	Transfers In
<u>\$15,150</u>	<u>\$100,100</u>	<u>\$14,100</u>	<u>\$449,373</u>	Total Revenues
				For an althorage
				Expenditures
0	0	0	137,844	Salaries
0	0	0	114,157	Benefits
0	0	0	0	Materials & Supplies
0	99,550	0	69,000	Professional/Contractual Services
0	0	0	0	Lease of Facility/Equipment
0	0	0	0	Equipment
50,000	0	0	0	Capital Projects
0	0	0	78,000	Utilities
0	0	0	0	Debt Service
0	550	5,500	48,400	Overhead Cost Allocation
<u>0</u>	<u>0</u>	5,000	<u>0</u>	Transfers Out
<u>\$50,000</u>	<u>\$100,100</u>	<u>\$10,500</u>	<u>\$447,401</u>	Total Expenditures
				Impact to Fund Balance
15,150	100,100	14,100	449,373	Revenues
50,000	100,100	10,500	447,401	Expenditures
<u>(\$34,850)</u>	<u>\$0</u>	<u>\$3,600</u>	<u>\$1,972</u>	Net - Increase to or (Use of) Fund Balance

<u>-</u>			GORY	
	<u>SPECIAL</u>	<u>SPECIAL</u>	<u>SPECIAL</u>	<u>SPECIAL</u>
	REVENUE	REVENUE	REVENUE	REVENUE
	<u>FUNDS</u>	<u>FUNDS</u>	<u>FUNDS</u>	<u>FUNDS</u>
-		FUND NUM	BER & TITLE	
	<u>17</u>	<u>20</u>	<u>25</u>	<u>26</u>
	TRAFFIC SAFETY FUND	MEASURE "I" FUND	SPRING RANCH TRAFFIC MITIGATION	LNDSCP & LGTG ASSESSMENT DIST
Revenues				
Property Tax	\$0	\$0	\$0	\$12,850
Residual Receipts - RPTTF	0	0	0	. ,
Proceeds from Sale of Property	0	0	0	0
Franchise Fees	0	0	0	0
Licenses, Fees & Permits	0	0	0	0
Sales Tax	0	190,000	0	0
Gas Tax	0	0	0	0
Intergovernmental Revenue/Grants	0	0	0	0
_	_	_		
Charges for Services	0	0	0	0
Fines & Forfeitures	10,000	0	0	0
Miscellaneous	0	0	0	0
Use of Money & Property	175	3,500	1,000	0
Waste Water Receipts	0	0	0	0
Transfers In	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenues	<u>\$10,175</u>	<u>\$193,500</u>	<u>\$1,000</u>	<u>\$12,850</u>
Expenditures				
Salaries	0	0	0	0
Benefits	0	0	0	0
Materials & Supplies	0	0	0	0
Professional/Contractual Services	20,000	300,000	0	5,030
Lease of Facility/Equipment	20,000	0	0	0,030
Equipment	0	0	0	0
Capital Projects	0	0	0	0
Utilities	0	0	0	4,520
Debt Service			_	
	0	0	0	0
Overhead Cost Allocation	0	33,000	0	3,300
Transfers Out	<u>0</u>	<u>0</u>	<u>0</u>	<u>U</u>
Total Expenditures	<u>\$20.000</u>	<u>\$333,000</u>	<u>\$0</u>	<u>\$12,850</u>
Impact to Fund Balance				
Revenues Expenditures	10,175 20,000	193,500 333,000	1,000 0	12,850 12,850
Net - Increase to or (Use of) Fund Balance	<u>(\$9,825)</u>	<u>(\$139,500)</u>	<u>\$1,000</u>	<u>\$0</u>

City of Grand Terrace

FY 2017-18 Adopted Revenue & Expense Detail by Fund

TF		

	CATEG			_
SPECIAL	SPECIAL	SPECIAL	SPECIAL	
<u>REVENUE</u> <u>FUNDS</u>	<u>REVENUE</u> <u>FUNDS</u>	<u>REVENUE</u> <u>FUNDS</u>	<u>REVENUE</u> <u>FUNDS</u>	
TONDO			<u>1 01100</u>	
	FUND NUMB	ER & IIILE		-
<u>62</u>	<u>63</u>	<u>64</u>	<u>67</u>	
LIGHT UP	GT ILLEGAL	PUBLIC SAFETY	PEG	
<u>GRAND</u> <u>TERRACE</u>	FIREWORKS ENFORCEMNT	<u>SAFETY</u> <u>FUND</u>	<u>ACCESS</u>	
				Revenues
\$0	\$0	\$0	\$0	Property Tax
0	0	0	0	Residual Receipts - RPTTF
0	0	0	0	Proceeds from Sale of Property
0	0	0	0	Franchise Fees
0	0	0	0	Licenses, Fees & Permits
0	0	0	0	Sales Tax
0	0	0	0	Gas Tax
0	0	0	22,800	Intergovernmental Revenue/Grants
0	0	0	0	Charges for Services
0	500	0	0	Fines & Forfeitures
3,000	0	0	0	Miscellaneous
0	0	0	0	Use of Money & Property
0	0	0	0	Waste Water Receipts
5,000	<u>0</u>	<u>0</u>	0	Transfers In
<u>\$8,000</u>	<u>-</u> \$500	<u>-</u> <u>\$0</u>	<u>\$22,800</u>	Total Revenues
<u>\$0,000</u>	<u> </u>	<u>**</u>	<u> </u>	Total Novolidos
				Expenditures
0	0	0	0	Salaries
0	0	0	0	Benefits
0	0	0	0	Materials & Supplies
8,000	500	50,000	0	Professional/Contractual Services
0	0	0	0	Lease of Facility/Equipment
0	0	0	0	Equipment
0	0	0	0	Capital Projects
0	0	0	0	Utilities
0	0	0	0	Debt Service
0	0	0	0	Overhead Cost Allocation
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	Transfers Out
<u>\$8,000</u>	<u>\$500</u>	<u>\$50,000</u>	<u>\$0</u>	Total Expenditures
				Impact to Fund Balance
8,000	500	0	22,800	Revenues
8,000	500	50,000	22,800	Expenditures
<u>\$0</u>	<u>\$0</u>	<u>(\$50,000)</u>	<u>\$22,800</u>	Net - Increase to or (Use of) Fund Balance

	0.050/4/	CATE	GORY	
	<u>SPECIAL</u> <u>REVENUE</u> <u>FUNDS</u>	<u>ENTERPRISE</u> <u>FUND</u>	<u>GRANT</u> <u>FUNDS</u>	<u>GRANT</u> <u>FUNDS</u>
		FUND NUME	BER & TITLE	
	<u>76</u>	<u>21</u>	<u>22</u>	<u>61</u>
	<u>EIFD</u>	WASTEWATER DISPOSAL FUND	COMM DEV BLOCK GRANT - CDBG	COMMUNITY BENEFITS FUND
Revenues				
Property Tax	\$0	\$0	\$0	\$0
Residual Receipts - RPTTF	0	0	0	0
Proceeds from Sale of Property	0	0	0	0
Franchise Fees	0	0	0	0
Licenses, Fees & Permits	0	0	0	0
Sales Tax	0	0	0	0
Gas Tax	0	0	0	0
Intergovernmental Revenue/Grants	0	0	46,537	0
Charges for Services	0	0	0	0
Fines & Forfeitures	0	0	0	0
Miscellaneous	0	0	0	0
Use of Money & Property	0	8,000	0	0
Waste Water Receipts	0	0	0	0
Transfers In	<u>0</u>	<u>0</u>	<u>0</u>	25,000
Total Revenues	<u>\$0</u>	<u>\$8,000</u>	<u>\$46,537</u>	<u>\$25,000</u>
Expenditures				
Salaries	0	0	15,755	0
Benefits	0	0	6,387	0
Materials & Supplies	0	0	0	0
Professional/Contractual Services	28,000	5,000	24,395	20,000
Lease of Facility/Equipment	0	0	0	0
Equipment	0	0	0	0
Capital Projects	0	0	0	0
Utilities	0	0	0	0
Debt Service	0	0	0	0
Overhead Cost Allocation	0	0	0	0
Transfers Out	0	0	0	5,000
Total Expenditures	<u>\$28.000</u>	<u>\$5.000</u>	\$46.53 <u>7</u>	<u>\$25,000</u>
Impact to Fund Balance				
Revenues Expenditures	0 <u>28,000</u>	8,000 <u>5,000</u>	46,537 46,537	25,000 <u>25,000</u>
Net - Increase to or (Use of) Fund Balance	<u>(\$28,000)</u>	<u>\$3,000</u>	<u>(\$0)</u>	<u>\$0</u>

	CATEG	ORY		_
<u>GRANT</u> <u>FUNDS</u>	<u>GRANT</u> <u>FUNDS</u>	<u>GRANT</u> <u>FUNDS</u>	<u>GRANT</u> <u>FUNDS</u>	
	FUND NUMB	ER & TITLE		
<u>65</u>	<u>66</u>	<u>73</u>	<u>74</u>	-
SENIOR BUS PROGRAM	CAL RECYCLE GRANT	ACTIVE TRANSP PGM - ATP	HIGHWAY SAFETY IMP - HSIP	
<u></u>				Revenues
\$0	\$0	\$0	\$0	Property Tax
0	0	0	0	Residual Receipts - RPTTF
0	0	0	0	Proceeds from Sale of Property
0	0	0	0	Franchise Fees
0	0	0	0	Licenses, Fees & Permits
0	0	0	0	Sales Tax
0	0	0	0	Gas Tax
42,778	0	280,000	420,000	Intergovernmental Revenue/Grants
0	0	0	0	Charges for Services
0	0	0	0	Fines & Forfeitures
2,400	0	0	0	Miscellaneous
0	0	0	0	Use of Money & Property
0	0	0	0	Waste Water Receipts
<u>15,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	Transfers In
<u>\$60,178</u>	<u>\$0</u>	<u>\$280,000</u>	<u>\$420,000</u>	Total Revenues
				Evpandituras
04.400	2	05.000	50.000	Expenditures
24,180	0	25,000	50,000	Salaries
3,604	0	0	0	Benefits
7,200	0	0 255,000	0 370,000	Materials & Supplies Professional/Contractual Services
7,200	0 0	255,000	370,000	Lease of Facility/Equipment
0	0	0	0	Equipment
0	0	0	0	Capital Projects
0	0	0	0	Utilities
0	0	0	0	Debt Service
0	0	0	0	Overhead Cost Allocation
0	<u>0</u>	<u>0</u>	0	Transfers Out
<u>\$34,984</u>	<u>\$0</u>	<u>\$280,000</u>	<u>\$420,000</u>	Total Expenditures
	<u> </u>			·
				Impact to Fund Balance
60,178	0	280,000	420,000	Revenues
<u>34,984</u>	<u>0</u>	280,000	420,000	Expenditures
<u>\$25,194</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	Net - Increase to or (Use of) Fund Balance

	CATEGORY				
	GRANT SUCCESSOR SUCCESS FUNDS AGENCY AGENC			SUCCESSOR AGENCY	
		FUND NUMB	SER & TITLE		
	<u>75</u>	<u>31</u>	<u>32</u>	<u>33</u>	
	EMER MGMT PREP GRANT - EMPG	S/A RDA REVENUE FUND	S/A CAPITAL PROJECTS FUND	S/A DEBT SERVICE FUND	
Revenues					
Property Tax	\$0	\$2,160,478	\$0	\$0	
Residual Receipts - RPTTF	0	0	0	0	
Proceeds from Sale of Property	0	0	0	0	
Franchise Fees	0	0	0	0	
Licenses, Fees & Permits	0	0	0	0	
Sales Tax	0	0	0	0	
Gas Tax	0	0	0	0	
Intergovernmental Revenue/Grants	0	0	0	0	
Charges for Services	0	0	0	0	
Fines & Forfeitures	0	0	0	0	
Miscellaneous	0	0	0	0	
Use of Money & Property	0	56,000	0	0	
Waste Water Receipts	0	0	0	0	
Transfers In	<u>0</u>	<u>0</u>	<u>257,707</u>	2,026,360	
Total Revenues	<u>\$0</u>	<u>\$2,216,478</u>	<u>\$257,707</u>	<u>\$2,026,360</u>	
Expenditures					
Salaries	0	0	160,485	0	
Benefits	0	0	63,814	0	
Materials & Supplies	0	0	0	0	
Professional/Contractual Services	0	0	33,400	2,026,360	
Lease of Facility/Equipment	0	0	0	0	
Equipment	0	0	0	0	
Capital Projects	0	0	0	0	
Utilities	0	0	0	0	
Debt Service	0	0	0	0	
Overhead Cost Allocation	0	0	0	0	
Transfers Out	<u>0</u>	2,284,067	<u>0</u>	<u>0</u>	
Total Expenditures	<u>\$0</u>	<u>\$2,284,067</u>	<u>\$257,699</u>	<u>\$2,026,360</u>	
Impact to Fund Balance					
Revenues	0	2,216,478	257,707	2,026,360	
Expenditures	<u>0</u>	2,284,067	257,699	2,026,360	
Net - Increase to or (Use of) Fund Balance	<u>\$0</u>	<u>(\$67,589)</u>	<u>\$8</u>	<u>\$0</u>	

City of Grand Terrace

FY 2017-18 Adopted Revenue & Expense Detail by Fund

CATEGORY	

	CATEG	ORY		_	
SUCCESSOR AGENCY	SUCCESSOR AGENCY	<u>CAPITAL</u> <u>PROJECT</u> <u>FUNDS</u>	<u>CAPITAL</u> <u>PROJECT</u> <u>FUNDS</u>		
FUND NUMBER & TITLE					
<u>36</u>	<u>37</u>	<u>46</u>	<u>47</u>		
S/A 2011 TABS BOND PROCEEDS	S/A CRA PROJECTS TRUST	CAPITAL IMPROV - STREETS	CIP BARTON/COLT BRIDGE		
<u> </u>	<u></u>	<u>01112210</u>	<u>51115 52</u>	Revenues	
\$0	\$0	\$0	\$0	Property Tax	
0	0	0	0	Residual Receipts - RPTTF	
0	0	0	0	Proceeds from Sale of Property	
0	0	0	0	Franchise Fees	
0	0	0	0	Licenses, Fees & Permits	
0	0	0	0	Sales Tax	
0	0	0	0	Gas Tax	
0	0	0	0	Intergovernmental Revenue/Grants	
0	0	0	0	Charges for Services	
0	0	0	0	Fines & Forfeitures	
0	0	0	0	Miscellaneous	
35,000	0	0	0	Use of Money & Property	
0	0	0	0	Waste Water Receipts	
<u>0</u>	<u>0</u>	1,000,000	<u>0</u>	Transfers In	
<u>\$35,000</u>	<u>_</u> <u>\$0</u>	\$1,000,000	<u></u>	Total Revenues	
				576,334	
				(576,334)	
				Expenditures	
0	0	0	0	Salaries	
0	0	0	0	Benefits	
0	0	0	0	Materials & Supplies	
0	0	0	0	Professional/Contractual Services	
0	0	0	0	Lease of Facility/Equipment	
0	0	0	0	Equipment	
0	0	1,000,000	0	Capital Projects	
0	0	0	0	Utilities	
0	0	0	0	Debt Service	
0	0	0	0	Overhead Cost Allocation	
289,015	<u>0</u>	<u>0</u>	<u>0</u>	Transfers Out	
<u>\$289,015</u>	<u>\$0</u>	<u>\$1,000,000</u>	<u>\$0</u>	Total Expenditures	
				Impact to Fund Balance	
35,000	0	1,000,000	0	Revenues	
289,015	<u>0</u>	1,000,000	<u>0</u>	Expenditures	
<u>(\$254,015)</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	Net - Increase to or (Use of) Fund Balance	

		CATEG		
	<u>CAPITAL</u>	<u>CAPITAL</u>	<u>CAPITAL</u>	1101101110
	<u>PROJECT</u> <u>FUNDS</u>	<u>PROJECT</u> <u>FUNDS</u>	<u>PROJECT</u> <u>FUNDS</u>	<u>HOUSING</u> <u>AUTHORITY</u>
	<u>FUNDS</u>			AUTHORITT
	FUND NUMBER & TITLE			
	<u>48</u>	<u>49</u>	<u>50</u>	<u>52</u>
	<u>CAPITAL</u> <u>PROJECTS</u> <u>FUNDS</u>	<u>CAPITAL</u> <u>PROJECTS</u> <u>PARKS</u>	CIP BOND PROCEEDS	HOUSING AUTHORITY
Revenues				
Property Tax	\$0	\$0	\$0	\$0
Residual Receipts - RPTTF	0	0	0	0
Proceeds from Sale of Property	0	0	0	0
Franchise Fees	0	0	0	0
Licenses, Fees & Permits	0	0	0	0
Sales Tax	0	0	0	0
Gas Tax	0	0	0	0
Intergovernmental Revenue/Grants	0	0	0	0
Charges for Services	0	0	0	0
Fines & Forfeitures	0	0	0	0
Miscellaneous	0	0	0	50,000
Use of Money & Property	0	0	0	0
Waste Water Receipts	0	0	0	0
Transfers In	<u>0</u>	360,000	239,015	0
Total Revenues	<u>=</u> <u>\$0</u>	\$360,000	\$239,015	_
Total Revenues	<u>\$0</u>	<u>\$300,000</u>	<u>\$239,013</u>	<u>\$50,000</u>
Expenditures				
Salaries	0	0	0	0
Benefits	0	0	0	0
Materials & Supplies	0	0	0	0
Professional/Contractual Services	0	0	0	8,070
Lease of Facility/Equipment	0	0	0	0,070
Equipment	0	0	0	0
Capital Projects	0	360,000	239,015	0
Utilities	0	0	0	130
Debt Service	0	0	0	0
Overhead Cost Allocation	0	0	0	0
Transfers Out	<u>0</u>	0	0	0
Total Expenditures	<u>\$0</u>	\$360,00 <u>0</u>	\$239,01 <u>5</u>	\$8.20 <u>0</u>
Impact to Fund Balance				
Revenues	0	360,000	239,015	50,000
Expenditures	<u>0</u>	360,000	239,015	8,200 \$41,800
Net - Increase to or (Use of) Fund Balance	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$41,800</u>

<u>FIXED</u> ASSETS		
FUND NUMBE	R & TITLE	
<u>70</u>		
FIXED ASSET EUND	<u>GRAND</u> <u>TOTAL</u>	
		Revenues
\$0	\$3,958,328	Property Tax
0	825,000	Residual Receipts - RPTTF
0	0	Proceeds from Sale of Property
0	500,800	Franchise Fees
0	514,700	Licenses, Fees & Permits
0	1,060,000	Sales Tax
0	358,073	Gas Tax
0	937,115	Intergovernmental Revenue/Grants
0	139,520	Charges for Services
0	86,200	Fines & Forfeitures
0	138,650	Miscellaneous
0	255,025	Use of Money & Property
0	300,000	Waste Water Receipts
<u>0</u>	4,018,882	Transfers In
<u>\$0</u>	<u>\$13,092,293</u>	Total Revenues
		Expenditures
0	\$1,586,010	Salaries
0	801,730	Benefits
0	177,281	Materials & Supplies
185,000	6,435,765	Professional/Contractual Services
0	8,000	Lease of Facility/Equipment
75,000	75,000	Equipment
0	1,649,015	Capital Projects
0	214,650	Utilities
0	0	Debt Service
0	0	Overhead Cost Allocation
<u>0</u>	<u>4,018,882</u>	Transfers Out
<u>\$260.000</u>	<u>\$14.966.333</u>	Total Expenditures
		Impact to Fund Balance
0	13,092,293	Revenues
260,000	14,966,333	Expenditures
<u>(\$260,000)</u>	<u>(\$1,874,040)</u>	Net - Increase to or (Use of) Fund Balance

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CITY-WIDE POSITION SUMMARY



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City of Grand Terrace FY 2017-18 Adopted Summary of Positions

City Hall						Increase (Decrease)		
<u>Position</u>	2014-15 Actual	2015-16 Actual	2016-17 Projected	Proposed Requests	2017-18 Proposed	over(under) 2015-16 Projected	Annual Minimum	Annual Maximum
1 Assistant City Manager	-	-	1.0	-	1.0	0.00%	\$131,026	\$159,263
2 Associate Planner	-	-	-	-	-		\$60,026	\$72,962
3 Assistant Planner	-	-	1.0	-	1.0	0.00%	\$51,848	\$63,021
4 Budget Officer	-	-	1.0	-	1.0	0.00%		
5 Building & Safety Technichian	-	-	-	-	-		\$44,795	\$54,448
6 Building Permit Technician	1.0	1.0	1.0	-	1.0	0.00%	\$44,795	\$54,448
7 Building Official (P/T)	-	-	0.5		0.5	0.00%	\$76,608	\$93,118
8 City Clerk	1.0	1.0	1.0	=	1.0	0.00%	\$80,435	\$97,769
9 City Manager	1.0	1.0	1.0	-	1.0	0.00%	\$180,000	\$180,000
10 Code Enforcement Specialist/Parl	-	0.5	0.5	-	0.5	0.00%	\$44,795	\$54,448
11 Community Development Director	-	-	-	-	-		\$124,798	\$151,693
12 Department Secretary	1.0	1.0	1.0	-	1.0	0.00%	\$38,698	\$47,038
13 Executive Assistant	1.0	1.0	1.0	-	1.0	0.00%	\$47,027	\$57,161
14 Finance Director	-	-	-	-	-		\$102,663	\$124,788
15 Financial Analyst	-	-	-	1.0	1.0		\$51,848	\$63,021
16 Finance Technician	1.0	-	-	-	-		\$36,860	\$44,803
17 Human Resources Analyst	-	-	-	-	-		\$51,848	\$63,021
18 Human Resources Technician	0.5	0.5	0.5	-	0.5	0.00%	\$42,656	\$51,849
19 Intern-1 (P/T)	0.5	0.5	0.5	(0.5)	-		\$26,186	\$31,830
20 Intern-2 (P/T)	0.5	0.5	0.5	(0.5)	-		\$26,186	\$31,830
21 Maintenance Crew Leader	1.0	1.0	1.0	-	1.0	0.00%	\$40,630	\$49,386
22 Maintenance Crew Leader (PT)	-	0.5	-	-	-		\$40,630	\$49,386
23 Maintenance Worker I	1.0	1.0	2.0	(2.0)	-		\$30,313	\$36,846
24 Maintenance Worker II	1.0	1.0	1.0	2.0	3.0	200.00%	\$33,427	\$40,631
25 Management Analyst	1.0	1.0	1.0	1.0	2.0	100.00%	\$51,848	\$63,021
26 Office Assistant	-	-	-		-		\$27,499	\$33,426
27 Office Specialist	-	0.5	1.5	0.5	2.0	33.33%	\$30,313	\$36,846
28 Planning Technician	-	0.5	-	-	-		\$40,630	\$49,386
29 Planning & Development Svcs Dir	-	1.0	1.0	-	1.0	0.00%	\$113,196	\$137,590
30 Principal Accountant	-	-	0.5	-	0.5	0.00%	\$60,026	\$72,962
31 Public Works Director	-	1.0	1.0	-	1.0	0.00%	\$124,798	\$151,693
32 Senior Finance Technician	1.0	1.0	-	-	-		\$42,656	\$51,849
33 Senior Civil Engineer	-	-	=	-	-		\$84,468	\$102,671
34 Sr. Code Enforcement Officer	1.0	1.0	1.0	-	1.0	0.00%	\$51,848	\$63,021
35 Bus Driver		0.5	0.5		0.5	0.00%	\$38,688	\$38,688
Total	13.5	17.0	21.0	1.5	22.5	7.14%		

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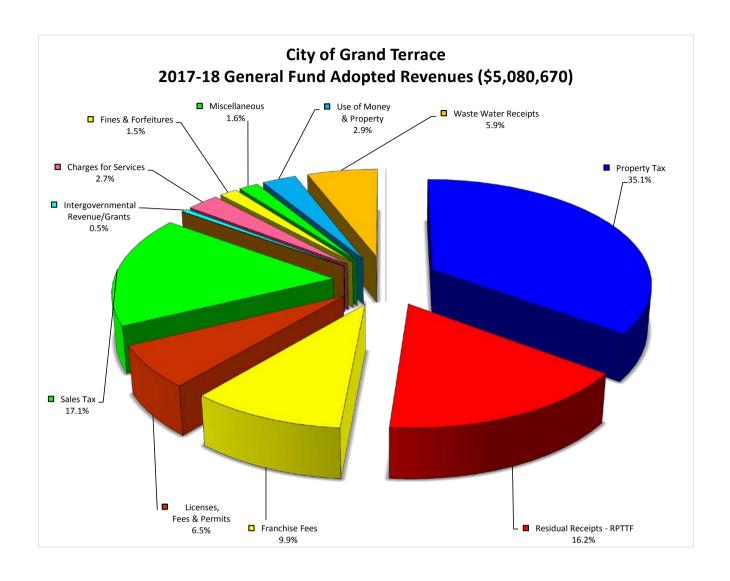
General Fund



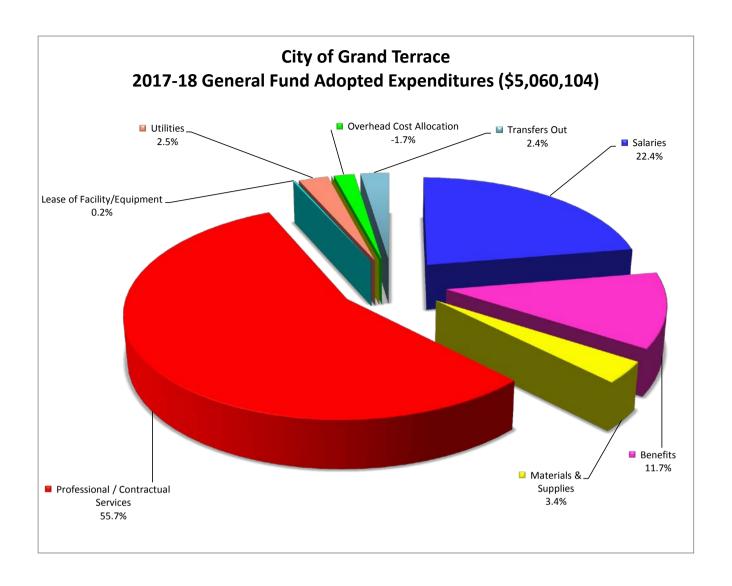


City of Grand Terrace FY 2017-18 Adopted General Fund Revenue and Expenditure Report

					Increase
	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	2017-18	(Decrease) over(under)
				·	2016-17
	<u>Actuals</u>	<u>Actuals</u>	<u>Projected</u>	<u>Adopted</u>	Projected
Revenues					
Property Tax	\$ 1,515,189	\$ 1,605,869	\$ 1,715,000	\$ 1,785,000	4.08%
Residual Receipts - RPTTF	761,318	745,963	790,000	825,000	4.43%
Proceeds from Sale of Property	-	-	340,000	-	-100.00%
Franchise Fees	499,827	492,856	500,000	500,800	0.16%
Licenses, Fees & Permits	305,879	303,161	320,125	332,700	3.93%
Sales Tax	827,251	762,449	765,000	870,000	13.73%
Gas Tax	-	-	-	-	
Intergovernmental Revenue/Grants	14,763	4,984	10,552	25,000	136.92%
Charges for Services	127,937	118,487	125,690	138,220	9.97%
Fines & Forfeitures	54,131	45,982	107,648	75,700	-29.68%
Miscellaneous	54,142	18,566	5,250	83,250	
Use of Money & Property	22,476	24,266	22,000	145,000	559.09%
Waste Water Receipts	700,000	300,000	300,000	300,000	0.00%
Transfers In					
Total Revenues	4,882,913	4,422,583	5,001,265	5,080,670	1.59%
Expenditures by Category					
Salaries	643,167	632,377	711,446	1,172,746	64.84%
Benefits	454,716	296,368	575,835	613,767	6.59%
Materials & Supplies	163,267	193,300	206,150	177,281	0.0070
Professional/Contractual Services	2,900,661	3,141,802	3,260,038	2,921,260	
Lease of Facility/Equipment	4,049	8,018	10,442	8,000	-23.39%
Equipment	-	-	-	-	
Capital Projects	_	_	-	_	
Utilities	139,997	123,930	136,395	132,000	-3.22%
Debt Service	254,847	254,848	-	-	
Overhead Cost Allocation	(245,961)	(251,286)	(241,700)	(90,750)	-62.45%
Transfers Out	90,927	827,021	126,500	125,800	-0.55%
Total Expenditures	4,405,670	5,226,378	4,785,106	5,060,104	5.75%
Revenues	4,882,913	4,422,583	5,001,265	5,080,670	1.59%
Expenditures by Category	4,405,670	5,226,378	4,785,106	5,060,104	5.75%
Surplus or Approved Use of Fund Balance	\$ 477,243	<u>\$ (803,795)</u>	<u>\$ 216,159</u>	\$ 20,566	



Property Tax	\$	1,785,000	35.1%
Residual Receipts - RPTTF		825,000	16.2%
Franchise Fees		500,800	9.9%
Licenses, Fees & Permits		332,700	6.5%
Sales Tax		870,000	17.1%
Gas Tax		-	0.0%
Intergovernmental Revenue/Grants		25,000	0.5%
Charges for Services		138,220	2.7%
Fines & Forfeitures		75,700	1.5%
Miscellaneous		83,250	1.6%
Use of Money & Property		145,000	2.9%
Waste Water Receipts		300,000	5.9%
Transfers In	_		0.0%
TOTAL	\$	5,080,670	



Salaries	\$ 1,172,746	23.2%
Benefits	613,767	12.1%
Materials & Supplies	177,281	3.5%
Professional/Contractual Services	2,921,260	57.7%
Lease of Facility/Equipment	8,000	0.2%
Equipment	-	0.0%
Capital Projects	-	0.0%
Utilities	132,000	2.6%
Debt Service	-	0.0%
Overhead Cost Allocation	(90,750)	-1.8%
Transfers Out	 125,800	2.5%
	\$ 5,060,104	

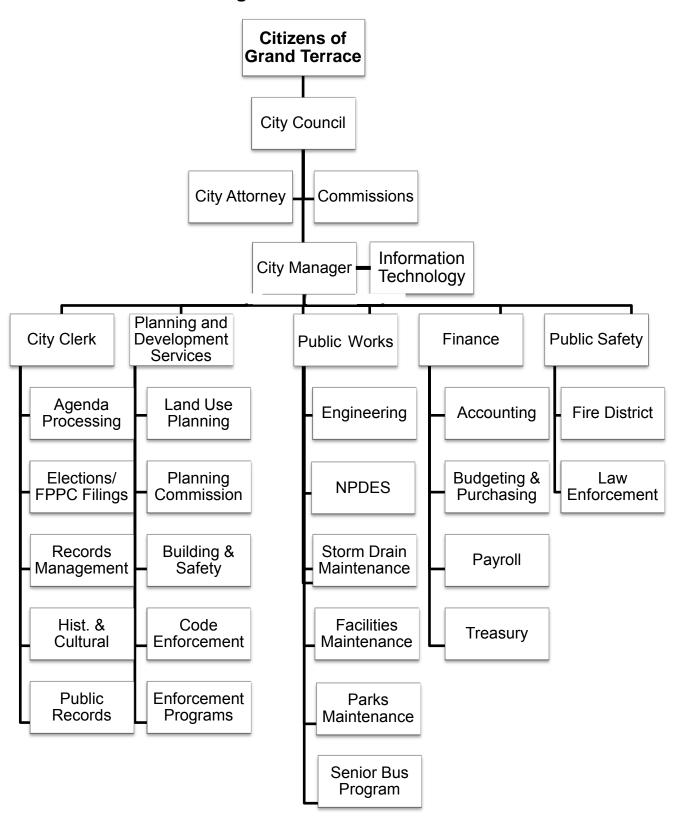
City of Grand Terrace

FY 2017-18 Adopted Revenue & Expense Detail by Fund

CATEGORY

	GENERAL I	<u>-UND</u>
	FUND NUMBE	R & TITLE
	10 GENERAL FUND	<u>GRAND</u> <u>TOTAL</u>
Revenues		
Property Tax	\$1,785,000	\$1,785,000
Residual Receipts - RPTTF	825,000	825,000
Proceeds from Sale of Property	0	0
Franchise Fees	500,800	500,800
Licenses, Fees & Permits Sales Tax	332,700	332,700
Gas Tax	870,000 0	870,000 0
Intergovernmental Revenue/Grants	25,000	25,000
Charges for Services	138,220	138,220
Fines & Forfeitures	75,700	75,700
Miscellaneous	83,250	83,250
Use of Money & Property	145,000	145,000
Waste Water Receipts	300,000	300,000
Transfers In	0	0
Total Revenues	<u>\$5,080,670</u>	<u>\$5,080,670</u>
Expenditures		
Salaries	1,172,746	\$1,172,746
Benefits	613,767	613,767
Materials & Supplies	177,281	177,281
Professional/Contractual Services	2,921,260	2,921,260
Lease of Facility/Equipment	8,000	8,000
Equipment	0	0
Capital Projects	0	0
Utilities	132,000	132,000
Debt Service	0	0
Overhead Cost Allocation	(90,750)	(90,750)
Transfers Out	<u>125,800</u>	<u>125,800</u>
Total Expenditures	<u>\$5,060,104</u>	<u>\$5,060,104</u>
Impact to Fund Balance		
Revenues	5,080,670	5,080,670
Expenditures	5,060,104	5,060,104
Net - Increase to or (Use of) Fund Balance	<u>\$20,566</u>	<u>\$20,566</u>

City of Grand Terrace Organization Chart



CITY COUNCIL

Department Description

The City Council is a legislative body of five members elected at large by the citizens of Grand Terrace. The City Council is comprised of one (1) Mayor and four (4) Council Members. Each member is elected to a four-year term. The City Council ratifies laws and provides policy direction with regards to City services to provide for the welfare of the citizens of the City. The City Council also serves as the Board of Directors of the Successor Agency to the Community Redevelopment Agency of the City of Grand Terrace. The Mayor presides over Council meetings and serves as the ceremonial head of our City Government. The City Council provides political leadership for the City, makes appointments to various commissions and advisory boards, represents the City in matters involving governmental affairs and activities, performs fiduciary duties for the benefit of the citizens of Grand Terrace, establishes priorities and direction for policies regarding City services, conducts public meetings of the City agenda, adopts and amends municipal codes and ordinances, passes resolutions, and adopts the City's annual operating and capital budgets.



Grand Terrace City Council Chambers

Fund: GENERAL FUND Fund No.: 10

Dept: City Council

Desc:

Program: City Council Program No.: 110

Program The City Council is a legislative body of five members elected at large by the citizens of Grand Terrace. Each

member is elected to a four-year term. The City Council provide policy direction with regards to City services. The City Council also serves as the Board of Directors of the Successor Agency to the Community Redevelopment

Agency of City of Grand Terrace.

Program 1 Provide political leadership for the City;

Services: 2 Make appointments to various commissions and advisory boards;

3 Represent the City in matters involving governmental affairs and activities;

- 4 Perform fiduciary duties for the benefit of the citizens of Grand Terrace;
- 5 Establish priorities and direction for policies regarding City services:
- 6 Conduct public meetings of City agenda;
- 8 Adopt and amend municipal codes and ordinances, and pass resolutions;
- 9 Adopt the City's annual operating and capital budgets.

Position Summary (before direct labor and overlabor) Position	head cost allocation	n distribution) 2015-16	<u>2016-17</u>	<u>2017-18</u>	Increase (Decrease) over(under) 2016-17
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Adopted</u>	Projected
1 Councilmember	5.0	5.0	5.0	5.0	0.00%
Total	5.0	5.0	5.0	5.0	0.00%

cpenditure Summary								Increase (Decrease) over(under)
Expenditure Category	2	<u>2014-15</u>	<u>2015-16</u>	<u>2</u>	<u>016-17</u>		<u>2017-18</u>	2016-17
		<u>Actual</u>	<u>Actual</u>	<u>Pı</u>	rojected		Adopted	Projected
1 Salaries	\$	16,234	\$ 18,236	\$	16,892	\$	18,000	6.56%
2 Benefits		27,142	32,226		34,977		37,605	7.51%
3 Materials & Supplies		4,371	6,228		8,876		6,800	-23.39%
4 Professional/Contractual Services		500	333		304		400	31.58%
5 Utilities		-	-		-		-	
6 Lease of Facility/Equipment		-	-		-		-	
7 Equipment		-	-		-		-	
8 Capital Projects		-	-		-		-	
9 Overhead Cost Allocation		-	-		-		-	
10 Debt Service		-	-		-		-	
11 Transfers Out			 -			_	-	
Total	\$	48,247	\$ 57,023	\$	61,049	\$	62,805	2.88%

CITY COUNCIL

2030 Vision / Goals

- 1. Ensure Our Fiscal Viability
 - Commit to a Balanced Budget
 - Identify Additional Revenue Sources
 - Review Expenditures and Seek Savings
 - Explore Creative Means to Provide Services
 - Ensure Appropriate Cost Recovery for Services
- 2. Maintain Public Safety
 - Ensure Staff Levels for Police Services Remain Adequate for Our Community
 - Invest in Critical Improvements to Infrastructure
- 3. Promote Economic Development
 - Develop Proactive Economic Development Plan to Attract New Businesses
 - Invest in Infrastructure Needed to Support Business Attraction and Retention
 - Prepare for Development by Updating Zoning and Development Codes including the Sign Code
- 4. Develop and Implement Successful Partnerships
 - Work Collaboratively with Community Groups, Private and Public Sector Agencies to Facilitate the Delivery of Services Benefitting Youth, Seniors & Our Community
 - Work with Local, Regional and State Agencies to Secure Funding for Programs and Projects
- 5. Engage in Proactive Communication
 - Develop and Implement a Cost Effective Proactive Communication Program
 - Utilize Technology and Web-Based Tools to Disseminate Information
 - Engage the Community by Participation

CITY COUNCIL



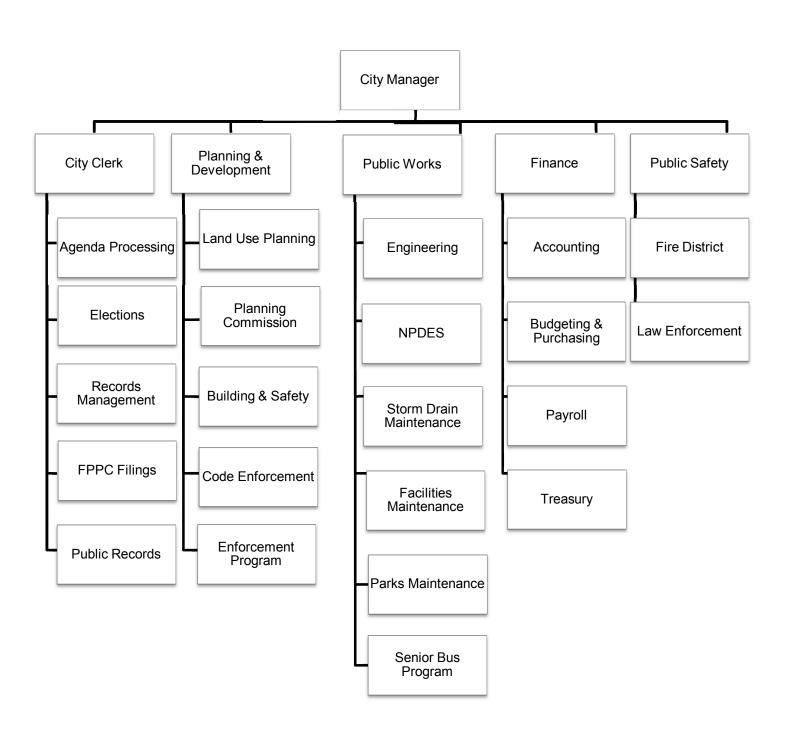
Grand Terrace City Council Members (From right to left: Councilmember Brian Reinarz, Mayor Darcy McNaboe, Councilmember William Hussey, Mayor Pro-tem Sylvia Robles, and Councilmember Doug Wilson)

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CITY MANAGER

Organization Chart



CITY MANAGER

Department Description

The City Manager's Office, under the direction of the City Council, is responsible for planning, organizing, and evaluating City services, and providing management direction to all City departments. It continually evaluates the organizational structure of the City as it relates to requirements for effective, efficient, and economical public service. The City Manager's Office carries out the directives and policies of the City Council, reviews and presents the City's annual budget to the City Council for consideration and approval. It is the City Manager's responsibility to provide leadership in the development, program planning, and coordination of City operations for the purpose of effectively and efficiently achieving City Council goals and objectives. The City Manager represents the City at various regional government agencies, ensures that the City Council receives information and documentation necessary to make informed decisions regarding problems and issues facing the community. The City Manager also negotiates, administers, and implements contracts for the provision of municipal services.



Grand Terrace City Hall (Night)

<u>Cost Centers – City Manager</u>

- 1. City Manager (10-120)
- 2. Senior Citizen's Program (10-805)
- 3. Emergency Operations Program (10-808)
- 4. Management Information Systems (10-380)

Fund: GENERAL FUND Fund No.: 10

Dept: City Manager
Program: City Manager Program No.: 120

Program The City Manager's Office, under the direction of the City Council, is responsible for planning, organizing

and evaluating City services and providing management direction to all City departments. It also continually evaluates the organizational structure of the City as it relates to requirements for effective, efficient, and

economical public service.

Desc:

Program 1 Carries out the directives and policies of the City Council

Services: 2 Reviews and presents the City's annual budget to the City Council for consideration and approval.

- 3 Provide leadership in the development, program planning, and coordination of City operations for the purpose of effectively and efficiently achieving City Council goals and objectives.
- 4 Represents the City at various regional government agencies.
- 5 Ensures that the City Council receives, in a timely manner, information and documentation necessary to make informed decisions regarding problems and issues facing the community.
- 6 Negotiates, administers and implements contracts for the provision of municipal services.

Position Summary (before direct labor and overhead over	<u>2014-15</u>	<u>2015-16</u>	2016-17	2017-18	Increase (Decrease over(under 2016-17
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Adopted</u>	Projected
1 City Manager	1.0	1.0	1.0	1.0	0.00%
2 Assistant City Manager	-	-	1.0	1.0	0.00%
3 Human Resources Technician (P/T)	0.5	0.5	0.5	0.5	0.00%
4 Executive Assistant	1.0	1.0	1.0	1.0	0.00%
5 Office Specialist	-	-	1.0	1.0	0.00%
6 Intern P/T (2)	-	1.0	1.0	-	-100.00%
Total	2.5	3.5	5.5	4.5	-18.18%

Total	\$	339,196	\$ 327,394	\$	429,723	\$ 640,855	49.13%
11 Transfers Out		-	 -		-	 -	
10 Debt Service		-	-		-	-	
9 Overhead Cost Allocation		-	-		-	-	
8 Capital Projects		-	-		-	-	
7 Equipment		-	-		-	-	
6 Lease of Facility/Equipment		-	-		-	-	
5 Utilities		-	-		-	-	
4 Professional/Contractual Services		32,771	67,226		90,306	112,000	24.029
3 Materials & Supplies		9,506	25,854		30,526	34,000	11.389
2 Benefits		98,944	66,067		88,891	129,066	45.209
1 Salaries	\$	197,975	\$ 168,247	\$	220,000	\$ 365,789	66.279
<u>Experience outogory</u>	-	Actual	Actual	_	Projected	Adopted	2016-17 Projected
Expenditure Category		2014-15	<u> 2015-16</u>	,	2016-17	2017-18	over(under
xpenditure Summary							Increase (Decrease)

CITY MANAGER

Senior Citizens Program (10-805)

The City provides facility and maintenance costs to support activities for the social interaction and health of the local senior citizen population. These programs are run by dedicated volunteers. Hot lunches are served each week day to 25-40 individuals by Family Services Association, a monthly general meeting and a monthly planning meeting is conducted, information and referral services are provided to the senior citizen population, recreation and meeting areas are held for various activities such as: crafts, bridge, pinochle, bingo; crime prevention, citizens patrol board, and general meetings are also available.



Grand Terrace Senior Center – Susan Petta Park

Fund: GENERAL FUND Fund No.: 10

Dept: City Manager

Program: Senior Citizens Program No.: 805

Program The City provides facility and maintenance costs to support activities for the social interaction and health of the

Desc: local senior citizen population. These programs are run by dedicated volunteers.

Program 1 A hot lunch is served each week day to 25-40 individuals by Family Services Association;

Services: 2 Conduct a monthly general meeting and a monthly planning meeting;

3 Provide information and referral services to the senior citizen population;

4 Provide recreation and meeting areas for various activities such as crafts, bridge, pinochle, bingo, crime prevention and citizens patrol board and general meetings;

Position Summary (before direct labor and overhead cost allocation distribution)												
<u>Position</u>	2014-15 <u>Actual</u>	2015-16 Actual	2016-17 Projected	2017-18 Adopted	(Decrease) over(under) 2016-17 Projected							
	-	-	-	-								
	-	-	-	-								
Total												

spenditure Summary Expenditure Category	<u> </u>	<u> 2014-15</u>	<u>2</u>	<u>2015-16</u>	<u>2</u> (<u>016-17</u>	<u>2</u>	<u>017-18</u>	Increase (Decrease) over(under) 2016-17
		<u>Actual</u>		<u>Actual</u>	<u>Pr</u>	<u>ojected</u>	<u>A</u>	<u>dopted</u>	Projected
1 Salaries	\$	-	\$	-	\$	-	\$	-	
2 Benefits		-		-		-		-	
3 Materials & Supplies		2,537		2,294		3,704		3,000	-19.01%
4 Professional/Contractual Services		2,152		2,937		3,490		3,000	-14.04%
5 Utilities		28,374		21,612		25,000		25,000	0.00%
6 Lease of Facility/Equipment		-		-		-		-	
7 Equipment		-		-		-		-	
8 Capital Projects		-		-		-		-	
9 Overhead Cost Allocation		-		-		-		-	
10 Debt Service		-		-		-		-	
11 Transfers Out									
Total	\$	33,063	\$	26,843	\$	32,194	\$	31,000	-3.71%

CITY MANAGER

Emergency Operations Program (10-808)

The Emergency Operations Program provides trained and prepared volunteers to assist the City in responding to emergency situations. The volunteers assist City staff with the City's Emergency Operations Plan and Communications System, promote informed public response to emergency situations, coordinate activities with the CERT (Citizens Emergency Response Team). The program educates residents on how to protect families and property during an emergency situation.



Blue Mountain Hike - 2016

Fund: GENERAL FUND Fund No.: 10

Dept: City Manager

Program: Emergency Operations Program Program No.: 808

Program Provides trained and prepared volunteers to assist the City in responding to emergency situations.

Desc:

Program 1 Assist City staff with the City's Emergency Operations Plan and Communications System;

Services: 2 Promote an informed public response to emergency situations;

3 Coordinate activities with the CERT (Citizens Emergency Response Team) Program;

4 Educate residents on how to protect families and property during an emergency situation.

Position Summary (before direct labor and overhe	ead cost allocatio	n distribution)			Increase (Decrease)
<u>Position</u>	2014-15 Actual	2015-16 Actual	2016-17 Projected	2017-18 Adopted	over(under) 2016-17 Projected
	-	-	-	-	
Total				<u>-</u>	

xpenditure Summary									Increase (Decrease)
Expenditure Category	<u>2</u>	<u>014-15</u>		<u>2015-16</u>	<u>20</u>)16-17	<u>2</u> (<u>017-18</u>	over(under) 2016-17
		<u>Actual</u>		<u>Actual</u>		Projected		<u>dopted</u>	Projected
1 Salaries	\$	-	\$	-	\$	-	\$	-	
2 Benefits		-		-		-		-	
3 Materials & Supplies		1,912		11,829		3,012		2,000	-33.60%
4 Professional/Contractual Services		1,460		1,000		1,000		1,200	20.00%
5 Utilities		-		-		-		-	
6 Lease of Facility/Equipment		-		-		-		-	
7 Equipment		-		-		-		-	
8 Capital Projects		-		-		-		-	
9 Overhead Cost Allocation		-		-		-		-	
10 Debt Service		-		-		-		-	
11 Transfers Out				-					
Total	\$	3,372	\$	12,829	\$	4,012	\$	3,200	-20.24%

CITY MANAGER

Management Information Systems (10-380)

Provides computer hardware and software support, network coordination and GIS (Geographic Information Systems) support, maintains updates and supports networks and computers, maintains updates and supports GIS, supports desktop software, and maintains network security.



Karger Park

Fund: GENERAL FUND Fund No.: 10

Dept: City Clerk

Program: Management Information Systems Program No.: 380

Program Provides computer hardware and software support, network coordination and GIS (Geographic Information

Desc: Systems) support.

Program 1 Maintains, updates and supports networks and computers;

Services: 2 Maintains, updates and supports GIS;

3 Supports desktop software;

4 Maintains network security.

Position Summary (before direct labor and	overhead cost allocation	n distribution)			Increase (Decrease)
<u>Position</u>	<u>2014-15</u> <u>Actual</u>	2015-16 Actual	2016-17 Projected	2017-18 Adopted	over(under) 2016-17 Projected
1 MIS Specialist	1.0	-	-	-	
Total	1.0				

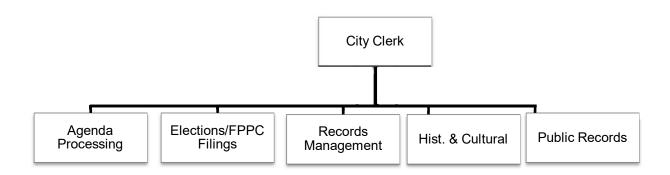
Expenditure Summary									Increase (Decrease)
Expenditure Category	2	2014-15	<u> </u>	2 <u>015-16</u>	2	016-17	<u>2</u>	017-18	over(under) 2016-17
		<u>Actual</u>		<u>Actual</u>	<u>P</u>	<u>rojected</u>	<u>A</u>	dopted	Projected
1 Salaries	\$	-	\$	-	\$	-	\$	-	
2 Benefits		1,467		(73)		-		-	
3 Materials & Supplies		23,749		631		-		-	
4 Professional/Contractual Services		63,800		65,916		65,340		72,000	10.19%
5 Utilities		-		-		-		-	
6 Lease of Facility/Equipment		-		-		-		-	
7 Equipment		-		-		-		-	
8 Capital Projects		-		-		-		-	
9 Overhead Cost Allocation		-		-		-		-	
10 Debt Service		-		-		-		-	
11 Transfers Out									
Total	\$	89,016	\$	66,474	\$	65,340	\$	72,000	10.19%

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CITY CLERK

Organization Chart



Department Description

The City Clerk's Office provides the administrative and records management services legally required by California Government Codes and Grand Terrace Municipal Codes. It also protects and preserves official City records and oversees the City's records management program. The City Clerk's office is the custodian of City records, keeping track of various contracts and agreements. The Department maintains and updates Municipal code books, prepares, distributes, and posts agenda-related materials and minutes on a timely basis. The City Clerk's Office ensures that City residents have the opportunity to elect legally qualified representatives and express their views on City measures by providing for the efficient and legal conduct of regular and special municipal elections. The Department provides continuous updates to the City Council agendas and reports, public hearing notices, election information and campaign forms, campaign disclosure statements, the Municipal Code, and the calendar of City meetings and events.

Cost Centers - City Clerk

- 1. City Clerk (10-125)
- 2. Historical & Cultural Committee (10-804)

Fund: GENERAL FUND Fund No.: 10

Dept: City Clerk

Desc:

Program: City Clerk Program No.: 125

Program The City Clerk's Office provides the administrative and records management services legally required by

California Government Codes and Grand Terrace Municipal Codes. It also protects and preserves official City

records and oversees the City's records management program.

Program 1 Custodian of City records, contracts and agreements.

Services: 2 Maintains and updates Municipal code books.

- 3 Prepares, distributes, and posts agenda-related materials and minutes on a timely basis.
- 4 Ensures that City residents have the opportunity to elect legally qualified representatives and express their views on City measures by providing for the efficient and legal conduct of regular and special municipal elections.
- ⁵ Provide continuous updates to the City Council agendas and reports, public hearing notices, election information and campaign forms, campaign disclosure statements, the Municipal Code, and the calendar of City meetings and events.

Position Summary (before direct labor and overh	nead cost allocation	n distribution)			Increase (Decrease)
<u>Position</u>	2014-15 Actual	2015-16 Actual	2016-17 Projected	2017-18 Adopted	over(under) 2016-17 Projected
1 City Clerk	1.0	1.0	1.0	1.0	0.00%
	-	-	-	-	
Total	1.0	1.0	1.0	1.0	0.00%

Expenditure Summary Expenditure Category	<u>,</u>	2014-15 Actual		2015-16 Actual	 016-17 Djected		<u>2017-18</u> Adopted	Increase (Decrease) over(under) 2012-13 Projected
1 Salaries	\$	73,742	\$	88,838	\$ 81,224	\$	88,680	9.18%
2 Benefits		25,284		27,234	27,294		29,036	6.38%
3 Materials & Supplies		5,316		4,520	5,126		5,000	-2.46%
4 Professional/Contractual Services		25,356		15,407	36,800		35,000	-4.89%
5 Utilities		-		-	-		-	
6 Lease of Facility/Equipment		-		-	-		-	
7 Equipment		-		-	-		-	
8 Capital Projects		-		-	-		-	
9 Overhead Cost Allocation		-		-	-		-	
10 Debt Service		-		-	-		-	
11 Transfers Out			_		 			
	\$	129,698	\$	135,999	\$ 150,444	<u>\$</u>	157,716	4.83%

CITY CLERK

Historical & Cultural Committee (10-804)

The Historical and Cultural Activities Committee preserves the history of Grand Terrace and facilitates cultural activities for the benefit of all citizens in the City. They make continuing efforts to seek out, select, identify and suitably preserve the historical records of Grand Terrace. They enhance all forms of cultural activities and expression in the City and actively promote them. The Committee makes reports and recommendations to the City Council as an advisory committee and keeps minutes of committee proceedings, conducts an Annual Art Show, Country Fair and City Birthday Party.



Susan Petta Park

Fund: GENERAL FUND Fund No.: 10

Dept: City Clerk

Program: Historical & Cultural Committee Program No.: 804

Program The Historical and Cultural Activities Committee preserves the history of Grand Terrace and facilitates cultural

Desc: activities for the benefit of all citizens in the City.

Program 1 Adopt rules and policies which will guide them in carrying out their responsibilities;

Services: 2 Make continuing efforts to seek out, select, identify and suitably preserve the historical records of Grand

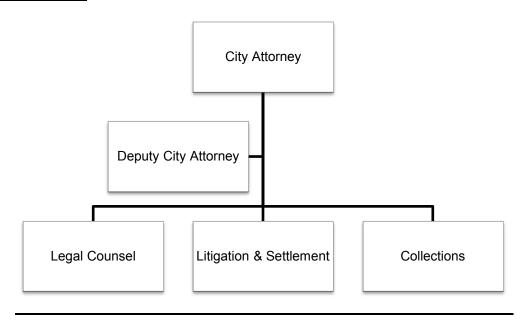
- 3 Enhance all forms of cultural activities and expression in the City and to actively promote them;
- 4 Make reports and recommendations to the City Council as an advisory committee and keep minutes of committee proceedings;
- 5 Conduct an Annual Art Show, County Fair and City Birthday Party;
- 6 Search for articles in the newspapers regarding the City of Grand Terrace.

Position Summary (before direct labor and overh	ead cost allocat	ion distribution)			Increase (Decrease)
<u>Position</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	over(under) 2016-17
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Adopted</u>	Projected
	-	-	-	-	
Total					ı

Expenditure Summary									Increase (Decrease)
Expenditure Category	20)14-1 <u>5</u>	<u>20</u>	<u>15-16</u>	<u>2016-</u>	<u>17</u>	<u>201</u>	<u>7-18</u>	over(under) 2016-17
	<u>A</u>	ctual	<u>A</u>	ctual	<u>Projec</u>	ted_	Ado	pted	Projected
1 Salaries	\$	-	\$	-	\$	-	\$	-	
2 Benefits		-		-		-		-	
3 Materials & Supplies		106		17		-		-	
4 Professional/Contractual Services		593		630		320		600	87.50%
5 Utilities		-		-		-		-	
6 Lease of Facility/Equipment		-		-		-		-	
7 Equipment		-		-		-		-	
8 Capital Projects		-		-		-		-	
9 Overhead Cost Allocation		-		-		-		-	
10 Debt Service		-		-		-		-	
11 Transfers Out		-		-		-			
Total	\$	699	\$	647	\$	320	\$	600	87.50%

CITY ATTORNEY

Organization Chart



Department Description

The City Attorney's Office provides a wide range of legal services for City Council, City boards and commissions, and operating departments. This includes the coordinating and monitoring of the investigation, settlement, and litigation arising out of personal injury claims. In addition to defending minor personal injury suits against the City, the City Attorney is also responsible for handling minor collection cases on the City's behalf. The City Attorney's Office provides day-to-day legal advice to City officials and employees, drafts contracts, opinions, resolutions, and ordinances, defends the City, its officers, and employees in civil litigation. The City Attorney prosecutes criminal and civil violations of the City's Municipal Code, provides staff support to the City's administrative code compliance program, represents the City in discovery matters initiated by third parties, and negotiates civil settlements, franchises, and agreements on behalf of the City.

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Fund: GENERAL FUND Fund No.: 10

Dept: City Attorney

Program: City Attorney Program No.: 160

Program Desc:

The City Attorney's Office provides a wide range of legal services for City Council, City boards and commissions, and operating departments. This includes the coordinating and monitoring the investigation, settlement, and litigation arising out of personal injury claims; defending minor personal injury suits against the City; and handling

minor collection cases on the City's behalf.

Program 1 Provides day-to-day legal advice to City officials and employees.

Services: 2 Drafts contracts, opinions, resolutions, and ordinances.

- $\ensuremath{\mathtt{3}}$ Defends the City, its officers, and employees in civil litigation.
- 4 Prosecutes criminal and civil violations of the City's Municipal Code.
- 5 Provides staff support to the City's administrative code compliance program.
- 6 Represents the City in discovery matters initiated by third parties.

Position Summary (before direct labor and overh	ead cost allocatio	n distribution)			Increase (Decrease)
<u>Position</u>	2014-15 Actual	2015-16 Actual	2016-17 Projected	2017-18 Adopted	over(under) 2016-17 Projected
Total			<u> </u>	<u>-</u>	

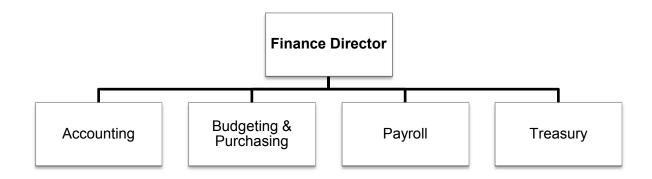
Expenditure Summary					Increase (Decrease)
Expenditure Category	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	over(under) 2016-17
	<u>Actual</u>	<u>Actual</u>	Projected	Adopted	Projected
1 Salaries	\$ -	\$ -	\$ -	\$ -	
2 Benefits	-	-	-	-	
3 Materials & Supplies	-	-	-	-	
4 Professional/Contractual Services	63,772	64,967	65,000	96,000	47.69%
5 Utilities	-	-	-	-	
6 Lease of Facility/Equipment	-	-	-	-	
7 Equipment	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Overhead Cost Allocation	-	-	-	-	
10 Debt Service	-	-	-	-	
11 Transfers Out					
Total	\$ 63,772	\$ 64,967	\$ 65,000	\$ 96,000	47.69%

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FINANCE

Organization Chart



Department Description

The Finance Department is responsible for all financial transactions of City business and provides various support services to other City departments. These services include financial reporting, budget coordination, cash management, payroll, accounts payable, business licensing, cashiering, and debt administration. The Finance Department coordinates the preparation of the City-wide budget and develops and administers the Proposed budget; maintains the City's financial records and coordinates the annual financial City audits, is responsible for all financial related reporting to management and the City Council, issues business licenses to various businesses within the City, as well as to contractors outside the City; is responsible for daily cash management, including cash receipting and accounts receivable. Processes purchase orders and performs accounts payable and payroll functions/ maintain the investment portfolio; handle the administration of all City debts.

Cost Centers – Finance

- 1. Finance (10-140)
- 2. Non-Departmental (10-190)
- 3. Overhead Cost Allocation (10-999)



Fund: GENERAL FUND Fund No.: 10

Dept: Finance

Program: Finance Program No.: 140

Program The Finance Department is responsible for all financial transactions of City business and provides various

Desc: support services to other City departments. These services include financial reporting, budget coordination, cash management, payroll, accounts payable, business licensing, cashiering and debt administration.

management, payren, accounted payable, accounting, each menting and accounting and

Program 1 Coordinate the preparation of the City-wide budget and develop and administer the Adopted budget;

Services: 2 Maintain the City's financial records and coordinate the annual financial City audits;

- 4 Issue business licenses to various businesses within the City, as well as to contractors outside the City;
- 5 Responsible for daily cash management, including cash receipting and accounts receivable;
- 6 Process purchase orders and perform the accounts payable and payroll functions;

3 Responsible for all financial related reporting to management and the City Council;

8 Handle the administration of all City debts.

Position Summary (before direct labor and o	overhead cost allocation	n distribution)			Increase (Decrease)
<u>Position</u>	<u>2014-15</u> <u>Actual</u>	2015-16 Actual	2016-17 Projected	2017-18 Adopted	over(under) 2016-17 Projected
1 Budget Officer	1.0	-	1.0	1.0	0.00%
2 Financial Analyst	-	-	-	1.0	
3 Management Analyst	-	-	-	1.0	
4 Principal Accountant (P/T)			1.0	1.0	0.00%
Total	1.0		2.0	4.0	100.00%

xpenditure Summary									Increase (Decrease)
Expenditure Category	<u>.</u>	<u>2014-15</u>		<u>2015-16</u>		016-17	· -	2017-18	over(under) 2016-17
	_	<u>Actual</u>		<u>Actual</u>		<u>rojected</u>		<u>Adopted</u>	Projected
1 Salaries	\$	10,746	\$	-	\$	-	\$	200,080	
2 Benefits		10,170		6		-		79,335	
3 Materials & Supplies		6,340		10,317		8,400		7,500	-10.71%
4 Professional/Contractual Services		381,114		444,008		500,558		112,000	-77.62%
5 Utilities		-		-		-		-	
6 Lease of Facility/Equipment		1,612		2,280		3,000		3,000	0.00%
7 Equipment		-		-		-		-	
8 Capital Projects		-		-		-		-	
9 Overhead Cost Allocation		-		-		-		-	
10 Debt Service		-		-		-		-	
11 Transfers Out									
Total	\$	409,982	\$	456,611	\$	511,958	\$	401,915	-21.49%

FINANCE

Non-Departmental (10-190/10-999)

The General Government (Non Department) Fund is comprised of services used by all departments which are not directly chargeable to any specific department and includes various general expenditures not attributable to any specific program: postage and mailing for all City correspondence, pre-employment physicals and background checks, copy machine costs, maintenance and supplies, general utilities, City membership due in regional bodies (SANBAG, SCAG, League of California Cities), liability and Workers Compensation Insurance, administrative fees and expenditures shared citywide or not assigned to any department

The General Government (Non Department) Fund accounts for the overhead cost allocation of General Fund City departments and various other cost centers and programs to record calculated overhead costs chargeable to various departments and programs as established in the approved budget, using a reasonably equitable basis for the allocation of costs.



Blue Mountain Trail

Fund: GENERAL FUND Fund No.: 10

Dept: General Government

Program: General Government (Non-Dept) Program No.: 190

Program Non- departmental is comprised of services used by all departments which are not directly chargeable to any

Desc: specific department and includes various general expenditures not attributable to any specific program.

Program 1 Postage and mailing for all City correspondence;

Services: 2 Pre-employmnt physicals and background checks;

3 Copy machine costs, maintenance and supplies;

4 General utilities;

5 City membership due in regional bodies (SANBAG, SCAG, League of California Cities);

6 Liability and Worker's Compensation Insurance;

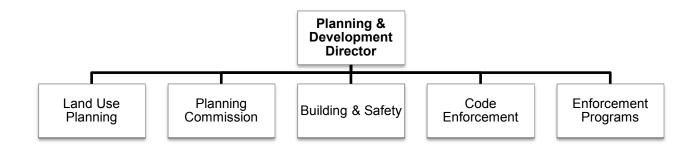
8 Expenditures shared citywide or not assigned to any department.

Position Summary (before direct labor and overl	head cost allocatio	on distribution)			Increase (Decrease)
<u>Position</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Actual</u>	2016-17 Projected	2017-18 Adopted	(Decrease) over(under) 2016-17 Projected
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total					

xpenditure Summary							Increase (Decrease)
Expenditure Category	<u> 2014-15</u>	<u>2015-16</u>	4	2 <u>016-17</u>		<u> 2017-18</u>	over(under) 2016-17
	<u>Actual</u>	<u>Actual</u>	<u> </u>	Projected Projected	4	Adopted	Projected
1 Salaries	\$ -	\$ -	\$	-	\$	-	
2 Benefits	124,607	24,023		156,686		55,897	-64.33%
3 Materials & Supplies	44,285	40,414		57,500		50,181	-12.73%
4 Professional/Contractual Services	290,787	220,304		198,164		225,451	13.77%
5 Utilities	63,663	65,224		67,803		65,000	-4.13%
6 Lease of Facility/Equipment	-	-		-		-	
7 Equipment	-	-		-		-	
8 Capital Projects	-	-		-		-	
9 Overhead Cost Allocation	-	-		-		-	
10 Debt Service	254,847	254,848		-		-	
11 Transfers Out	 90,927	 90,354		101,500		90,800	-10.54%
Total	\$ 869,116	\$ 695,167	\$	581,653	\$	487,329	-16.22%

PLANNING & DEVELOPMENT SERVICES DEPARTMENT

Organization Chart





Grand Terrace City Hall Front Counter

PLANNING & DEVELOPMENT SERVICES DEPARTMENT

Department Description

The Planning & Development Services Department provides planning, , zoning, code enforcement, and supports economic development services. The Department advises, administers and implements policies established by the Planning Commission and City Council on matters concerning the orderly growth, and physical and economic development of the City. The Department processes development cases and responds to numerous counter and phone inquiries, is responsible for implementation and update of the City's General Plan, the City Zoning Code and Specific Plans, processing of zoning and sign code enforcement cases, participation in SANBAG's comprehensive transportation plan development and participation in the Greenhouse Gas Reduction Plan.

<u>Cost Centers – Planning & Development</u>

- 1. Planning & Development Planning (10-370)
- 2. Planning Commission (10-801)
- 3. Building & Safety (10-172)
- 4. Code Enforcement (10-185)
- 5. Enforcement Programs (10-187)



Grand Terrace Fitness Park

Fund: GENERAL FUND Fund No.: 10

Dept: Planning & Development Services

Program: Community & Economic Dev Program No.: 370

Program Provide planning, economic development, zoning, code enforcement, and development services. Advises,

Desc: administers and implements policies established by the Planning Commission and City Council on matters

concerning the orderly growth, and physical and economic development of the City.

Program 1 Processes development cases and responds to numerous counter and phone inquiries;

Services: 2 Issues environmental clearances, monitors and evaluates project entitlement conditions for S&A, CUP, etc.;

3 Responsible for implementation and updating of the City General Plan;

4 Responsible for implementation and updating of the City Zoning Code and Specific Plans;

5 Processes zoning and sign code enforcement cases;

6 Participates in SANBAG's comprehensive transportation plan development;

Position Summary (before direct labor and over	rhead cost allocation	n distribution)			Increase (Decrease)
<u>Position</u>	2014-15 Actual	2015-16 Actual	2016-17 Projected	2017-18 Adopted	over(under) 2016-17 Projected
1 Planning & Dev. Svcs. Director	-	-	1.0	1.0	0.00%
2 Community Dev. Director	1.0	1.0	-	-	
3 Assistant Planner	-	-	1.0	1.0	0.00%
4 Planning Technician (P/T)		0.5		-	
Total	1.0	1.5	2.0	2.0	0.00%

Expenditure Summary						Increase (Decrease)
Expenditure Category	<u> 2014-15</u>	<u>2015-16</u>		<u> 2016-17</u>	<u>2017-18</u>	over(under) 2016-17
	<u>Actual</u>	<u>Actual</u>	<u>F</u>	Projected	Adopted	Projected
1 Salaries	\$ 108,765	\$ 122,091	\$	140,104	\$ 192,977	37.74%
2 Benefits	55,702	40,492		100,143	111,928	11.77%
3 Materials & Supplies	1,322	3,366		2,986	3,900	30.61%
4 Professional/Contractual Services	3,663	42,627		21,982	33,000	50.129
5 Utilities	-	-		-	-	
6 Lease of Facility/Equipment	-	-		-	-	
7 Equipment	-	-		-	-	
8 Capital Projects	-	-		-	-	
9 Overhead Cost Allocation	-	-		-	-	
10 Debt Service	-	-		-	-	
11 Transfers Out	 	 			 	
Total	\$ 169,452	\$ 208,576	\$	265,215	\$ 341,805	28.88%

PLANNING & DEVELOPMENT SERVICES DEPARTMENT

Planning Commission (10-801)

The Planning Commission is an Advisory Board to the City Council as approved by State Government Code, and set in the Municipal Code and general procedures. The Planning Commission also serves as the Architectural Review Board and Board of Appeals on Code Enforcement, Planning, and Building and Fire issues. The Planning Commission adopts rules and policies which will guide the Commission in carrying out their responsibilities; issue legally binding decisions and determine Conditions of Approval on planning projects within the City, develop and maintain a General Plan, develop and maintain the City Zoning Code, and develop such Specific Plans as may be necessary or desirable.



Mount Vernon Avenue

Fund: GENERAL FUND Fund No.: 10

Dept: Planning & Development Services

Program: Planning Commission Program No.: 801

Program The Planning Commission is an Advisory Body to the City Council as approved by State Government Code, and

Desc: set in the Municipal Code and general procedures. The Planning Commission also serves as the Architectural

Review Board and Board of Appeals on Code Enforcement, Planning , Building and Fire issues.

Program 1 To adopt rules and policies which will guide the commission in carrying out their responsibilities;

Services: 2 Issue legally binding decisions and determine conditions of approval on Planning projects within the City;

3 Develop and maintain a General Plan;

4 Develop and maintain the City Zoning Code;

5 Develop such specific plans as maybe necessary or desirable.

Position Summary (before direct labor and over	erhead cost allocation	n distribution)			Increase (Decrease)
<u>Position</u>	<u>2014-15</u> <u>Actual</u>	2015-16 Actual	2016-17 Projected	2017-18 Adopted	over(under) 2016-17 Projected
1 Planning Commissioners	5.0	5.0	5.0	5.0	0.00%
	-	-	-	-	
	-	-	-	-	
Total	5.0	5.0	5.0	5.0	0.00%

Expenditure Summary							Increase (Decrease) over(under)
Expenditure Category	<u>2</u>	<u>014-15</u>	<u>2015-16</u>	2	<u>016-17</u>	<u>2017-18</u>	2016-17
	;	<u>Actual</u>	<u>Actual</u>	<u>Pr</u>	<u>ojected</u>	<u>Adopted</u>	Projected
1 Salaries	\$	1,650	\$ 1,400	\$	400	\$ 3,000	650.00%
2 Benefits		107	455		208	310	49.10%
3 Materials & Supplies		-	374		3,000	3,000	0.00%
4 Professional/Contractual Services		-	-		-	-	
5 Utilities		-	-		-	-	
6 Lease of Facility/Equipment		-	-		-	-	
7 Equipment		-	-		-	-	
8 Capital Projects		-	-		-	-	
9 Overhead Cost Allocation		-	-		-	-	
10 Debt Service		-	-		-	-	
11 Transfers Out			 		-	 	
Total	\$	1,757	\$ 2,229	\$	3,608	\$ 6,310	74.89%

PLANNING & DEVELOPMENT SERVICES DEPARTMENT

Building and Safety (10-172)

This program ensures that all structures built in the City of Grand Terrace meet all acceptable state-mandated laws and uniform building codes as incorporated into the City's Municipal Code. It also ensures compliance with all zoning, signage, and noise ordinances. Building and Safety is responsible for code enforcement of building and safety violations, building inspections and permit issuance. They provide plan check services for new and existing residential housing, apartments, lots, splits, tracks and grading plans. They provide plan check services for new and existing commercial buildings, site plans, grading plans, tenant improvements and signage, perform all field investigations and construction inspections, provide information on building, electrical, plumbing, mechanical and code information. This department section maintains records and provides information to county, state and federal agencies on building activity.



Barton Road establishments

Fund: GENERAL FUND Fund No.: 10

Dept: Planning & Development Services

Desc:

Program: Building & Safety Program No.: 172

Program This program ensures that all structures built in the City of Grand Terrace meet all acceptable state-mandated

laws and uniform building codes as incorporated into the City's Municipal Code. It also ensures compliance with

all zoning, signage and noise ordinances.

Program 1 Responsible for code enforcement of building and safety violations.

Services: 2 Responsible for all building inspections and permit issuance.

3 Provides plan check services for new and existing residential housing, apartments, lots, splits, tracks and grading plans.

- 4 Provides plan check services for new and existing commercial buildings, site plans, grading plans, tenant improvements and signage.
- 5 Performs all field investigations and construction inspections.
- 6 Provides information on building, electrical, plumbing, mechanical and code information.

Position Summary (before direct labor and over	rhead cost allocatio	on distribution)			Increase (Decrease)
<u>Position</u>	2014-15 Actual	2015-16 Actual	2016-17 Projected	2017-18 Adopted	over(under) 2016-17 Projected
Building Official (P/T)	-	-	0.5	0.5	0.00%
2 Building Permit Technician	-	1.0	1.0	1.0	0.00%
	<u>-</u>			<u> </u>	
Total		1.0	1.5	1.5	0.00%

Expenditure Summary							Increase (Decrease)
Expenditure Category	4	2014-15		<u>2015-16</u>	<u>2016-17</u>)17-18	over(under) 2016-17
	_	<u>Actual</u>	_	<u>Actual</u>	Projected	 dopted	Projected
1 Salaries	\$	41,671	\$	45,310	\$ 23,116	\$ 37,624	62.76%
2 Benefits		15,174		13,284	10,780	17,068	58.33%
3 Materials & Supplies		2,727		1,976	3,452	2,500	-27.58%
4 Professional/Contractual Services		91,236		106,972	98,904	21,500	-78.26%
5 Utilities		806		1,072	1,270	1,000	-21.26%
6 Lease of Facility/Equipment		-		-	-	-	
7 Equipment		-		-	-	-	
8 Capital Projects		-		-	-	-	
9 Overhead Cost Allocation		-		-	-	-	
10 Debt Service		-		-	-	-	
11 Transfers Out						 -	
Total	\$	151,614	\$	168,614	\$ 137,522	\$ 79,692	-42.05%

PLANNING & DEVELOPMENT SERVICES DEPARTMENT

Code Enforcement (10-185)

Code Enforcement, which includes the Rental Inspection Program, ensures that single family and multi-family rentals within the City are maintained in a satisfactory manner, which in turn increases property values and improves public safety. The Program provides an annual inspection of single family rentals for compliance with the Municipal Code and the Uniform Housing Code, provides annual inspections of multi-family rentals for compliance with the Municipal Code and the Uniform Housing Code, and provides annual inspections of apartment rentals for compliance with the Municipal Code and the Uniform Housing Code.



Street Sweeping Sign - Warbler Ave.

Fund: GENERAL FUND Fund No.: 10

Dept: Planning & Development Services

Program: Rental Inspection Program Program No.: 185

Program The Rental Inspection Program's main purpose is to make sure that single family and multi-family rentals within

Desc: the City are maintained in a satisfactory manner, which in turn increases property values and improves public

safety.

Program 1 Annual inspection of single family rentals for compliance with the municipal code & the Uniform Housing Code.

Services: 2 Annual inspection of multi-family rentals for compliance with the municipal code & the Uniform Housing Code.

3 Annual inspection of apartment rentals for compliance with the municipal code & the Uniform Housing Code.

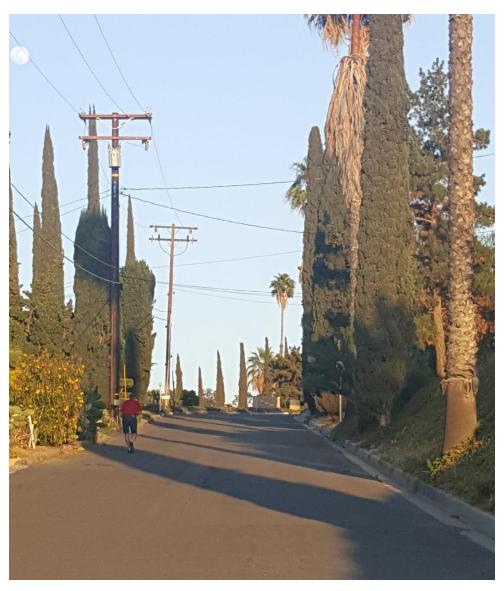
Position Summary (before direct labor and overh	ead cost allocation 2014-15 Actual	n distribution) 2015-16 Actual	2016-17 Projected	2017-18 Adopted	Increase (Decrease) over(under) 2016-17 Projected
1 Sr. Code Enforcement Officer	1.0	1.0	1.0	1.0	0.00%
2 Code Enforcement Specialist (P/T)	-	0.5	0.5	0.5	0.00%
3 Office Specialist (P/T)	-	-	0.5	1.0	100.00%
Total	1.0	1.5	2.0	2.5	25.00%

expenditure Summary							Increase (Decrease)
Expenditure Category	<u>2</u>	<u>2014-15</u>	<u>2015-16</u>	4	<u> 2016-17</u>	<u>2017-18</u>	over(under) 2016-17
		<u>Actual</u>	<u>Actual</u>	<u>F</u>	<u>Projected</u>	<u>Adopted</u>	Projected
1 Salaries	\$	40,051	\$ 49,671	\$	66,018	\$ 70,165	6.28%
2 Benefits		30,957	15,746		44,006	57,730	31.19%
3 Materials & Supplies		1,753	10,012		3,300	5,200	57.58%
4 Professional/Contractual Services		-	1,900		1,275	500	-60.78%
5 Utilities		-	-		-	-	
6 Lease of Facility/Equipment		-	-		-	-	
7 Equipment		-	-		-	-	
8 Capital Projects		-	-		-	-	
9 Overhead Cost Allocation		-	-		-	-	
10 Debt Service		-	-		-	-	
11 Transfers Out			 -			 	
Total	\$	72,761	\$ 77,329	\$	114,599	\$ 133,595	16.58%

PLANNING & DEVELOPMENT SERVICES DEPARTMENT

Enforcement Program (10-187)

The Enforcement Program addresses code violations on public and private properties within the City limits in order to protect the health and safety of the residents in the community. The City contracts with the City of San Bernardino Police Department for animal control services. The City contracts with the City of San Bernardino Fire Department for household hazardous waste services.



Westwood Street

Fund: GENERAL FUND Fund No.: 10

Dept: Planning & Development Services

Program: Enforcement Program No.: 187

Program To address code violations on public and private properties within the City limits in order to protect the health and

Desc: safety of the residents in the community.

Program 1 The City contracts with the City of San Bernardino for animal control services.

Services: 2 The City contracts with the City of San Bernardino Fire Department for household hazardous waste services.

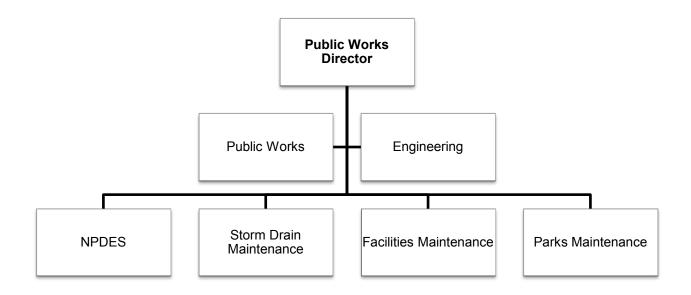
Position Summary (before direct labor and o	verhead cost allocation	on distribution)			Increase
<u>Position</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Actual</u>	2016-17 Projected	2017-18 Adopted	(Decrease) over(under) 2016-17 Projected
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
					•
Total					:

xpenditure Summary								Increase (Decrease)
Expenditure Category	2	<u> 2014-15</u>	<u> 2015-16</u>	2	2016-17	<u>.</u>	2017-18	over(under) 2016-17
		<u>Actual</u>	<u>Actual</u>	<u>P</u>	rojected	<u>,</u>	<u>Adopted</u>	Projected
1 Salaries	\$	-	\$ -	\$	-	\$	-	
2 Benefits		-	-		-		-	
3 Materials & Supplies		-	-		-		-	
4 Professional/Contractual Services		182,174	205,370		202,532		207,772	2.59%
5 Utilities		-	-		-		-	
6 Lease of Facility/Equipment		-	-		-		-	
7 Equipment		-	-		-		-	
8 Capital Projects		-	-		-		-	
9 Overhead Cost Allocation		-	-		-		-	
10 Debt Service		-	-		-		-	
11 Transfers Out		-	 		-			
Total	\$	182,174	\$ 205,370	\$	202,532	\$	207,772	2.59%

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Organization Chart





Susan Petta Park

Department Description

The Public Works Department provides engineering and public works/maintenance services. The Department administers and implements policies that enhance the safety and aesthetic environment of the City for its residents, businesses, and outside visitors. This includes maintaining and rehabilitating all City landscape, roads, traffic signals, parks, and parking lots in accordance with the City's goals. The Department also responds to numerous counter and phone inquiries, issues environmental clearances, monitors and evaluates project entitlement conditions for S&A, CUP, etc.

Cost Centers - Public Works

- 1. Parks Maintenance (10-450)
- 2. National Pollution Discharge Elimination System (10-625)
- 3. Storm Drain Maintenance (10-631)
- 4. Public Works (10-175)
- 5. Facilities Maintenance (10-195)



Grand Terrace City Hall

Parks Maintenance (10-450)

Parks Maintenance, under the direction of the Public Works Director, maintains Richard Rollins Park, Pico Park, the Grand Terrace Senior Center, Child Care Center, Civic Center/Library Complex, and various greenbelt areas located throughout the city. Parks Maintenance is responsible for the daily upkeep of all landscaped parks and parkways at City owned facilities, weekly mowing of over 30 acres of park area and the maintenance of three acres of landscaping. This section also maintains over 300 sprinklers and irrigation controllers, and is responsible for the repair and installation of ball field lights, park irrigation, and ancillary support functions.



Grand Terrace Fitness Park

Fund: GENERAL FUND Fund No.: 10

Dept: Public Works

Program: Parks Maintenance Program No.: 450

Program Parks maintenance, under the direction of the Public Works director is implemented through the Parks

Desc: Maintenance Division. The division maintains Richard Rollins Park, Pico Park, the Grand Terrace Senior Center,

Child Care Center, Civic Center/Library Complex and various greenbelt areas.

Program 1 Daily upkeep of all landscaped parks and parkways at City owned facilities;

Services: 2 Weekly mowing of over 30 acres of park area and the maintenance of 3 acres of landscaping;

3 Maintenance of over 300 sprinklers and irrigation controllers;

4 Maintenance of the Civic Center/Library, Child Care Center, Senior Center and park support facilities;

5 Repair and installation of ball field lights, park irrigation and ancillary support functions.

Position Summary (before direct labor and over	erhead cost allocation 2014-15 Actual	n distribution) 2015-16 Actual	<u>2016-17</u> <u>Projected</u>	<u>2017-18</u> <u>Adopted</u>	Increase (Decrease) over(under) 2016-17 Projected
1 Maintenance Crew Lead	1.0	1.0	1.0	1.0	0.00%
2 Maintenance Crew Lead (P/T)	-	-	0.5	-	-100.00%
3 Maintenance Worker I	1.0	1.0	2.0	-	-100.00%
4 Maintenance Worker II	1.0	1.0	1.0	3.0	200.00%
Total	3.0	3.0	4.5	4.0	-11.11%

Expenditure Summary							Increase (Decrease)
Expenditure Category	į	<u>2014-15</u>	<u>2015-16</u>	4	<u>2016-17</u>	<u>2017-18</u>	over(under) 2016-17
		<u>Actual</u>	<u>Actual</u>	<u> </u>	rojected	<u>Adopted</u>	Projected
1 Salaries	\$	20,850	\$ 31,368	\$	33,652	\$ 48,905	45.33%
2 Benefits		9,271	11,447		25,065	34,765	38.70%
3 Materials & Supplies		1,074	1,137		1,434	1,200	-16.32%
4 Professional/Contractual Services		74,231	82,050		83,440	70,300	-15.75%
5 Utilities		46,348	35,028		41,052	40,000	-2.56%
6 Lease of Facility/Equipment		-	-		-	-	
7 Equipment		-	-		-	-	
8 Capital Projects		-	-		-	-	
9 Overhead Cost Allocation		-	-		-	-	
10 Debt Service		-	-		-	-	
11 Transfers Out		-	 		-		
Total	\$	151,774	\$ 161,030	\$	184,643	\$ 195,170	5.70%

National Pollution Discharge & Elimination System (10-625)

The Public Works Department administers the City's National Pollutant Discharge Elimination System (NPDES) Program in order to comply with the water discharge requirements of urban storm water, from areas of San Bernardino County within the Santa Ana Region to waters of the US (general fund portion). The Department obtains permits from the Santa Ana Regional Water Control Board, provides an effective storm water management program and ensures that discharge of storm water into the various drainage channels and washes throughout the City complies with the standards set by the Santa Ana Regional Water Control Board. The Program provides public information/education and outreaches to businesses and residents and enforces a County-wide permit through inspections and education.



De Berry Street

Fund: GENERAL FUND Fund No.: 10

Dept: Public Works

Program: National Pollution Discharge & Elimination System (NPDES) Program No.: 625

Program Administer the City's National Pollutant Discharge Elimination System (NPDES) Program in order to comply

Desc: with the water discharge requirements of urban storm water, from areas of San Bernardino County within the

Santa Ana Region to waters of the US (general fund portion).

Program 1 Obtain a permit from the Santa Ana Regional Water Control Board;

Services: 2 Provide an effective storm water management program and ensure that discharge of storm water into the various drainage channels and washes throughout the City complies with the standards set by the Santa Ana Regional

Water Control Board.

3 To provide public information/education and out reach to businesses and residents;

4 To enforce a County-wide permit through inspections and education.

Position Summary (before direct labor and	overhead cost allocation	on distribution)			Increase (Decrease)
<u>Position</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	over(under) 2016-17
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Adopted</u>	Projected
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
					-
Total					

xpenditure Summary								Increase (Decrease)
Expenditure Category	2	<u>2014-15</u>	<u>2015-16</u>	2	<u>016-17</u>	<u>2</u> (<u>017-18</u>	over(under) 2016-17
		<u>Actual</u>	<u>Actual</u>	P	rojected	A	dopted	Projected
1 Salaries	\$	8,369	\$ -	\$	-	\$	-	
2 Benefits		3,270	-		-		-	
3 Materials & Supplies		-	100		-		-	
4 Professional/Contractual Services		29,093	45,164		36,545		40,000	9.45%
5 Utilities		-	-		-		-	
6 Lease of Facility/Equipment		-	-		-		-	
7 Equipment		-	-		-		-	
8 Capital Projects		-	-		-		-	
9 Overhead Cost Allocation		-	-		-		-	
10 Debt Service		-	-		-		-	
11 Transfers Out		-	 -		-			
Total	\$	40,732	\$ 45,264	\$	36,545	\$	40,000	9.45%

Storm Drain Maintenance (10-631)

The Department maintains the storm drain system. This department is responsible for cleaning storm drains per requirements set forth by the County Storm Water Program. The department also takes videos of storm drains for maintenance purposes.



Stater Bros - Barton Road

Fund: GENERAL FUND

Fund No.:

10

Dept:

Public Works

Program:

Storm Drain Maintenance

Program No.:

631

Program

Maintains the storm drain system.

Desc:

Program

1 Clean storm drains per requirements set forth by the County storm water permit;

Services: 2 Video storm drains for maintenance purposes.

Position Summary (before direct labor and or	verhead cost allocation	on distribution)			Increase (Decrease)
<u>Position</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Actual</u>	2016-17 Projected	2017-18 Adopted	over(under) 2016-17 Projected
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
					-
Total					

Expenditure Summary									Increase (Decrease)
Expenditure Category	_	2 <u>014-15</u> Actual	<u>;</u>	2015-16 Actual		016-17 ojected		017-18 dopted	over(under) 2016-17 Projected
1 Salaries	\$	<u></u>	\$	-	\$	<u>-</u>	\$	<u>-</u>	i iojecteu
2 Benefits	·	-		-	·	-	•	-	
3 Materials & Supplies		-		-		-		-	
4 Professional/Contractual Services		1,420		17,530		18,300		20,000	9.29%
5 Utilities		-		-		-		-	
6 Lease of Facility/Equipment		-		-		-		-	
7 Equipment		-		-		-		-	
8 Capital Projects		-		-		-		-	
9 Overhead Cost Allocation		-		-		-		-	
10 Debt Service		-		-		-		-	
11 Transfers Out						-			
Total	\$	1,420	\$	17,530	\$	18,300	\$	20,000	9.29%

Public Works (10-175)

The Public Works Division has the responsibility over City infrastructures of sewer, water, gas, telephone, cable, and electric systems that fall within the public right of way. The Division coordinates plans and permits with utility companies, reviews plans and prepares permits and inspection work for tracts, and major commercial developments, reviews all off-site plans for water, street, sewer and storm drains. They maintain all original sewer, water, street improvement, storm drain, tract, parcel maps, record of survey, address maps, street lighting, signal maps including files for all capital improvement projects, prepare plans, specifications and contracts for City infrastructure capital projects, coordinate and monitor maintenance alerts.



Grand Terrace Fire Station

Fund: GAS TAX FUND Fund No.: 16

Dept: Public Works

Desc:

Program: Public Works Program No.: 175

Program Gas Tax is a special revenue fund used to account for the receipt of gas tax revenues and expenditures, as

restricted by Streets and Highways Code Section 2106, 2107, and 2107.5. Consumers are levied a gasoline tax

of \$.18 per gallon. The City receives an apportionment of approximately 13% (\$0.24) on a per capita basis.

Program 1 Prepare, review and process staff reports related to public works issues and concerns;

Services: 2 Administer programs and projects funded by Gas Tax monies.

Position Summary (before direct labor and overh	ead cost allocatio	on distribution)			Increase (Decrease)
<u>Position</u>	2014-15 Actual	2015-16 Actual	2016-17 Projected	2017-18 Adopted	over(under) 2016-17 Projected
Total					

Expenditure Summary							Increase
Expenditure Category	_	2 <u>014-15</u> Actual		<u>2015-16</u> Actual	2016-17 Projected	2017-18 Adopted	(Decrease) over(under) 2016-17 Projected
1 Salaries	\$	51,592	\$	96,819	\$ 170,241	\$ 137,844	-19.03%
2 Benefits		31,978		18,066	81,468	114,157	40.13%
3 Materials & Supplies		-		-	-	-	
4 Professional/Contractual Services		-		125,031	216,539	-	-100.00%
5 Utilities		-		-	-	-	
6 Lease of Facility/Equipment		-		-	-	-	
7 Equipment		-		-	-	-	
8 Capital Projects		-		-	-	-	
9 Overhead Cost Allocation		-		-	-	-	
10 Debt Service		-		-	-	-	
11 Transfers Out			_		 -	 -	
Total	\$	83,570	\$	239,916	\$ 468,248	\$ 252,001	-46.18%

Facilities Maintenance (10-195)

Facilities Maintenance provides management and administration of in-house and contract maintenance repair services for the Civic Center and all other City facilities and parks. They provide day-to-day maintenance operations of the various City facilities; oversee a preventative maintenance program, including cleaning services and pest control. They maintain City parks and grounds, city-wide trees, provide for the maintenance of the Civic Center security system, oversee the HVAC service agreement contract, and provide for custodial, locksmith and security services.



Terrace Hills Middle School

Fund: GENERAL FUND Fund No.: 10

Dept: Public Works

Program: Facilities Maintenance Program No.: 195

Program Provide management and administration of in-house and contract maintenance repair services for the Civic

Desc: Center and all other City facilities and parks.

Program 1 Provide day-to-day maintenance operations of the various City facilities;

Services: 2 Oversee a preventive maintenance program, including cleaning services and pest control;

3 Maintain City parks and grounds;

4 Maintain City-wide trees;

5 Provide for the maintenance of the Civic Center security system;

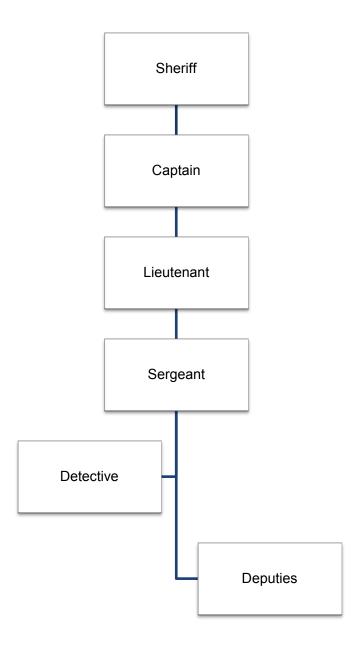
6 Oversee the HVAC service agreement contract;

Position Summary (before direct labor and or	verhead cost allocation	on distribution)			Increase (Decrease)
<u>Position</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Actual</u>	2016-17 Projected	2017-18 Adopted	over(under) 2016-17 Projected
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
					-
Total					

Expenditure Summary									Increase (Decrease)
Expenditure Category	2	2014-15	:	2015-1 <u>6</u>	2	2016-17	<u>2</u>	017-18	over(under) 2016-17
		<u>Actual</u>		<u>Actual</u>	<u>P</u>	rojected	<u>A</u>	dopted	Projected
1 Salaries	\$	-	\$	-	\$	-	\$	-	
2 Benefits		-		-		-		-	
3 Materials & Supplies		-		-		-		-	
4 Professional/Contractual Services		73,655		87,250		105,000		65,200	-37.90%
5 Utilities		-		-		-		-	
6 Lease of Facility/Equipment		-		-		-		-	
7 Equipment		-		-		-		-	
8 Capital Projects		-		-		-		-	
9 Overhead Cost Allocation		-		-		-		-	
10 Debt Service		-		-		-		-	
11 Transfers Out		-		-					
Total	\$	73,655	\$	87,250	\$	105,000	\$	65,200	-37.90%

LAW ENFORCEMENT

Organization Chart



LAW ENFORCEMENT

Department Description

The City contracts with the San Bernardino County Sheriff's Department to provide law enforcement services.



San Bernardino County Central Station

Fund: GENERAL FUND Fund No.: 10

Dept: Public Safety

Program: Law Enforcement Program No.: 410

Program The City contracts with the San Bernardino County Sheriff's Department to provide law enforcement services.

Desc:

Program 1 Provide patrol services; Services: 2 Provide detective services;

3 Provide traffic enforcement services;

- 4 Provide Sheriff's Service Specialist services (Crime Prevention, Citizens on Patrol, community programs);
- 5 Provide emergency back up and specialized law enforcement resources;

6 Provide access to various sheriff's special units as needed.

Position Summary (before direct labor and o	verhead cost allocation	on distribution)			Increase
<u>Position</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Actual</u>	2016-17 Projected	2017-18 Adopted	(Decrease) over(under) 2016-17 Projected
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
					•
Total					:

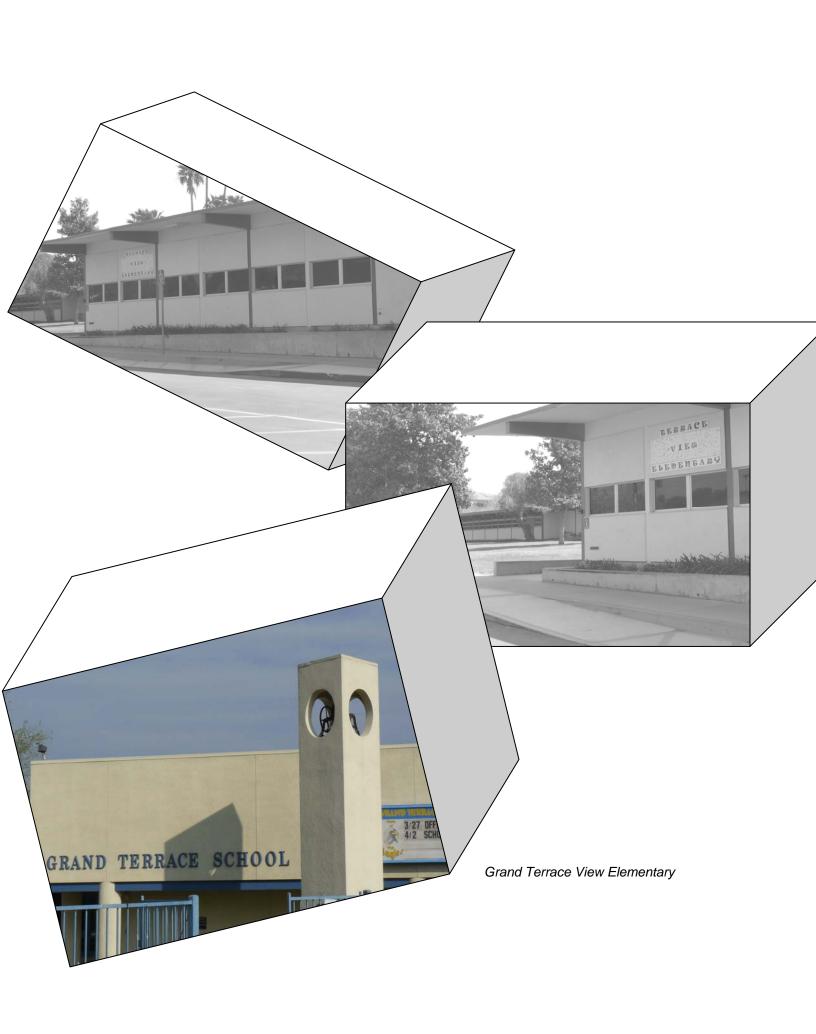
Expenditure Summary								Increase (Decrease)
Expenditure Category	<u>;</u>	<u> 2014-15</u>	<u>2015-16</u>		<u>2016-17</u>		<u>2017-18</u>	over(under) 2016-17
		<u>Actual</u>	<u>Actual</u>	<u> </u>	<u>Projected</u>		Adopted	Projected
1 Salaries	\$	-	\$ -	\$	-	\$	-	
2 Benefits		-	-		-		-	
3 Materials & Supplies		40,943	53,661		46,000		36,000	-21.74%
4 Professional/Contractual Services		1,549,415	1,598,334		1,676,904		1,755,337	4.68%
5 Utilities		-	-		-		-	
6 Lease of Facility/Equipment		-	-		-		-	
7 Equipment		-	-		-		-	
8 Capital Projects		-	-		-		-	
9 Overhead Cost Allocation		-	-		-		-	
10 Debt Service		-	-		-		-	
11 Transfers Out		-	 -		-	_	-	
Total	\$	1,590,358	\$ 1,651,995	\$	1,722,904	\$	1,791,337	3.97%

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Special Revenue Funds





CITY-WIDE DEVELOPMENT IMPACT FEES (D I F)



City of Grand Terrace FY 2017-18 Adopted Development Impact Fees (DIF) Revenue and Expenditure Report

	2014-15 Actuals	2015-16 Actuals	2016-17 Projected	2017-18 Adopted	Increase (Decrease) over(under) 2016-17 Projected
Revenues	_	_		_	
Property Tax	\$ -	\$ -	\$ -	\$ -	
Residual Receipts - RPTTF	-	-	-	-	
Proceeds from Sale of Property	-	-	-	-	
Franchise Fees	-	-	-	-	
Licenses, Fees & Permits	252,546	87,666	269,734	168,000	-37.72%
Sales Tax	-	-	-	-	
Gas Tax	-	-	-	-	
Intergovernmental Revenue/Grants	-	-	-	-	
Charges for Services	-	1,261	3,987	1,300	-67.39%
Fines & Forfeitures	-	-	-	-	
Miscellaneous	-	-	-	-	
Use of Money & Property	1,016	3,960	9,347	5,650	-39.55%
Waste Water Receipts	-	-	-	-	
Transfers In	73,978				
Total Revenues	327,540	92,887	283,068	174,950	-38.20%
Expenditures by Category					
Salaries	-	-	-	-	
Benefits	-	-	-	-	
Materials & Supplies	-	-	-	-	
Professional/Contractual Services	-	-	-	-	
Lease of Facility/Equipment	-	-	-	-	
Equipment	-	-	-	-	
Capital Projects	-	-	3,000	50,000	1566.67%
Utilities	-	-	-	-	
Debt Service	-	-	-	-	
Overhead Cost Allocation	-	-	-	-	
Transfers Out		70,160	87,098	1,310,000	1404.05%
Total Expenditures		70,160	90,098	1,360,000	1409.47%
Revenues	327,540	92,887	283,068	174,950	-38.20%
Expenditures by Category	JZ1,J 4 0 -	70,160	90,098	1,360,000	-36.20 <i>%</i> 1409.47%
Surplus or Approved Use of Fund Balance	\$ 327,540	\$ 22,727	\$ 192,970	\$ (1,185,050)	

City of Grand Terrace FY 2017-18 Adopted Revenue & Expense Detail by Fund

<u>DEVELOPMENT IMPACT FEES</u> (D I F)

	<u>1=/-</u>						
	FUND NUMBER & TITLE						
	<u>11</u> STREET FUND	12 STORM DRAIN FUND	<u>13</u> PARK FUND	<u>19</u> FACILITIES FUND			
Revenues							
Property Tax	\$0	\$0	\$0	\$0			
Residual Receipts - RPTTF	0	0	0	0			
Proceeds from Sale of Property	0	0	0	0			
Franchise Fees	0	0	0	0			
Licenses, Fees & Permits	88,000	15,000	50,000	15,000			
Sales Tax	0	0	0	0			
Gas Tax	0	0	0	0			
Intergovernmental Revenue/Grants	0	0	0	0			
Charges for Services	1,300	0	0	0			
Fines & Forfeitures	0	0	0	0			
Miscellaneous	0	0	0	0			
Use of Money & Property	2,600	900	2,000	150			
Waste Water Receipts	0	0	0	0			
Transfers In	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>			
Total Revenues	<u>\$91,900</u>	<u>\$15,900</u>	<u>\$52,000</u>	<u>\$15,150</u>			
	(91,900)						
Expenditures							
Salaries	0	0	0	0			
Benefits	0	0	0	0			
Materials & Supplies	0	0	0	0			
Professional/Contractual Services	0	0	0	0			
Lease of Facility/Equipment	0	0	0	0			
Equipment	0	0	0	0			
Capital Projects	0	0	0	50,000			
Utilities	0	0	0	0			
Debt Service	0	0	0	0			
Overhead Cost Allocation	0	0	0	0			
Transfers Out	1,000,000	<u>0</u>	310,000	<u>0</u>			
Total Expenditures	\$1,000,000	<u>\$0</u>	<u>\$310,000</u>	<u>\$50.000</u>			
Impact to Fund Ralance							
Impact to Fund Balance	24 222	4= 005	F 0 000				
Revenues	91,900	15,900	52,000	15,150			
Expenditures Net - Increase to or (Use of) Fund Balance	1,000,000 (\$908,100)	<u>0</u> \$15.900	310,000 (\$258,000)	<u>50,000</u> (\$34,850)			

City of Grand Terrace

FY 2017-18 Adopted Revenue & Expense Detail by Fund

<u>DEVELOPMENT IMPACT FEES</u> (D I F)

FUND NUMBER & TITLE

	GRAND TOTAL
Revenues	
Property Tax	\$0
Residual Receipts - RPTTF	0
Proceeds from Sale of Property	0
Franchise Fees	0
Licenses, Fees & Permits	168,000
Sales Tax	0
Gas Tax	0
Intergovernmental Revenue/Grants	0
Charges for Services	1,300
Fines & Forfeitures	0
Miscellaneous	0
Use of Money & Property	5,650
Waste Water Receipts	0
Transfers In	<u>0</u>
Total Revenues	\$174 <u>,950</u>
Expenditures Salaries Benefits Materials & Supplies Professional/Contractual Services Lease of Facility/Equipment Equipment	\$0 0 0 0 0
Capital Projects	50,000
Utilities Debt Coming	0
Debt Service	0
Overhead Cost Allocation	4 240 000
Transfers Out	1,310,000
Total Expenditures	<u>\$1,360,000</u>
Impact to Fund Balance	
Revenues Expenditures	174,950 <u>1,360,000</u> (\$1,185,050)
Net - Increase to or (Use of) Fund Balance	<u>(\$1,185,050)</u>

Fund: STREET FUND Fund No.: 11

Dept: Public Works

Desc:

Program: Streets & Roads Program No.: 999

Program Established as a special revenue fund to account for the collection of arterial improvement and traffic signal

development fees. Fees are derived exclusively from new development. Funds are transferred to the Capital

Projects - Streets for street improvements.

Program 1 Supplement Gas Tax revenues;

Services: 2 Provide Street Capital Improvement funds;

3 Provide funds for major street improvements;

4 Provide funds for traffic signal construction.

Position Summary (before direct labor and o	verhead cost allocation	on distribution)			Increase
<u>Position</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Actual</u>	2016-17 Projected	2017-18 Adopted	(Decrease) over(under) 2016-17 Projected
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
					•
Total					:

xpenditure Summary									Increase (Decrease)
Expenditure Category		14-15 ctual		<u>15-16</u> ctual	·	16-17 ected	-	2017-18 Adopted	over(under) 2016-17 Projected
1 Salaries	\$	<u>-</u>	\$	<u>-</u>	\$	-	\$	<u></u>	i iojecica
2 Benefits	·	-	•	_	·	-	•	-	
3 Materials & Supplies		-		-		-		-	
4 Professional/Contractual Services		-		-		-		-	
5 Utilities		-		-		-		-	
6 Lease of Facility/Equipment		-		-		-		-	
7 Equipment		-		-		-		-	
8 Capital Projects		-		-		-		-	
9 Overhead Cost Allocation		-		-		-		-	
10 Debt Service		-		-		-		-	
11 Transfers Out		-		-		-		1,000,000	
Total	\$	-	\$	-	\$	-	\$	1,000,000	

Fund: PARK FUND Fund No.: 13

Dept: Public Works

Program: Park Projects Program No.: 999

Program Park Development Fund is a special revenue fund established by City Ordinance. Fees are set under Municipal

Desc: Code 4.80.010, B for Capital Improvement and Maintenance Fees. Funds are to be used for capital

improvements and major maintenance of City parks. Fees are derived exclusively from development.

Program 1 Capital improvement of parks;

Services: 2 Major improvements/repairs of existing parks.

Position Summary (before direct labor and	overhead cost allocatio	on distribution)			Increase (Decrease)
<u>Position</u>	2014-15 Actual	2015-16 <u>Actual</u>	2016-17 Projected	2017-18 Adopted	over(under) 2016-17 Projected
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total				-	:

									Increase
Expenditure Category		014-15 Actual		<u>015-16</u> Actual) <u>16-17</u> ojected	<u>2017</u> Adop		(Decrease) over(under) 2016-17 Projected
1 Salaries	\$	<u> </u>	\$	<u></u>	\$	<u>-</u>	\$	-	i iojecieu
2 Benefits	•	_	Ψ	-	*	-	•	_	
3 Materials & Supplies		_		-		-		_	
4 Professional/Contractual Services		-		-		-		-	
5 Utilities		-		-		-		-	
6 Lease of Facility/Equipment		-		-		-		-	
7 Equipment		-		-		-		-	
8 Capital Projects		-		-		-		-	
9 Overhead Cost Allocation		-		-		-		-	
10 Debt Service		-		-		-		-	
11 Transfers Out		-		70,160		87,098	31	0,000	255.92%
Total	\$	-	\$	70,160	\$	87,098	\$ 31	0,000	255.92%

CITY-WIDE SPECIAL REVENUE FUNDS



City of Grand Terrace FY 2017-18 Adopted Special Revenue Funds Revenue and Expenditure Report

	į	<u> 2014-15</u>		<u>2015-16</u>		<u>2016-17</u>		<u>2017-18</u>	Increase (Decrease) over(under) 2016-17
		<u>Actuals</u>		<u>Actuals</u>	Ī	Projected		Adopted	Projected
Revenues									
Property Tax	\$	12,247	\$	12,153	\$	13,643	\$	12,850	-5.81%
Residual Receipts - RPTTF		-		-		-		-	
Proceeds from Sale of Property		-		-		-		-	
Franchise Fees		-		-		-		-	
Licenses, Fees & Permits		15,242		14,470		8,337		14,000	67.93%
Sales Tax		195,439		198,417		180,000		190,000	5.56%
Gas Tax		324,738		272,994		293,000		358,073	22.21%
Intergovernmental Revenue/Grants		106,251		118,583		141,799		122,800	-13.40%
Charges for Services		-		-		-		-	
Fines & Forfeitures		18,099		16,210		6,526		10,500	60.89%
Miscellaneous		-		-		4,636		3,000	
Use of Money & Property		195,204		3,077		43,534		5,375	-87.65%
Waste Water Receipts		-		-		-		-	
Transfers In		90,579		380,354		95,455	_	95,800	0.36%
Total Revenues		957,799		1,016,258		786,930		812,398	3.24%
Expenditures by Category									
Salaries		51,592		109,923		186,637		137,844	-26.14%
Benefits		31,978		19,091		83,961		114,157	35.96%
Materials & Supplies		-		-		3,669		-	
Professional/Contractual Services		212,151		430,117		513,223		580,080	
Lease of Facility/Equipment		-		-		-		-	
Equipment		59,708		75,743		32,932		-	-100.00%
Capital Projects		-		-		38,479		-	-100.00%
Utilities		81,015		80,619		83,485		82,520	-1.16%
Debt Service		-		-		-		-	
Overhead Cost Allocation		47,354		48,379		80,955		90,750	12.10%
Transfers Out		-	_	833		4,364	_	5,000	14.57%
Total Expenditures	_	483,798	_	764,705		1,027,705	_	1,010,351	-1.69%
Revenues		957,799		1,016,258		786,930		812,398	3.24%
Expenditures by Category		483,798		764,705		1,027,705		1,010,351	-1.69%
Surplus or Approved Use of Fund Balance	\$	474,001	\$	251,553	\$	(240,775)	\$	(197,953)	

CATEGORY

SPECIAL REVENUE FUNDS

_	FUND NUMBER & TITLE					
	<u>14</u>	<u>15</u>	<u>16</u>	<u>17</u>		
	SLESF (AB3229 COPS)	AIR QUALITY IMPROVEMENT FUND	GAS TAX FUND	TRAFFIC SAFETY FUND		
Revenues						
Property Tax	\$0	\$0	\$0	\$0		
Residual Receipts - RPTTF	0	0	0	0		
Proceeds from Sale of Property	0	0	0	0		
Franchise Fees	0	0	0	0		
Licenses, Fees & Permits	0	14,000	0	0		
Sales Tax	0	0	0	0		
Gas Tax	0	0	358,073	0		
Intergovernmental Revenue/Grants	100,000	0	0	0		
Charges for Services	0	0	0	0		
Fines & Forfeitures	0	0	0	10,000		
Miscellaneous	0	0	0	0		
Use of Money & Property	100	100	500	175		
Waste Water Receipts	0	0	0	0		
Transfers In	<u>0</u>	<u>0</u>	90,800	<u>0</u>		
Total Revenues	<u>\$100,100</u>	<u>\$14,100</u>	<u>\$449,373</u>	<u>\$10,175</u>		
		(14,100)				
Expenditures						
Salaries	0	0	137,844	0		
Benefits	0	0	114,157	0		
Materials & Supplies	0	0	0	0		
Professional/Contractual Services	99,550	0	69,000	20,000		
Lease of Facility/Equipment	0	0	0	0		
Equipment	0	0	0	0		
Capital Projects	0	0	0	0		
Utilities	0	0	78,000	0		
Debt Service	0	0	0	0		
Overhead Cost Allocation	550	5,500	48,400	0		
Transfers Out	<u>0</u>	5,000	<u>0</u>	<u>0</u>		
Total Expenditures	<u>\$100.100</u>	<u>\$10,500</u>	<u>\$447,401</u>	<u>\$20,000</u>		
Impact to Fund Balance						
Revenues	100,100	14,100	449,373	10,175		
Expenditures	100,100	10,500	447,401	20,000		
Net - Increase to or (Use of) Fund Balance	<u>\$0</u>	\$3,600	\$1,972	(\$9,825)		

CATEGORY

SPECIAL REVENUE FUNDS

					_
FI	INID	NIII	MRER	& TITI	

	FUND NUMI	BER & TITLE		_
<u>20</u>	<u>25</u>	<u>26</u>	<u>62</u>	
MEASURE "I" FUND	SPRING RANCH TRAFFIC MITIGATION	LNDSCP & LGTG ASSESSMENT DIST	LIGHT UP GRAND TERRACE	
				Revenues
\$0	\$0	\$12,850	\$0	Property Tax
O	0	0	0	Residual Receipts - RPTTF
O	0	0	0	Proceeds from Sale of Property
O	0	0	0	Franchise Fees
O	0	0	0	Licenses, Fees & Permits
190,000	0	0	0	Sales Tax
O	0	0	0	Gas Tax
O	0	0	0	Intergovernmental Revenue/Grants
O	0	0	0	Charges for Services
O	0	0	0	Fines & Forfeitures
O	0	0	3,000	Miscellaneous
3,500	1,000	0	0	Use of Money & Property
O	0	0	0	Waste Water Receipts
<u>0</u>	<u>0</u>	<u>0</u>	5,000	Transfers In
\$193,500	<u>\$1,000</u>	<u>\$12,850</u>	<u>\$8,000</u>	Total Revenues
	_			Expenditures
0		0	0	Salaries
0		0	0	Benefits
0		0	0	Materials & Supplies
300,000		5,030	8,000	Professional/Contractual Services
0		0	0	Lease of Facility/Equipment
0		0	0	Equipment
0		0	0	Capital Projects
0		4,520	0	Utilities
0	_	0	0	Debt Service
33,000		3,300	0	Overhead Cost Allocation
<u>0</u>		<u>0</u>	<u>0</u>	Transfers Out
\$333,000	<u>\$0</u>	<u>\$12,850</u>	<u>\$8,000</u>	Total Expenditures
				Impact to Fund Balance
193,500	1,000	12,850	8,000	Revenues
333,000		12,850	8,000	Expenditures
<u>(\$139,500</u>	<u>\$1,000</u>	<u>\$0</u>	<u>\$0</u>	Net - Increase to or (Use of) Fund Balanc

CATEGORY

		SPECIAL REVE	NUE FUNDS	
		FUND NUMBE	R & TITLE	
	<u>63</u>	<u>64</u>	<u>67</u>	<u>76</u>
	GT ILLEGAL FIREWORKS ENFORCEMNT	PUBLIC SAFETY FUND	PEG ACCESS	EIFD
Revenues				
Property Tax	\$0	\$0	\$0	\$0
Residual Receipts - RPTTF	0	0	0	0
Proceeds from Sale of Property	0	0	0	0
Franchise Fees	0	0	0	0
Licenses, Fees & Permits	0	0	0	0
Sales Tax	0	0	0	0
Gas Tax	0	0	0	0
Intergovernmental Revenue/Grants	0	0	22,800	0
Charges for Services	0	0	0	0
Fines & Forfeitures	500	0	0	0
Miscellaneous	0	0	0	0
Use of Money & Property	0	0	0	0
Waste Water Receipts	0	0	0	0
Transfers In	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenues	<u>\$500</u>	<u>\$0</u>	<u>\$22,800</u>	<u>\$0</u>
Expenditures				
Salaries	0	0	0	0
Benefits	0	0	0	0
Materials & Supplies	0	0	0	0
Professional/Contractual Services	500	50,000	0	28,000
Lease of Facility/Equipment	0	0	0	0
Equipment	0	0	0	0
Capital Projects	0	0	0	0
Utilities	0	0	0	0
Debt Service	0	0	0	0
Overhead Cost Allocation	0	0	0	0
Transfers Out	<u>0</u>	0	<u>0</u>	0
Total Expenditures	<u>\$500</u>	<u>\$50,000</u>	<u>\$0</u>	<u>\$28,000</u>
Impact to Fund Balance				
	500	2	00.000	•
Revenues Expenditures	500 500	0 50,000	22,800 0	0 28,000
Net - Increase to or (Use of) Fund Balance	<u>\$0</u>	(\$50,000)	\$22,80 <u>0</u>	<u>(\$28,000)</u>

SPECIAL REVENUE FUNDS

FUND NUMBER & TITLE

GRAND TOTAL

	Revenues
\$12,850	Property Tax
0	Residual Receipts - RPTTF
0	Proceeds from Sale of Property
0	Franchise Fees
14,000	Licenses, Fees & Permits
190,000	Sales Tax
358,073	Gas Tax
122,800	Intergovernmental Revenue/Grants
0	Charges for Services
10,500	Fines & Forfeitures
3,000	Miscellaneous
5,375	Use of Money & Property
0	Waste Water Receipts
95,800	Transfers In
\$812,398	Total Revenues

Expenditures

\$137,844	Salaries
114,157	Benefits
0	Materials & Supplies
580,080	Professional/Contractual Services
0	Lease of Facility/Equipment
0	Equipment
0	Capital Projects
82,520	Utilities
0	Debt Service
90,750	Overhead Cost Allocation
5,000	Transfers Out
<u>\$1,010,351</u>	Total Expenditures

Impact to Fund Balance

812,398	Revenues
1,010,351	Expenditures

(\$197,953) Net - Increase to or (Use of) Fund Balance

Fund: SLESF (AB3229 COPS) Fund No.: 14

Dept: **Public Safety**

Desc:

Program: **COPs Projects** Program No.: 411

Assembly Bill - AB3229 established a COPS Program (Citizen's Option for Public Safety) for local agencies. Program

Funds are used for "front line" law enforcement or crime prevention activities. Money must supplement not supplant existing funding. This State funding requires an appropriation each fiscal year, The City is required to

report its appropriations and actual expenditures to a county oversight committee consisting of law enforcement

and local government officials.

Program 1 Sheriff Special Services Officer;

Services: 2 One General Law 40 hour patrol car;

3 Citizen's Patrol Liaison;

4 Community service programs.

Position Summary (before direct labor and c	overhead cost allocation	on distribution)			Increase (Decrease)
<u>Position</u>	2014-15 Actual	<u>2015-16</u> <u>Actual</u>	2016-17 Projected	2017-18 Adopted	over(under) 2016-17 Projected
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
					-
Total					i

cpenditure Summary							Increase (Decrease)
Expenditure Category	<u>2014-1</u>	<u>5</u>	<u>2015-16</u>	<u>2016-17</u>		<u>2017-18</u>	over(under) 2016-17
	Actua	_	<u>Actual</u>	Projected		Adopted	Projected
1 Salaries	\$	- \$	-	\$ -	\$	-	
2 Benefits		-	-	-		-	
3 Materials & Supplies		-	-	-		-	
4 Professional/Contractual Services	99,	996	99,535	100,46	57	99,550	-0.91%
5 Utilities		-	-	-		-	
6 Lease of Facility/Equipment		-	-	-		-	
7 Equipment		-	-	-		-	
8 Capital Projects		-	-	-		-	
9 Overhead Cost Allocation		500	510	40	9	550	34.47%
10 Debt Service		-	-	-		-	
11 Transfers Out		<u>- </u>					
Total	\$ 100,	496 \$	100,045	\$ 100,87	6 \$	100,100	-0.77%

Fund: AIR QUALITY IMPROVEMENT FUND Fund No.:

Public Works

Program: Air Quality Fund Program No.: 500

Program Air Quality Improvement Fund is a special revenue fund to account for fees received from the California

Desc: Department of Motor Vehicles (DMV). Its expenditure is legally restricted to air quality improvement. The City of Grand Terrace has Adopted Ordinance No 135, Mobile Source Air Pollution Ordinance to support projects and

programs that reduce air pollution from motor vehicles in order to be eligible to receive AB2766 Subvention funds.

15

Program 1 Monitor and implement General Plan objectives related to air quality;

Dept:

Services: 2 Promote air quality improvement to City residents and businesses;

3 Provide periodic reports to AQMD on City Air Quality programs.

Position Summary (before direct labor and overh	Position Summary (before direct labor and overhead cost allocation distribution)										
<u>Position</u>	2014-15 Actual	<u>2015-16</u> <u>Actual</u>	2016-17 Projected	2017-18 Adopted	(Decrease) over(under) 2016-17 Projected						
	-	-	-	-							
	-	-	-	-							
	-	-	-	-							
					-						
Total											

xpenditure Summary					Increase (Decrease)
Expenditure Category	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	2017-18	over(under) 2016-17
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Adopted</u>	Projected
1 Salaries	\$ -	\$ -	\$ -	\$ -	
2 Benefits	-	-	-	-	
3 Materials & Supplies	-	-	-	-	
4 Professional/Contractual Services	-	-	-	-	
5 Utilities	-	-	-	-	
6 Lease of Facility/Equipment	-	-	-	-	
7 Equipment	59,708	-	-	-	
8 Capital Projects	-	-	-	-	
9 Overhead Cost Allocation	-	-	4,091	5,500	34.44%
10 Debt Service	-	-	-	-	
11 Transfers Out		833		5,000	
Total	\$ 59,708	\$ 833	\$ 4,091	\$ 10,500	156.66%

Fund: GAS TAX FUND Fund No.: 16

Dept: Public Works

Desc:

Program: Public Works Program No.: 175

Program Gas Tax is a special revenue fund used to account for the receipt of gas tax revenues and expenditures, as

restricted by Streets and Highways Code Section 2106, 2107, and 2107.5. Consumers are levied a gasoline tax

of \$.18 per gallon. The City receives an apportionment of approximately 13% (\$0.24) on a per capita basis.

Program 1 Prepare, review and process staff reports related to public works issues and concerns;

Services: 2 Administer programs and projects funded by Gas Tax monies.

Position Summary (before direct labor and overh	ead cost allocatio	on distribution)			Increase (Decrease)
<u>Position</u>	2014-15 Actual	2015-16 Actual	2016-17 Projected	2017-18 Adopted	over(under) 2016-17 Projected
Total					

Expenditure Summary							Increase
Expenditure Category	_	2 <u>014-15</u> Actual		<u>2015-16</u> Actual	2016-17 Projected	2017-18 Adopted	(Decrease) over(under) 2016-17 Projected
1 Salaries	\$	51,592	\$	96,819	\$ 170,241	\$ 137,844	-19.03%
2 Benefits		31,978		18,066	81,468	114,157	40.13%
3 Materials & Supplies		-		-	-	-	
4 Professional/Contractual Services		-		125,031	216,539	-	-100.00%
5 Utilities		-		-	-	-	
6 Lease of Facility/Equipment		-		-	-	-	
7 Equipment		-		-	-	-	
8 Capital Projects		-		-	-	-	
9 Overhead Cost Allocation		-		-	-	-	
10 Debt Service		-		-	-	-	
11 Transfers Out			_		 -	 -	
Total	\$	83,570	\$	239,916	\$ 468,248	\$ 252,001	-46.18%

Fund: GAS TAX FUND Fund No.: 16

Dept: Public Works

Program: Street & Signal Lighting Program No.: 510

Program This program is responsible for the maintenance and improvements of street lights and traffic signals.

Desc:

Program 1 Provide for energy costs for street lights and traffic signals;

Services: 2 Provide for traffic signal maintenance costs.

Position Summary (before direct labor and or	verhead cost allocation	on distribution)			Increase (Decrease)
<u>Position</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Actual</u>	2016-17 Projected	2017-18 Adopted	over(under) 2016-17 Projected
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
					-
Total					

cpenditure Summary						Increase
Expenditure Category	 2 <u>014-15</u> Actual	2015-16 Actual	 016-17 ojected	_	2 <u>017-18</u> Adopted	(Decrease) over(under) 2016-17 Projected
1 Salaries	\$ -	\$ -	\$ -	\$	-	
2 Benefits	-	-	-		-	
3 Materials & Supplies	-	-	-		-	
4 Professional/Contractual Services	20,176	17,346	19,056		15,000	-21.28%
5 Utilities	76,018	77,077	78,000		78,000	0.00%
6 Lease of Facility/Equipment	-	-	-		-	
7 Equipment	-	-	-		-	
8 Capital Projects	-	-	-		-	
9 Overhead Cost Allocation	-	-	-		-	
10 Debt Service	-	-	-		-	
11 Transfers Out	 	-	 		-	
Total	\$ 96,194	\$ 94,423	\$ 97,056	\$	93,000	-4.18%

16

Fund: GAS TAX FUND Fund No.:

Dept: Public Works

Program: Road Maintenance Program No.: 900

Program This program is responsible for the maintenance of streets and roads in the City.

Desc:

Program 1 Street sweeping;

Services: 2 Architectural barrier removal;

3 Weed control;4 Road patching.

Position Summary (before direct labor and or	verhead cost allocation	on distribution)			Increase (Decrease)
<u>Position</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Actual</u>	2016-17 Projected	2017-18 Adopted	over(under) 2016-17 Projected
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
					-
Total					

xpenditure Summary								Increase (Decrease)
Expenditure Category	2	2014-15	<u> 2015-16</u>	2	<u>016-17</u>	<u>2</u>	<u>017-18</u>	over(under) 2016-17
		<u>Actual</u>	<u>Actual</u>	Pr	<u>ojected</u>	<u>A</u>	.dopted	Projected
1 Salaries	\$	-	\$ -	\$	-	\$	-	
2 Benefits		-	-		-		-	
3 Materials & Supplies		-	-		3,669		-	-100.00%
4 Professional/Contractual Services		84,254	132,485		60,634		54,000	-10.94%
5 Utilities		-	-		-		-	
6 Lease of Facility/Equipment		-	-		-		-	
7 Equipment		-	-		-		-	
8 Capital Projects		-	-		-		-	
9 Overhead Cost Allocation		-	-		-		-	
10 Debt Service		-	-		-		-	
11 Transfers Out			-		-		-	
Total	\$	84,254	\$ 132,485	\$	64,303	\$	54,000	-16.02%

Fund: GAS TAX FUND Fund No.: 16

Dept: Public Works

Program: **Transportation** Program No.: 999

Program Desc:

Gas Tax is a special revenue fund used to account for the receipt of gas tax revenues and expenditures, as restricted by Streets and Highways Code Section 2106, 2107, and 2107.5. The Gas Tax fund is charged an overhead cost allocation fee for administrative services which include agenda processing, human resources,

budgeting, purchasing, accounts receivable and accounts payable functions.

Program 1 Accou

1 Accounts for share of the Gas Tax Fund in the City-wide annual cost allocation.

Services:

Position Summary (before direct labor and o	verhead cost allocation	on distribution)			Increase
<u>Position</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Actual</u>	2016-17 Projected	2017-18 Adopted	(Decrease) over(under) 2016-17 Projected
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
					•
Total					:

Expenditure Summary					Increase (Decrease)
Expenditure Category	<u>2014-15</u> Actual	<u>2015-16</u> Actual	<u>2016-17</u> Projected	<u>2017-18</u> Adopted	over(under) 2016-17 Projected
1 Salaries	\$ -	\$ -	\$ -	<u>Adopted</u> \$ -	i iojecica
2 Benefits	· -	-	-	· -	
3 Materials & Supplies	-	-	-	-	
4 Professional/Contractual Services	-	-	-	-	
5 Utilities	-	-	-	-	
6 Lease of Facility/Equipment	-	-	-	-	
7 Equipment	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Overhead Cost Allocation	43,957	44,909	44,000	48,400	10.00%
10 Debt Service	-	-	-	-	
11 Transfers Out					
Total	\$ 43,957	\$ 44,909	\$ 44,000	\$ 48,400	10.00%

Fund: TRAFFIC SAFETY FUND Fund No.: 17

Dept: Public Works

Desc:

Program: Road Safety Program No.: 900

Program Traffic Safety fund is a special revenue fund that receives revenue from 50% of all fines and forfeitures of bail

related to misdemeanors in the Vehicle Code of the City (Section 1463, Penal Code). Expenditures are restricted to: (V.C. section 4220) - traffic control devices, traffic law enforcement supplies and equipment, construction and

improvement of public streets, bridges and culverts, maybe also be used for crossing guards.

Program 1 Overlay/Sealing of streets;

Services: 2 Patching of street roads for the safety of the residents.

Position Summary (before direct labor and	d overhead cost allocation	on distribution)			Increase (Decrease)
<u>Position</u>	<u>2014-15</u> <u>Actual</u>	2015-16 Actual	2016-17 Projected	2017-18 Adopted	over(under) 2016-17 Projected
	-	_	-	_	
	-	-	-	-	
	-	-	-	-	
					-
Total					_

xpenditure Summary									Increase (Decrease)
Expenditure Category	201	<u>4-15</u>	<u>2</u>	<u>015-16</u>	<u>201</u>	<u>6-17</u>	<u>20</u>)17-1 <u>8</u>	over(under) 2016-17
	Act	<u>tual</u>	<u>/</u>	<u>Actual</u>	<u>Proj</u>	ected	<u>A</u>	dopted	Projected
1 Salaries	\$	-	\$	-	\$	-	\$	-	
2 Benefits		-		-		-		-	
3 Materials & Supplies		-		-		-		-	
4 Professional/Contractual Services		-		-		-		20,000	
5 Utilities		-		-		-		-	
6 Lease of Facility/Equipment		-		-		-		-	
7 Equipment		-		22,056		32,932		-	-100.00%
8 Capital Projects		-		-		-		-	
9 Overhead Cost Allocation		-		-		-		-	
10 Debt Service		-		-		-		-	
11 Transfers Out		-				-			
Total	\$	-	\$	22,056	\$	32,932	\$	20,000	-39.27%

Fund: MEASURE "I" FUND Fund No.: 20

Dept: Public Works

Desc:

Program: Intersections Program No.: 200

Program Measure I is a special revenue fund that provides funding for road improvement and traffic management

programs. One half of one percent (.50%) addition was added to the Sales Tax rate in San Bernardino County in 1989 (current rate including .50% is 8.00%). Revenues are disbursed from the San Bernardino Transportation

Authority. City is required to adopt a resolution approving a five year Capital Improvement plan, which is

developed and implemented by the Public Works Department.

Program 1 Street overlay/ sealing contract;

Services: 2 Street patching;

3 Major repairs and improvements of City streets;

4 Provide funding for transportation/ traffic management projects.

Position Summary (before direct labor and o	overhead cost allocation	on distribution)			Increase (Decrease)
<u>Position</u>	2014-15 Actual	<u>2015-16</u> <u>Actual</u>	2016-17 Projected	2017-18 Adopted	over(under) 2016-17 Projected
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
					<u>-</u>
Total					

xpenditure Summary					Increase (Decrease)
Expenditure Category	2014-15	<u>2015-16</u>	2016-17	2017-18	over(under) 2016-17
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	Adopted	Projected
1 Salaries	\$ -	\$ -	\$ -	\$ -	
2 Benefits	-	-	-	-	
3 Materials & Supplies	-	-	-	-	
4 Professional/Contractual Services	4,55	-	-	300,000	
5 Utilities	-	-	-	-	
6 Lease of Facility/Equipment	-	-	-	-	
7 Equipment	-	-	-	-	
8 Capital Projects	-	-	38,479	-	-100.00%
9 Overhead Cost Allocation	-	-	-	-	
10 Debt Service	-	-	-	-	
11 Transfers Out					
Total	\$ 4,55	0 \$ -	\$ 38,479	\$ 300,000	679.65%

Fund: MEASURE "I" FUND Fund No.: 20

Dept: Public Works

Program: Measure I Transfers out Program No.: 999

Program Measure I is a special revenue fund that provides funding for road improvement and traffic management

Desc: programs. One half of one percent (.50%) addition was added to the Sales Tax rate in San Bernardino County in 1989 (current rate including .50% is 8.00%). Revenues are disbursed from the San Bernardino Transportation

Authority. City is required to adopt a resolution approving a five year Capital Improvement plan, which is

developed and implemented by the Public Works Department.

Program 1 Accounts for the transfer of funds from the Measure I fund to the specific capital project fund(s) where budgeted

Services: capital project improvements are to be expended.

Position Summary (before direct labor and overh	ead cost allocati	on distribution)			Increase (Decrease)
<u>Position</u>	2014-15 Actual	2015-16 Actual	2016-17 Projected	2017-18 Adopted	over(under) 2016-17 Projected
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total					:

expenditure Summary									Increase (Decrease)
Expenditure Category	<u>20</u>	14-15	<u>20</u>	<u>15-16</u>	<u>20</u>	016-17	<u>20</u>	017-18	over(under) 2016-17
	<u>A</u>	ctual	<u>A</u>	ctual	<u>Pr</u>	<u>ojected</u>	<u>A</u>	dopted	Projected
1 Salaries	\$	-	\$	-	\$	-	\$	-	
2 Benefits		-		-		-		-	
3 Materials & Supplies		-		-		-		-	
4 Professional/Contractual Services		-		-		-		-	
5 Utilities		-		-		-		-	
6 Lease of Facility/Equipment		-		-		-		-	
7 Equipment		-		-		-		-	
8 Capital Projects		-		-		-		-	
9 Overhead Cost Allocation		-		-		30,000		33,000	10.00%
10 Debt Service		-		-		-		-	
11 Transfers Out		-		-		-		-	
Total	\$	-	\$	-	\$	30,000	\$	33,000	10.00%

Fund: LNDSCP & LGTG ASSESSMENT DIST Fund No.: 26

Dept: Public Works

Program: Terrace Pines Assessment District Program No.: 600

Program Monitor city-maintained landscaping and street lighting within the Terrace Pines Assessment District and insure

Desc: that they are properly maintained.

Program 1 Assure safe vehicular traffic by keeping street lights within the Terrace Pines Assessment District properly lit;

Services: 2 Respond to service requests from residents and promptly report problems and lighting- related issues in the

assessment district to Southern California Edison;

3 Properly maintain landscaped areas within the assessment district.

Position Summary (before direct la	abor and overhead cost alloca	ition distribution)			Increase (Decrease)
<u>Position</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Actual</u>	2016-17 Projected	2017-18 Adopted	over(under) 2016-17 Projected
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-				_
Total		-		-	-

xpenditure Summary Expenditure Category	<u>2014-15</u>	<u>2015-16</u>	<u> 2016-17</u>	<u>2017-18</u>	Increase (Decrease) over(under) 2016-17
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Adopted</u>	Projected
1 Salaries	\$ -	\$ -	\$ -	\$ -	-
2 Benefits	-	-	-	-	
3 Materials & Supplies	-	-	-	-	
4 Professional/Contractual Services	2,080	8,200	6,055	3,960	-34.60%
5 Utilities	3,314	1,683	2,739	2,530	-7.63%
6 Lease of Facility/Equipment	-	-	-	-	
7 Equipment	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Overhead Cost Allocation	-	-	-	-	
10 Debt Service	-	-	-	-	
11 Transfers Out					
Total	\$ 5,394	\$ 9,883	\$ 8,794	\$ 6,490	-26.20%

Fund: LNDSCP & LGTG ASSESSMENT DIST Fund No.: 26

Dept: Public Works

Program: Tract 14471 Pico & Oriole Program No.: 601

Program Monitor city-maintained landscaping and street lighting within Tract 14471- Pico & Oriole area and ensure that

Desc: they are properly maintained.

Program 1 Assure safe vehicular traffic by keeping street lights within Tract 14471 - Pico & Oriole area properly lit;

Services: 2 Respond to service requests from residents and promptly report problems and lighting- related issues in the

assessment district to Southern California Edison;

3 Properly maintain landscaped areas within the assessment district.

Position Summary (before direct labor and o	verhead cost allocation	on distribution)			Increase (Decrease)
<u>Position</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Actual</u>	2016-17 Projected	2017-18 Adopted	over(under) 2016-17 Projected
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total	-				•

xpenditure Summary									Increase (Decrease)
Expenditure Category	<u>20</u>	<u>14-15</u>	2	<u>2015-16</u>	2016	<u>5-17</u>	20	<u>17-18</u>	over(under) 2016-17
	<u>A</u>	ctual		<u>Actual</u>	<u>Proje</u>	<u>cted</u>	Ad	<u>opted</u>	Projected
1 Salaries	\$	-	\$	-	\$	-	\$	-	
2 Benefits		-		-		-		-	
3 Materials & Supplies		-		-		-		-	
4 Professional/Contractual Services		1,040		1,279		873		780	-10.65%
5 Utilities		986		1,026		2,175		1,300	-40.23%
6 Lease of Facility/Equipment		-		-		-		-	
7 Equipment		-		-		-		-	
8 Capital Projects		-		-		-		-	
9 Overhead Cost Allocation		-		-		-		-	
10 Debt Service		-		-		-		-	
11 Transfers Out		-		-		-		-	
Total	\$	2,026	\$	2,305	\$	3,048	\$	2,080	-31.769

Fund: LNDSCP & LGTG ASSESSMENT DIST Fund No.: 26

Dept: Public Works

Program: Forrest City - Phase 2 Program No.: 602

Program Monitor city-maintained landscaping and street lighting within the Forrest City- Phase 2 assessment district area

Desc: and ensure that they are properly maintained.

Program 1 Assure safe vehicular traffic by keeping street lights within Forrest City- Phase 2 area properly lit;

Services: 2 Respond to service requests from residents and promptly report problems and lighting- related issues in the

assessment district area to Southern California Edison;

3 Properly maintain landscaped areas within the assessment district.

Position Summary (before direct labor and c	overhead cost allocation	on distribution)			Increase (Decrease)
<u>Position</u>	2014-15 Actual	<u>2015-16</u> <u>Actual</u>	2016-17 Projected	2017-18 Adopted	over(under) 2016-17 Projected
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total					•

Expenditure Summary						Increase (Decrease)
Expenditure Category	<u>2014-1</u>	<u>5</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	over(under) 2016-17
	<u>Actua</u>	<u>1</u>	<u>Actual</u>	<u>Projected</u>	<u>Adopted</u>	Projected
1 Salaries	\$	- 5	\$ -	\$ -	\$ -	
2 Benefits		-	-	-	-	
3 Materials & Supplies		-	-	-	-	
4 Professional/Contractual Services		-	299	946	290	-69.34
5 Utilities		697	833	571	690	20.84
6 Lease of Facility/Equipment		-	-	-	-	
7 Equipment		-	-	-	-	
8 Capital Projects		-	-	-	-	
9 Overhead Cost Allocation		-	-	-	-	
10 Debt Service		-	-	-	-	
11 Transfers Out		<u>-</u> -				
Total	\$	697	\$ 1,132	\$ 1,517	\$ 980	-35.40

Fund: LNDSCP & LGTG ASSESSMENT DIST

Fund No.:

26

Dept: Gei

General Government

Program: General Government (Non-Dept)

Program No.:

999

Program

To account for the fund's portion of general government services (overhead cost allocation).

Desc:

Program

1 Overhead cost allocation expenditures.

Services:

Position Summary (before direct labor and overhead cost allocation distribution)												
<u>Position</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Actual</u>	<u>2016-17</u> <u>Projected</u>	2017-18 Adopted	(Decrease) over(under) 2016-17 Projected							
	-	-	-	-								
	-	-	-	-								
	-	-	-	-								
		- 	<u> </u>		-							
Total					-							

Expenditure Category	<u>2014-15</u>	<u>2015-16</u>	<u> 2016-17</u>	2017-18	(Decrease) over(under)
	Actual	Actual	Projected	Adopted	2016-17 Projected
1 Salaries	\$ -	\$ -	\$ -	\$ -	·
2 Benefits	-	-	-	-	
3 Materials & Supplies	-	-	-	-	
4 Professional/Contractual Services	-	-	-	-	
5 Utilities	-	-	-	-	
6 Lease of Facility/Equipment	-	-	-	-	
7 Equipment	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Overhead Cost Allocation	2,897	2,960	2,455	3,300	34.42%
10 Debt Service	-	-	-	-	
11 Transfers Out					
Total	\$ 2,897	\$ 2,960	\$ 2,455	\$ 3,300	34.42%

Fund: Public Safety Services Fund Fund No.: 64

Dept: City Manager

Program: Additional Public Safety Services Program No.: 410

Program This fund was approved by City Council as a Quality of Life Enhancements and Preservation (QLEAP) project.

Desc: This program will provide additional public safety services, weekend code enforcement and Emergency

Operations Coordination.

Program 1 Increased Public Safety services such as additional public safety for 4th of July.

Services: 2 Weekend code enforcement.

Position Summary (before direct labor and over	rhead cost allocatio	on distribution)			Increase (Decrease)
<u>Position</u>	<u>2014-15</u> <u>Actual</u>	2015-16 Actual	2016-17 Projected	2017-18 Adopted	over(under) 2016-17 Projected
		-	-	-	
Total	-	-	<u> </u>		

Expenditure Summary									Increase (Decrease)
Expenditure Category	<u>201</u>	<u>4-15</u>	<u>201</u>	<u>5-16</u>	2	<u>016-17</u>	<u>2</u>	<u>017-18</u>	over(under) 2016-17
	<u>Actual</u>		<u>Actual</u>		<u>Proj</u>	<u>ected</u>	Ado	pted	Projected
1 Salaries	\$	-	\$	-	\$	-	\$	-	
2 Benefits		-		-		-		-	
3 Materials & Supplies		-		-		-		-	
4 Professional/Contractual Services		-		45,875		57,017		50,000	-12.31%
5 Utilities		-		-		-		-	
6 Lease of Facility/Equipment		-		-		-		-	
7 Equipment		-		-		-		-	
8 Capital Projects		-		-		-		-	
9 Overhead Cost Allocation		-		-		-		-	
10 Debt Service		-		-		-		-	
11 Transfers Out		-		-		-			
Total	\$	-	\$	45,875	\$	57,017	\$	50,000	-12.31%

Fund: Senior Bus Program Fund

Fund No.:

65

Dept:

Public Works

Program: Senior Bus Program

Program No.:

425

Program

The Senior Bus Program will provide transportation services for seniors to and from the Senior Center.

Desc:

Program

1 Transportation services for seniors in the community.

Services:

Position Summary (before direct labor and overhead cost allocation distribution)												
<u>Position</u>	2014-15 Actual	<u>2015-16</u> <u>Actual</u>	2016-17 Projected	2017-18 Adopted	over(under) 2016-17 Projected							
	-	-	-	-								
	-	-	-	-								
	-	-	-	-								
Total												

Expenditure Summary								Increase (Decrease)
Expenditure Category		<u>14-15</u> ctual		015-16 Actual	2016-17 Projected		017-18 dopted	over(under) 2016-17 Projected
1 Salaries	\$	<u>-</u>	\$	3,967	\$ 20,0		\$ 24,180	20.50%
2 Benefits	·	-	·	2,798	14,9		3,604	-75.86%
3 Materials & Supplies		-		-	-		-	
4 Professional/Contractual Services		-		1,583	2	52	7,200	2757.14%
5 Utilities		-		-	-		-	
6 Lease of Facility/Equipment		-		-	-		-	
7 Equipment		-		-	-		-	
8 Capital Projects		-		-	-		-	
9 Overhead Cost Allocation		-		-	-		-	
10 Debt Service		-		-	-		-	
11 Transfers Out		-					 -	
Total	\$	_	\$	8,348	\$ 35,2	47	\$ 34,984	-0.75%

Fund: CalRecycle Grant Fund No.: 66

Dept: Public Works

Program: California Recycle Grant Program No.: 466

Program The California Department of Resources Recycling and Recovery (CalRecycle) offers funding opportunities

Desc: authorized by legislation to assist public and private entities in the safe and effective management of the waste

stream.

Program 1 New or existing curbside recycling programs;

Services: 2 Neighborhood drop- off recycling programs;

3 Public education promoting the program;

4 Litter prevention and cleanup programs;

5 Cooperative regional efforts between two or more cities, counties or both;

6 Other beverage container recycling programs.

Position Summary (before direct labor and overhead cost allocation distribution)												
<u>Position</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	over(under) 2016-17							
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Adopted</u>	Projected							
	-	-	-	-								
	-	-	-	-								
	-	-	-	-								
Total												

xpenditure Summary									Increase (Decrease)
Expenditure Category	<u>20</u>	14-1 <u>5</u>	<u>20</u>	<u>15-16</u>	<u>20</u>)16-17	<u>20</u>	<u>17-18</u>	over(under) 2016-17
	<u>A</u>	ctual	<u>A</u>	<u>ctual</u>	Pro	<u>ojected</u>	Ad	<u>opted</u>	Projected
1 Salaries	\$	-	\$	-	\$	-	\$	-	
2 Benefits		-		-		-		-	
3 Materials & Supplies		-		-		-		-	
4 Professional/Contractual Services		-		-		-		-	
5 Utilities		-		-		-		-	
6 Lease of Facility/Equipment		-		-		-		-	
7 Equipment		-		-		5,000		-	-100.00%
8 Capital Projects		-		-		-		-	
9 Overhead Cost Allocation		-		-		-		-	
10 Debt Service		-		-		-		-	
11 Transfers Out		-		-				-	<u>-</u>
Total	\$	_	\$	-	\$	5,000	\$	-	-100.00%

CITY-WIDE GRANT FUNDS



City of Grand Terrace FY 2017-18 Grant Funds Revenue and Expenditure Report

					Increase (Decrease)
	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	over(under) 2016-17
	<u>Actuals</u>	<u>Actuals</u>	<u>Projected</u>	<u>Adopted</u>	Projected
Revenues					
Property Tax	\$ -	\$ -	\$ -	\$ -	
Residual Receipts - RPTTF	-	-	-	-	
Proceeds from Sale of Property	-	-	-	-	
Franchise Fees	-	-	-	-	
Licenses, Fees & Permits	-	-	-	-	
Sales Tax	-	-	-	-	
Gas Tax	-	-	-	-	
Intergovernmental Revenue/Grants	20,106	38,490	76,618	789,315	930.20%
Charges for Services	-	-	-	-	
Fines & Forfeitures	-	-	-	-	
Miscellaneous	-	-	245	2,400	
Use of Money & Property	3	39	103	-	-100.00%
Waste Water Receipts	-	-	-	-	
Transfers In		27,500	28,637	40,000	39.68%
Total Revenues	20,109	66,029	105,603	831,715	687.59%
Expenditures by Category					
Salaries	_	9,681	30,567	114,935	276.01%
Benefits	_	4,351	21,418	9,991	-53.35%
Materials & Supplies	-	-1,001	-	-	00.0070
Professional/Contractual Services	20,106	32,234	28,034	676,595	
Lease of Facility/Equipment		-		-	
Equipment	-	_	5,000	_	-100.00%
Capital Projects	-	_	11,825	_	-100.00%
Utilities	-	_	-	-	
Debt Service	-	-	-	-	
Overhead Cost Allocation	-	-	-	-	
Transfers Out			5,455	5,000	-8.34%
Total Expenditures	20,106	46,266	102,299	806,521	688.40%
rotar Exponential Co	20,100	40,200	102,200		000.4070
Revenues	20,109	66,029	105,603	831,715	687.59%
Expenditures by Category	20,106	46,266	102,299	806,521	688.40%
Surplus or Approved Use of Fund Balance	\$ 3	\$ 19,763	\$ 3,304	\$ 25,194	

CATEGORY GRANT FUNDS

	<u>GRANT FUNDS</u>								
		FUND NUMB	ER & TITLE						
	22 COMM DEV BLOCK GRANT - CDBG	61 COMMUNITY BENEFITS FUND	65 SENIOR BUS PROGRAM	66 CAL RECYCLE GRANT					
Revenues									
Property Tax	\$0	\$0	\$0	\$0					
Residual Receipts - RPTTF	0	0	0	0					
Proceeds from Sale of Property	0	0	0	0					
Franchise Fees	0	0	0	0					
Licenses, Fees & Permits	0	0	0	0					
Sales Tax	0	0	0	0					
Gas Tax	0	0	0	0					
Intergovernmental Revenue/Grants	46,537	0	42,778	0					
Charges for Services	0	0	0	0					
Fines & Forfeitures	0	0	0	0					
Miscellaneous	0	0	2,400	0					
Use of Money & Property	0	0	0	0					
Waste Water Receipts	0	0	0	0					
Transfers In	<u>0</u>	<u>25,000</u>	<u>15,000</u>	<u>0</u>					
Total Revenues	<u>\$46,537</u>	<u>\$25,000</u>	<u>\$60,178</u>	<u>\$0</u>					
		(25,000)							
Expenditures									
Salaries	15,755	0	24,180	0					
Benefits	6,387	0	3,604	0					
Materials & Supplies	0	0	0	0					
Professional/Contractual Services	24,395	20,000	7,200	0					
Lease of Facility/Equipment	0	0	0	0					
Equipment	0	0	0	0					
Capital Projects	0	0	0	0					
Utilities	0	0	0	0					
Debt Service	0	0	0	0					
Overhead Cost Allocation	0	0	0	0					
Transfers Out	<u>0</u>	<u>5,000</u>	<u>0</u>	<u>0</u>					
Total Expenditures	<u>\$46,537</u>	<u>\$25,000</u>	<u>\$34,984</u>	<u>\$0</u>					
Impact to Fund Balance									
Revenues	46,537	25,000	60,178	0					
Expenditures	46,537	25,000	34,984	<u>0</u>					
Net - Increase to or (Use of) Fund Balance	<u>(\$0)</u>	<u>\$0</u>	<u>\$25,194</u>	<u>\$0</u>					

CATEGORY

	GRANT			-
	FUND NUME			
73 ACTIVE TRANSP PGM - ATP	74 HIGHWAY SAFETY IMP - HSIP	75 EMER MGMT PREP GRANT - EMPG	GRAND TOTAL	
				Revenues
\$0	\$0	\$0	\$ 0	Property Tax
0	0	0	0	Residual Receipts - RPTTF
0	0	0	0	Proceeds from Sale of Property
0	0	0	0	Franchise Fees
0	0	0	0	Licenses, Fees & Permits
0	0	0	0	Sales Tax
0	0	0	0	Gas Tax
280,000	420,000	0	789,315	Intergovernmental Revenue/Grants
0	0	0	0	Charges for Services
0	0	0	0	Fines & Forfeitures
0	0	0	2,400	Miscellaneous
0	0	0	0	Use of Money & Property
0	0	0	0	Waste Water Receipts
<u>0</u>	<u>0</u>	<u>0</u>	40,000	Transfers In
\$280,000	<u>\$420,000</u>	<u>\$0</u>	<u>\$831,715</u>	Total Revenues
				Expenditures
25,000	50,000	0	114,935	Salaries
0	0	0	9,991	Benefits
0	0	0	0	Materials & Supplies
255,000	370,000	0	676,595	Professional/Contractual Services
0	0	0	0	Lease of Facility/Equipment
0	0	0	0	Equipment
0	0	0	0	Capital Projects
0	0	0	0	Utilities
0	0	0	0	Debt Service
0	0	0	0	Overhead Cost Allocation
<u>0</u>	<u>0</u>	<u>0</u>	5,000	Transfers Out
<u>\$280,000</u>	\$420,000	<u>\$0</u>	\$806,521	Total Expenditures
_				Impact to Fund Balance
280,000	420,000	0	831,715	Revenues
280,000	420,000	<u>0</u>	806,521	Expenditures
<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$25,194</u>	Net - Increase to or (Use of) Fund Balance

Fund: CDBG Fund No.: 22

Dept: Public Works

Desc:

Program: Community Dev Block Grant (CDBG) Program No.: 425

Program The federal Housing and Community Act of 1974, as amended, created the Community Development Block

Grant (CDBG) program to return federal funds to local communities in order to implement a wide range of community development activities directed toward neighborhood revitalization, economic development, and the

provision of improved community facilities and services.

Program 1 Address code violations on public and private property;

Services: 2 Respond to citizen complaints within the Community Development Block Grant (CDBG) area in order to protect

the health & safety of the residents;

3 Daily inspections of CDBG grant area.

Position Summary (before direct labor and overhead cost allocation distribution)												
<u>Position</u>	<u>2014-15</u> <u>Actual</u>	2015-16 Actual	2016-17 Projected	2017-18 Adopted	(Decrease) over(under) 2016-17 Projected							
	-	-	-	-								
	-	-	-	-								
	-	-	-	-								
					<u>-</u>							
Total												

expenditure Summary						Increase (Decrease)
Expenditure Category	<u>2014-</u>	<u>15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	over(under) 2016-17
	<u>Actual</u>		<u>Actual</u>	Projected	<u>Adopted</u>	Projected
1 Salaries	\$	- \$	5,714	\$ 10,500	\$ 15,75	55 50.05%
2 Benefits		-	1,553	6,490	6,38	-1.59%
3 Materials & Supplies		-	-	-	-	
4 Professional/Contractual Services	20	,106	18,228	10,716	24,39	95 127.65%
5 Utilities		-	-	-	-	
6 Lease of Facility/Equipment		-	-	-	-	
7 Equipment		-	-	-	-	
8 Capital Projects		-	-	11,825	-	-100.00%
9 Overhead Cost Allocation		-	-	-	-	
10 Debt Service		-	-	-	-	
11 Transfers Out		<u> </u>	-		<u> </u>	_
Total	\$ 20	,106 \$	25,495	\$ 39,531	\$ 46,5	37 17.72%

Fund: Community Benefits Fund Fund No.: 61

Dept: City Manager

Program: Community Benefits Programs Program No.: 461

Program The Community Benefits Fund program is delivered by the City of Grand Terrace City Council to support and

Desc: empower people and communities to become engaged, to connect, and to take local action.

Program 1 Build relationships and partner with the community;

Services:

- 2 Provide the opportunity for the community to identify and respond to local issues;
- 3 Empower the community to take an active role in improving their quality of life;
- 4 Foster community involvement and participation.

Position Summary (before direct labor and overhead cost allocation distribution)											
<u>Position</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Actual</u>	2016-17 Projected	2017-18 Adopted	(Decrease) over(under) 2016-17 Projected						
	-	-	-	-							
	-	-	-	-							
	-	-	-	-							
Total											

penditure Summary									Increase (Decrease)
Expenditure Category		<u>2014-15</u> <u>2015-16</u> <u>2016</u>				<u>16-17</u>	<u>20</u>	<u>17-18</u>	over(under) 2016-17
	<u>A</u>	<u>ctual</u>	Actual Projected Adopted		<u>lopted</u>	Projected			
1 Salaries	\$	-	\$	-	\$	-	\$	-	
2 Benefits		-		-		-		-	
3 Materials & Supplies		-		-		-		-	
4 Professional/Contractual Services		-		12,423		5,434		20,000	268.05%
5 Utilities		-		-		-		-	
6 Lease of Facility/Equipment		-		-		-		-	
7 Equipment		-		-		-		-	
8 Capital Projects		-		-		-		-	
9 Overhead Cost Allocation		-		-		-		-	
10 Debt Service		-		-		-		-	
11 Transfers Out		_						5,000	
Total	\$	-	\$	12,423	\$	5,434	\$	25,000	268.05%

Fund: Senior Bus Program Fund

Fund No.:

65

Dept:

Public Works

Program: Senior Bus Program

Program No.:

425

Program

The Senior Bus Program will provide transportation services for seniors to and from the Senior Center.

Desc:

Program

1 Transportation services for seniors in the community.

Services:

Position Summary (before direct labor and overh	ead cost allocat	ion distribution)			Increase (Decrease)
<u>Position</u>	2014-15 Actual	<u>2015-16</u> <u>Actual</u>	2016-17 Projected	2017-18 Adopted	over(under) 2016-17 Projected
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total					

Expenditure Summary									Increase (Decrease)
Expenditure Category		<u>14-15</u> ctual		015-16 Actual	<u>2016-17</u> <u>Projected</u>			017-18 dopted	over(under) 2016-17 Projected
1 Salaries	\$	-	\$	3,967	-),067	\$	24,180	20.50%
2 Benefits	·	-	·	2,798		, 1,928	·	3,604	-75.86%
3 Materials & Supplies		-		-		-		-	
4 Professional/Contractual Services		-		1,583		252		7,200	2757.14%
5 Utilities		-		-		-		-	
6 Lease of Facility/Equipment		-		-		-		-	
7 Equipment		-		-		-		-	
8 Capital Projects		-		-		-		-	
9 Overhead Cost Allocation		-		-		-		-	
10 Debt Service		-		-		-		-	
11 Transfers Out		-		-					
Total	\$	_	\$	8,348	\$ 35	,247	\$	34,984	-0.75%

Fund: Active Transportation Program Grant Fund No.: 73

Dept: Planning & Dev. Services

Program: Active Transportation Program - Cycle 2 Program No.: 370

Program The Active Transportation Program (ATP) was created by Senate Bill 99 (Chapter 359, Statutes of 2013) and

Desc: Assembly Bill 101 (Chapter 34, Statutes of 2013) to encourage increased use of active modes of transportation,

such as biking and walking.

Program 1 Increase the proportion of trips accomplished by biking and walking;

Services: 2 Increase the safety and mobility of non-motorized users;

3 Enhance public health, including reduction of childhood obesity through the use of programs including, but not limited to, projects eligible for Safe Routes to School Program funding;

4 Provide a broad spectrum of projects to benefit many types of transportation users.

Position Summary (before direct labor and over	head cost allocatio	on distribution)			Increase (Decrease)
<u>Position</u>	2014-15 Actual	2015-16 Actual	2016-17 Projected	2017-18 Adopted	over(under) 2016-17 Projected
		-	-	-	
Total					

xpenditure Summary									Increase (Decrease
Expenditure Category	<u>20</u>	<u>14-15</u>	<u>201</u>	<u>15-16</u>	<u>20</u>	<u>16-17</u>	2	2017-18	over(unde 2016-17
	Actua	<u>ıl</u>	<u>Actua</u>	<u>Actual</u>		<u>Projected</u>		opted	Projected
1 Salaries	\$	-	\$	-	\$	-	\$	25,000	
2 Benefits		-		-		-		-	
3 Materials & Supplies		-		-		-		-	
4 Professional/Contractual Services		-		-		-		255,000	
5 Utilities		-		-		-		-	
6 Lease of Facility/Equipment		-		-		-		-	
7 Equipment		-		-		-		-	
8 Capital Projects		-		-		-		-	
9 Overhead Cost Allocation		-		-		-		-	
10 Debt Service		-		-		-		-	
11 Transfers Out		-		-		-		-	
Total	\$	-	\$	-	\$	-	\$	280,000	

Fund: Highway Safety Improvement Grant Fund No.: 74

Dept: Public Works

Program: Highway Safety Improvement Grant Program No.: 175

Program The Highway Safety Improvement Program (HSIP) codified as Section 148 of Title 23 is a federal aid program

Desc: whose purpose is to achieve a significant reduction in traffic fatalities and serious injuries on all public roads

including non-State-owned public roads.

Program 1 The federal grant award to the City will be spent on Radar Feedback Signs;

Services: 2 Improvement to roadways & crosswalk pavement markings & striping;

3 Installation of new street light at locations where visibility needs to be enhanced;

4 Installation of flashing STOP signs & beacons.

Position Summary (before direct labor and over	erhead cost allocatio 2014-15 <u>Actual</u>	on distribution) 2015-16 Actual	<u>2016-17</u> <u>Projected</u>	2017-18 Adopted	Increase (Decrease) over(under) 2016-17 Projected
		-	-	-	
	_	-	-	-	
Total					

xpenditure Summary									Increase (Decrease
Expenditure Category	<u>201</u>	<u> 14-15</u>	<u>201</u>	<u>5-16</u>	<u>20</u> ′	<u>16-17</u>	<u>2</u>	<u>017-18</u>	over(unde 2016-17
	<u>Actua</u>	<u> </u>	<u>Actual</u>		<u>Projec</u>	cted	Ado	pted	Projected
1 Salaries	\$	-	\$	-	\$	-	\$	50,000	
2 Benefits		-		-		-		-	
3 Materials & Supplies		-		-		-		-	
4 Professional/Contractual Services		-		-		-		370,000	
5 Utilities		-		-		-		-	
6 Lease of Facility/Equipment		-		-		-		-	
7 Equipment		-		-		-		-	
8 Capital Projects		-		-		-		-	
9 Overhead Cost Allocation		-		-		-		-	
10 Debt Service		-		-		-		-	
11 Transfers Out		-		-		-			
Total	\$	-	\$	-	\$	_	\$	420,000	

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CITY-WIDE HOUSING AUTHORITY



City of Grand Terrace FY 2017-18 Adopted Housing Authority Revenue and Expenditure Report

		2014-15 Actuals		2015-16 Actuals	_	2016-17 rojected		2017-18 Adopted	Increase (Decrease) over(under) 2016-17 Projected
Revenues									
Property Tax	\$	-	\$	-	\$	-	\$	-	
Residual Receipts - RPTTF		-		-		-		-	
Proceeds from Sale of Property		-		-		-		-	
Franchise Fees		-		-		-		-	
Licenses, Fees & Permits		-		-		-		-	
Sales Tax		-		-		-		-	
Gas Tax		-		-		-		-	
Intergovernmental Revenue/Grants		-		-		-		-	
Charges for Services		-		-		-		-	
Fines & Forfeitures		-		-		-		-	
Miscellaneous		-		-		-		50,000	
Use of Money & Property		20,934		8,262		183		-	-100.00%
Waste Water Receipts		-		-		-		-	
Transfers In	_		_				_	-	
Total Revenues		20,934		8,262		183		50,000	27222.40%
Expenditures by Category									
Salaries		-		-		-		-	
Benefits		-		-		-		-	
Materials & Supplies		-		-		-		-	
Professional/Contractual Services		5,631		5,500		6,000		8,070	
Lease of Facility/Equipment		-		-		-		-	
Equipment		-		-		-		-	
Capital Projects		-		-		-		-	
Utilities		-		148		409		130	-68.22%
Debt Service		-		-		-		-	
Overhead Cost Allocation		-		-		-		-	
Transfers Out	_						_		
Total Expenditures	_	5,631	_	5,648		6,409	_	8,200	27.95%
Revenues		20,934		8,262		183		50,000	27222.40%
Expenditures by Category		5,631		5,648		6,409		8,200	27.95%
Surplus or Approved Use of Fund Balance	\$	15,303	\$	2,614	\$	(6,226)	\$	41,800	

City of Grand Terrace

FY 2017-18 Adopted Revenue & Expense Detail by Fund

CATEGORY

	<u>HOUSII</u>	NG AUTHORITY
	FUND N	UMBER & TITLE
	<u>52</u> HOUSING AUTHORITY	<u>GRAND</u> <u>TOTAL</u>
Revenues		
Property Tax	\$0	\$0
Residual Receipts - RPTTF	0	0
Proceeds from Sale of Property	0	0
Franchise Fees	0	0
Licenses, Fees & Permits	0	0
Sales Tax	0	0
Gas Tax	0	0
Intergovernmental Revenue/Grants	0	0
Charges for Services	0	0
Fines & Forfeitures	0	0
Miscellaneous	50,000	50,000
Use of Money & Property	0	0
Waste Water Receipts	0	0
Transfers In	<u>0</u>	<u>0</u>
Total Revenues	<u>\$50,000</u>	<u>\$50,000</u>
Expenditures		
Salaries	0	\$0
Benefits	0	0
Materials & Supplies	0	0
Professional/Contractual Services	8,070	8,070
Lease of Facility/Equipment	0	0
Equipment	0	0
Capital Projects	0	0
Utilities	130	130
Debt Service	0	0
Overhead Cost Allocation	0	0
Transfers Out	0	0
Total Expenditures	<u>\$8,200</u>	<u>\$8,200</u>
Impact to Fund Balance		
Revenues	50,000	E0 000
Expenditures	8,200	50,000 <u>8,200</u>
Net - Increase to or (Use of) Fund Balance	<u>\$41,800</u>	<u>\$41.800</u>

Fund: HOUSING AUTHORITY Fund No.: 52

Dept: City Manager

Program: **LOW MOD PROGRAMS** Program No.: 400

Program The purpose of the City of Grand Terrace Housing Element is to provide the residents, development community

Desc: and elected and appointed officials with a clear understanding of the City's housing needs.

Program Services:

- 1 Allocate salaries and wages of Public Works and Planning & Development Services staff in connection with the redevelopment dissolution and wind down activities;
- 2 To ensure that cities and counties prepare and implement housing elements which, along with federal and State programs, will move toward attainment of the State housing goal;
- 3 Represent the City in matters involving governmental affairs and activities;
- 4 To recognize that each locality is best capable of determining what efforts are required by it to contribute to the attainment of the State housing goal as well as regional housing needs;
- 5 To ensure that each local government cooperates with other local governments to address regional housing needs.

Position Summary (before direct labor and overh	ead cost allocatio	on distribution)			Increase (Decrease)
<u>Position</u>	2014-15 Actual	2015-16 Actual	2016-17 Projected	2017-18 Adopted	over(under) 2016-17 Projected
		-	-	-	
Total					

expenditure Summary									Increase (Decrease)
Expenditure Category	<u>201</u> 4	<u>1-15</u>	<u>20</u>	<u>15-16</u>	<u>20</u>	<u>16-17</u>	<u>20</u>	<u>17-18</u>	over(under) 2016-17
	<u>Act</u>	<u>ual</u>	A	ctual	Pro	<u>jected</u>	Ad	lopted	Projected
1 Salaries	\$	-	\$	-	\$	-	\$	-	
2 Benefits		-		-		-		-	
3 Materials & Supplies		-		-		-		-	
4 Professional/Contractual Services		5,500		5,500		6,000		8,200	33.33%
5 Utilities		-		-		-		-	
6 Lease of Facility/Equipment		-		-		-		-	
7 Equipment		-		-		-		-	
8 Capital Projects		-		-		-		-	
9 Overhead Cost Allocation		-		-		-		-	
10 Debt Service		-		-		-		-	
11 Transfers Out						-			
Total	\$	5,500	\$	5,500	\$	6,000	\$	8,200	33.33%

CITY-WIDE EQUIPMENT REPLACEMENT RESERVE



City of Grand Terrace FY 2017-18 Adopted Equipment Replacement Reserve Revenue and Expenditure Report

	<u>2014-15</u> <u>Actuals</u>	<u>2015-16</u> <u>Actuals</u>	2016-17 Projected	2017-18 Adopted	Increase (Decrease) over(under) 2016-17 Projected
Revenues					
Property Tax	\$ -	\$ -	\$ -	\$ -	
Residual Receipts - RPTTF	-	-	-	-	
Proceeds from Sale of Property	-	-	-	-	
Franchise Fees	-	-	-	-	
Licenses, Fees & Permits	-	-	-	-	
Sales Tax	-	-	-	-	
Gas Tax	-	-	-	-	
Intergovernmental Revenue/Grants	-	733	292	-	-100.00%
Charges for Services	-	-	-	-	
Fines & Forfeitures	-	-	-	-	
Miscellaneous	-	-	-	-	
Use of Money & Property	-	-	-	-	
Waste Water Receipts	-	-	-	-	
Transfers In		420,000			
Total Revenues		420,733	292		-100.00%
Expenditures by Category					
Salaries	-	-	-	-	
Benefits	-	-	-	-	
Materials & Supplies	-	<u>-</u>	<u>-</u>	<u>-</u>	
Professional/Contractual Services	-	31,036	24,848	185,000	
Lease of Facility/Equipment	-	-	-	-	
Equipment	-	-	-	75,000	
Capital Projects	-	-	-	-	
Utilities	-	-	-	-	
Debt Service	-	-	-	-	
Overhead Cost Allocation	-	-	-	-	
Transfers Out		<u> </u>			
Total Expenditures		31,036	24,848	260,000	946.36%
Revenues	_	420,733	292	_	-100.00%
Expenditures by Category	_	31,036	24,848	260,000	946.36%
Surplus or Approved Use of Fund Balance	\$ -	\$ 389,697			

City of Grand Terrace

FY 2017-18 Adopted Revenue & Expense Detail by Fund

CATEGORY

EQUIPMENT REPLACEMENT RESERVE FUND

FUND NUMBER & TITLE

	FUND NUMBER	& TITLE
	<u>70</u> <u>FIXED ASSET</u> <u>EUND</u>	GRAND TOTAL
Revenues		
Property Tax	\$0	\$0
Residual Receipts - RPTTF	0	0
Proceeds from Sale of Property	0	0
Franchise Fees	0	0
Licenses, Fees & Permits	0	0
Sales Tax	0	0
Gas Tax	0	0
Intergovernmental Revenue/Grants	0	0
Charges for Services	0	0
Fines & Forfeitures	0	0
Miscellaneous	0	0
Use of Money & Property	0	0
Waste Water Receipts	0	0
Transfers In	<u>0</u>	<u>0</u>
Total Revenues	<u>\$0</u>	<u>\$0</u>
Expenditures		
Salaries	0	\$0
Benefits	0	0
Materials & Supplies	0	0
Professional/Contractual Services	185,000	185,000
Lease of Facility/Equipment	0	0
Equipment	75,000	75,000
Capital Projects	0	0
Utilities	0	0
Debt Service	0	0
Overhead Cost Allocation	0	0
Transfers Out	0	<u>0</u>
Total Expenditures	\$260.00 <u>0</u>	\$260,00 <u>0</u>
Impact to Fund Balance		
Revenues	0	
Expenditures	260,000	260,000
Net - Increase to or (Use of) Fund Balance	<u>(\$260,000)</u>	<u>(\$260,000)</u>

Fund: Fixed Asset Fund Fund No.: 70

Dept: City Manager

Program: Capital Equipment Programs Program No.: Various

Program An Equipment Replacement Reserve will be maintained in an Equipment Replacement Fund to fund replacement

Desc: costs of existing equipment, vehicles, computers and office furnishings as they reach the end of their useful lives.

Program Services:

1 The City will strive to maintain a minimum balance in the Equipment Replacement Reserve Fund of at least the average annual replacement cost of the current items accounted for in this fund.

2 Contributions to the Equipment Replacement Reserve will be made through annual depreciation charges in accordance with the City's Fixed Asset Policy.

Position Summary (before direct labor and	overhead cost allocation	on distribution)			Increase (Decrease)
<u>Position</u>	<u>2014-15</u> <u>Actual</u>	2015-16 <u>Actual</u>	2016-17 Projected	2017-18 Adopted	over(under) 2016-17 Projected
		-	-	-	
Total					

penditure Summary									Increase (Decrease)
Expenditure Category	<u>20</u> ′	14-1 <u>5</u>	<u>20</u> ′	<u>15-16</u>	<u>20</u>	<u>16-17</u>	2	<u>2017-18</u>	over(under) 2016-17
	Actua	<u>l</u>	<u>Actua</u>	<u>l</u>	<u>Proje</u>	cted	Add	opted	Projected
1 Salaries	\$	-	\$	-	\$	-	\$	-	
2 Benefits		-		-		-		-	
3 Materials & Supplies		-		-		-		-	
4 Professional/Contractual Services		-		-		-		185,000	
5 Utilities		-		-		-		-	
6 Lease of Facility/Equipment		-		-		-		-	
7 Equipment		-		-		-		75,000	
8 Capital Projects		-		-		-		-	
9 Overhead Cost Allocation		-		-		-		-	
10 Debt Service		-		-		-		-	
11 Transfers Out		-		-		-			
Total	\$	-	\$	-	\$	-	\$	260,000	

Capital Project Funds





City of Grand Terrace FY 2017-18 Capital Projects Funds Revenue and Expenditure Report

		<u>2014-15</u>		<u>2015-16</u>	2	<u>2016-17</u>		2017-18	Increase (Decrease) over(under) 2016-17
		<u>Actuals</u>		<u>Actuals</u>	<u>P</u>	<u>rojected</u>		<u>Adopted</u>	Projected
Revenues									
Property Tax	\$	-	\$	-	\$	-	\$	-	
Residual Receipts - RPTTF		-		-		-		-	
Proceeds from Sale of Property		-		-		-		-	
Franchise Fees		-		-		-		-	
Licenses, Fees & Permits		-		-		-		-	
Sales Tax		-		-		-		-	
Gas Tax		-		-		-		-	
Intergovernmental Revenue/Grants		-		-		-		-	
Charges for Services		-		-		-		-	
Fines & Forfeitures		-		-		-		-	
Miscellaneous		493		501		55		-	
Use of Money & Property		21		57		4,004		-	-100.00%
Waste Water Receipts		-		-		-		-	
Transfers In	_	348	_	70,160		79,840		1,599,015	1902.77%
Total Revenues		862		70,718		83,899		1,599,015	1805.88%
Expenditures by Category									
Salaries		-		-		-		-	
Benefits		-		-		-		-	
Materials & Supplies		-		-		-		-	
Professional/Contractual Services		-		-		-		-	
Lease of Facility/Equipment		-		-		-		-	
Equipment		-		-		-		-	
Capital Projects		1,791		83,944		46,299		1,599,015	3353.67%
Utilities		-		-		-		-	
Debt Service		-		-		-		-	
Overhead Cost Allocation		-		-		-		-	
Transfers Out	_	73,978					_	-	
Total Expenditures	_	75,769	_	83,944		46,299	_	1,599,015	3353.67%
Revenues		862		70,718		83,899		1,599,015	1805.88%
Expenditures by Category		75,769	_	83,944	_	46,299		1,599,015	3353.67%
Surplus or Approved Use of Fund Balance	\$	(74,907)	\$	(13,226)	\$	37,600	\$	-	

City of Grand Terrace FY 2017-18 Adopted Revenue & Expense Detail by Fund

CAPTEAL PROJECTS FUNDS	FY 2017-18 Adopted	d Revenue & Exp	pense Detail by Fι	ınd	
Property Tax					
Marcological Professional/Contractual Services Paragraphic			CAPITAL PROJ	ECTS FUNDS	_
CAPITAL MPROV BARTON/COT PROJECTS PROJECTS	_		FUND NUMB	ER & TITLE	
Property Tax	Davanuas	CAPITAL IMPROV -	<u>C I P</u> BARTON/COLT	CAPITAL PROJECTS	CAPITAL PROJECTS
Residual Receipts - RPTTF 0 0 0 0 Proceeds from Sale of Property 0 0 0 0 Franchise Fees 0 0 0 0 Licenses, Fees & Permits 0 0 0 0 Sales Tax 0 0 0 0 0 Gas Tax 0 0 0 0 0 0 Intergovernmental Revenue/Grants 0		<u></u>	¢ο	¢ο	የ ሰ
Proceeds from Sale of Property					
Franchise Fees 0 0 0 0 Licenses, Fees & Permits 0 0 0 0 Sales Tax 0 0 0 0 Gas Tax 0 0 0 0 Intergovernmental Revenue/Grants 0 0 0 0 Charges for Services 0 0 0 0 Fines & Forfeitures 0 0 0 0 Miscellaneous 0 0 0 0 0 Use of Money & Property 0 0 0 0 0 0 Waste Water Receipts 0		_	_	_	
Licenses, Fees & Permits 0 0 0 0 Sales Tax 0 0 0 0 Gas Tax 0 0 0 0 Intergovernmental Revenue/Grants 0 0 0 0 Charges for Services 0 0 0 0 0 Fines & Forfeitures 0 0 0 0 0 0 Miscellaneous 0		_	_	_	
Sales Tax 0 0 0 0 Gas Tax 0 0 0 0 Intergovernmental Revenue/Grants 0 0 0 0 Charges for Services 0 0 0 0 Fines & Forfeitures 0 0 0 0 Fines & Forfeitures 0 0 0 0 Use of Money & Property 0 0 0 0 Use of Money & Property 0 0 0 0 Waste Water Receipts 0 0 0 0 Waste Water Receipts 0 0 0 0 Transfers In 1,000,000 0 0 0 0 Transfers In 1,000,000 \$0 \$0 \$360,000 \$0 \$360,000 Expenditures \$1,000,000 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0				_	
Gas Tax		_	_		
Intergovernmental Revenue/Grants			_	_	_
Charges for Services 0 0 0 0 Fines & Forfeitures 0 0 0 0 Miscellaneous 0 0 0 0 Use of Money & Property 0 0 0 0 Waste Water Receipts 0 0 0 0 Transfers In 1,000,000 0 0 360,000 Expenditures \$1,000,000 \$0 \$0 \$360,000 Expenditures \$1,000,000 0 0 \$360,000 Expenditures \$2 alaries 0 0 0 0 Salaries 0 0 0 0 0 Benefits 0 0 0 0 0 Materials & Supplies 0 0 0 0 Professional/Contractual Services 0 0 0 0 Lease of Facility/Equipment 0 0 0 0 Equipment 0 0 0 0 <th></th> <th>_</th> <th>_</th> <th>_</th> <th>_</th>		_	_	_	_
Fines & Forfeitures 0 0 0 0 Miscellaneous 0 0 0 0 Use of Money & Property 0 0 0 0 Waste Water Receipts 0 0 0 0 Transfers In 1,000,000 \$0 \$0 \$360,000 Expenditures Salaries 0 0 0 \$360,000 Benefits 0 0 0 0 Benefits 0 0 0 0 Materials & Supplies 0 0 0 0 Professional/Contractual Services 0 0 0 0 Lease of Facility/Equipment 0 0 0 0 Equipment 0 0 0 0 Capital Projects 1,000,000 0 0 0 Utilities 0 0 0 0 Debt Service 0 0 0 0 <t< th=""><th></th><th>_</th><th></th><th>_</th><th></th></t<>		_		_	
Miscellaneous 0 0 0 0 Use of Money & Property 0 0 0 0 Waste Water Receipts 0 0 0 0 Transfers In 1,000,000 0 0 360,000 Expenditures Salaries 0 0 0 0 Benefits 0 0 0 0 Benefits 0 0 0 0 Materials & Supplies 0 0 0 0 Professional/Contractual Services 0 0 0 0 Professional/Contractual Services 0 0 0 0 Equipment 0 0 0 0 Equipment 0 0 0 0 Capital Projects 1,000,000 0 0 0 Utilities 0 0 0 0 Debt Service 0 0 0 0		_			
Use of Money & Property 0 0 0 0 Waste Water Receipts 0 0 0 0 Transfers In 1,000,000 0 0 360,000 Total Revenues \$1,000,000 \$0 \$0 \$360,000 Expenditures Salaries 0 0 0 0 0 Benefits 0		_	_		
Waste Water Receipts 0 0 0 0 Transfers In 1,000,000 0 0 360,000 Total Revenues \$1,000,000 \$0 \$0 \$360,000 Expenditures		_	_	_	_
Transfers In 1,000,000 0 0 360,000 Expenditures Salaries 0 0 0 0 Benefits 0 0 0 0 Materials & Supplies 0 0 0 0 Professional/Contractual Services 0 0 0 0 Professional/Contractual Services 0 0 0 0 Lease of Facility/Equipment 0 0 0 0 Lease of Facility/Equipment 0 0 0 0 Equipment 0 0 0 0 Capital Projects 1,000,000 0 0 360,000 Utilities 0 0 0 0 Debt Service 0 0 0 0 Overhead Cost Allocation 0 0 0 0 Transfers Out 0 0 0 0 Total Expenditures \$1,000,000 \$0 \$0 <	· · ·	_	_		_
Total Revenues \$1,000,000 \$0	•	-		_	•
Expenditures Salaries Salaries 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0					
Salaries 0 0 0 0 Benefits 0 0 0 0 Materials & Supplies 0 0 0 0 Professional/Contractual Services 0 0 0 0 Lease of Facility/Equipment 0 0 0 0 Equipment 0 0 0 0 Capital Projects 1,000,000 0 0 0 Utilities 0 0 0 0 Debt Service 0 0 0 0 Overhead Cost Allocation 0 0 0 0 Transfers Out 0 0 0 0 Total Expenditures \$1,000,000 \$0 \$0 \$360,000 Impact to Fund Balance Revenues 1,000,000 0 0 0 0 360,000	Total Neverlues	<u>\$1,000,000</u>	<u>30</u>	<u>\$0</u>	<u>\$300,000</u>
Benefits 0 0 0 0 Materials & Supplies 0 0 0 0 Professional/Contractual Services 0 0 0 0 Lease of Facility/Equipment 0 0 0 0 Equipment 0 0 0 0 Capital Projects 1,000,000 0 0 360,000 Utilities 0 0 0 0 0 Debt Service 0 0 0 0 0 Overhead Cost Allocation 0 0 0 0 Transfers Out 0 0 0 0 Total Expenditures \$1,000,000 \$0 \$0 \$360,000 Impact to Fund Balance Revenues 1,000,000 0 0 0	Expenditures		-		
Materials & Supplies 0 0 0 Professional/Contractual Services 0 0 0 0 Lease of Facility/Equipment 0 0 0 0 Equipment 0 0 0 0 Capital Projects 1,000,000 0 0 360,000 Utilities 0 0 0 0 0 Debt Service 0 0 0 0 0 Overhead Cost Allocation 0 0 0 0 0 Transfers Out 0 0 0 0 0 0 Total Expenditures \$1,000,000 \$0 \$0 \$360,000 \$360,000 Impact to Fund Balance Revenues 1,000,000 0 0 0 0 0 0 0 0 0 0	Salaries	0	0	0	0
Professional/Contractual Services 0 0 0 0 Lease of Facility/Equipment 0 0 0 0 Equipment 0 0 0 0 Capital Projects 1,000,000 0 0 360,000 Utilities 0 0 0 0 0 Debt Service 0	Benefits	0	0	0	0
Lease of Facility/Equipment 0 0 0 0 Equipment 0 0 0 0 Capital Projects 1,000,000 0 0 360,000 Utilities 0 0 0 0 Debt Service 0 0 0 0 Overhead Cost Allocation 0 0 0 0 Transfers Out 0 0 0 0 Total Expenditures \$1,000,000 \$0 \$0 \$360,000 Impact to Fund Balance Revenues 1,000,000 0 0 0 0 0 0 0 360,000	• •	0	0	0	0
Equipment 0 0 0 0 Capital Projects 1,000,000 0 0 360,000 Utilities 0 0 0 0 Debt Service 0 0 0 0 Overhead Cost Allocation 0 0 0 0 Transfers Out 0 0 0 0 Total Expenditures \$1,000,000 \$0 \$0 \$360,000 Impact to Fund Balance Revenues 1,000,000 0 0 0 0 360,000		0	0	0	0
Capital Projects 1,000,000 0 0 360,000 Utilities 0 0 0 0 Debt Service 0 0 0 0 Overhead Cost Allocation 0 0 0 0 Transfers Out 0 0 0 0 Total Expenditures \$1,000,000 \$0 \$0 \$360,000 Impact to Fund Balance Revenues 1,000,000 0 0 0 0 0		0	0	0	0
Utilities 0 0 0 0 Debt Service 0 0 0 0 0 Overhead Cost Allocation 0 0 0 0 0 0 Transfers Out 0 0 0 0 0 0 0 0 0 0 0 \$360,000 \$360,000 \$360,000 0 360,000 360,000 0 360,000 0 360,000 0 0 360,000 0 0 360,000 0 0 360,000 0 0 0 360,000 0		_	0	0	_
Debt Service 0 0 0 0 Overhead Cost Allocation 0 0 0 0 Transfers Out 0 0 0 0 0 Total Expenditures \$1,000,000 \$0 \$0 \$360,000 Impact to Fund Balance Revenues 1,000,000 0 0 360,000		1,000,000	0	0	360,000
Overhead Cost Allocation 0 0 0 0 Transfers Out 0 0 0 0 0 Total Expenditures \$1,000,000 \$0 \$0 \$360,000 Impact to Fund Balance Revenues 1,000,000 0 0 360,000		0	0	0	0
Transfers Out 0 0 0 0 0 0 0 0 0 0 \$360,000 Impact to Fund Balance Revenues 1,000,000 0 0 360,000		0	0	0	0
Total Expenditures \$1,000,000 \$0 \$0 \$360,000 Impact to Fund Balance Revenues 1,000,000 0 0 360,000		0			0
Impact to Fund Balance Revenues 1,000,000 0 0 360,000		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Revenues 1,000,000 0 0 360,000	Total Expenditures	<u>\$1,000,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$360,000</u>
· · ·	Impact to Fund Balance				
Expenditures $\underline{1,000,000}$ $\underline{0}$ $\underline{0}$ $\underline{360,000}$	Revenues			0	,
	Expenditures	1,000,000	<u>0</u>	<u>0</u>	360,000

<u>\$0</u>

<u>\$0</u>

<u>\$0</u>

<u>\$0</u>

Net - Increase to or (Use of) Fund Balance

City of Grand Terrace

FY 2017-18 Adopted Revenue & Expense Detail by Fund

	CATEGORY	u Ke	venue & Exp	ense Detail by Fund
	CAPITAL PROJECTS FUNDS			-
	FUND NUMBER & TITLE			
50 CIP BOND PROCEEDS			GRAND TOTAL	_
Φ0		Φ.	0	Revenues
\$0		\$	0	Property Tax
0			0	Residual Receipts - RPTTF
0			0	Proceeds from Sale of Property
0			0	Franchise Fees
0			0	Licenses, Fees & Permits
0			0	Sales Tax
0			0	Gas Tax
0			0	Intergovernmental Revenue/Grants
0			0	Charges for Services
0			0	Fines & Forfeitures
0			0	Miscellaneous
0			0	Use of Money & Property
0			0	Waste Water Receipts Transfers In
239,015			1,599,015	
<u>\$239,015</u>			<u>\$1,599,015</u>	Total Revenues
				Expenditures
0			0	Salaries
0			0	Benefits
0			0	Materials & Supplies
0			0	Professional/Contractual Services
0			0	Lease of Facility/Equipment
0			0	Equipment
239,015			1,599,015	Capital Projects
0			0	Utilities
0			0	Debt Service
0			0	Overhead Cost Allocation
<u>0</u>			<u>0</u>	Transfers Out
<u>\$239,015</u>			\$1,599,015	Total Expenditures
_			_	•
				Impact to Fund Balance
239,015			1,599,015	Revenues
<u>239,015</u>			1,599,015	Expenditures

<u>\$0</u>

<u>\$0</u> Net - Increase to or (Use of) Fund Balance

Fund: CAPITAL IMPROVEMENTS - STREETS

Fund No.:

46

Dept:

Public Works

Street Projects

Program No.:

900

Program

Program:

Capital Projects fund used to account for financial resources utilized to construct major capital street projects.

Desc:

Program Services:

1 Public Works will return to City Council and propose a comprehensive Capital Improvement Projects plan.

Position Summary (before direct labor and	d overhead cost allocation	on distribution)			Increase (Decrease)
<u>Position</u>	<u>2014-15</u> <u>Actual</u>	2015-16 Actual	2016-17 Projected	2017-18 Adopted	over(under) 2016-17 Projected
	-	-	-	_	
	-	-	-	-	
	-	-	-	-	
					-
Total					_

Expenditure Summary								Increase (Decrease
Expenditure Category	<u>20</u>	14-15	<u>2</u>	<u>015-16</u>	<u>20</u> ′	<u>16-17</u>	<u>2017-18</u>	over(under 2016-17
	<u>A</u>	ctual	4	<u>Actual</u>	Pro	<u>jected</u>	Adopted	Projected
1 Salaries	\$	-	\$	-	\$	-	\$ -	
2 Benefits		-		-		-	-	
3 Materials & Supplies		-		-		-	-	
4 Professional/Contractual Services		-		-		-	-	
5 Utilities		-		-		-	-	
6 Lease of Facility/Equipment		-		-		-	-	
7 Equipment		-		-		-	-	
8 Capital Projects		-		13,283		-	1,000,000	
9 Overhead Cost Allocation		-		-		-	-	
10 Debt Service		-		-		-	-	
11 Transfers Out		-				-	 -	
Total	\$	-	\$	13,283	\$	-	\$ 1,000,000	

Fund: CAPITAL PROJECTS FUND Fund No.: 49

Dept: Public Works

Program: Park Projects Program No.: 445

Program Construction of the City's Dog park and other Park improvement projects.

Desc:

Program 1 Allocate salaries and wages of Public Works staff in connection with the construction of the Dog Park

Services: ² Monitor Dog Park construction activities.

Position Summary (before direct labor and	d overhead cost allocation	on distribution)			Increase (Decrease)
<u>Position</u>	<u>2014-15</u> <u>Actual</u>	2015-16 Actual	2016-17 Projected	2017-18 Adopted	over(under) 2016-17 Projected
	-	_	-	_	
	-	-	-	-	
	-	-	-	-	
					-
Total					_

penditure Summary									Increase (Decrease)
Expenditure Category	<u>201</u>	<u>14-15</u>	<u>2</u>	<u>015-16</u>	<u>2016</u>	<u>-17</u>	<u>2017-</u>	·18	over(under) 2016-17
	Ac	<u>ctual</u>		<u>Actual</u>	<u>Proje</u>	cted	Adopt	<u>ted</u>	Projected
1 Salaries	\$	-	\$	-	\$	-	\$	-	
2 Benefits		-		-		-		-	
3 Materials & Supplies		-		-		-		-	
4 Professional/Contractual Services		-		-		-		-	
5 Utilities		-		-		-		-	
6 Lease of Facility/Equipment		-		-		-		-	
7 Equipment		-		-		-		-	
8 Capital Projects		-		70,160	4	2,629	360	0,000	744.50%
9 Overhead Cost Allocation		-		-		-		-	
10 Debt Service		-		-		-		-	
11 Transfers Out		-							
Total	\$	-	\$	70,160	\$ 4	2,629	\$ 360	0,000	744.50%

City of Grand Terrace FY 2016-17 Proposed Program Detail

Fund: CAPITAL PROJECT BOND PROCEEDS Fund No.:

Dept: Public Works

Program: Capital Projects Program No.: 175

Program Restricted bond proceeds from the 2011 tax allocation bonds is the source of funding for the Michigan Street

Desc: Design & Right of Way (ROW) capital projects. Bond projects must be named in the bond tax certificate as well

as approved by the Successor Agency to the Community Redevelopment Agency of the City of Grand Terrace.

50

Allocate salaries and wages of Public Works staff in connection with the redevelopment dissolution and wind

Program 1 down activities.

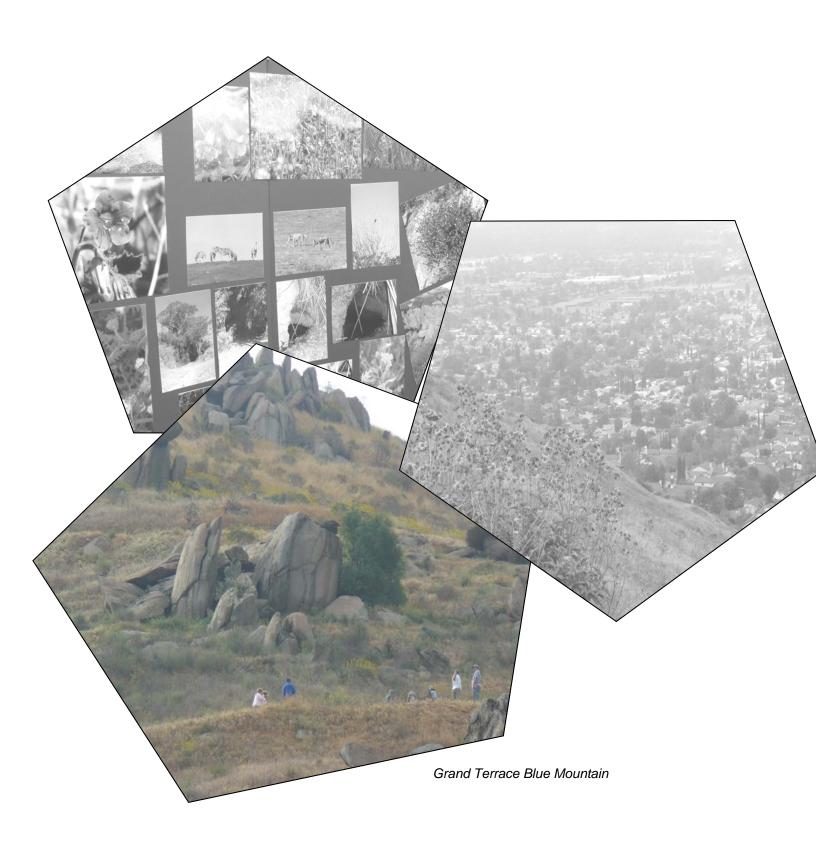
Services: 2 Oversee capital projects in conjunction with the Redevelopment Plan

Position Summary (before direct labor and overh	nead cost allocati	on distribution)			Increase (Decrease)
<u>Position</u>	2013-14 Actual	2014-15 Actual	2015-16 Projected	2016-17 Proposed	over(under) 2016-17 Actual
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total					

expenditure Summary									Increase (Decrease
Expenditure Category	<u>20</u>	<u>13-14</u>	<u>20</u>	<u>14-15</u>	<u>20</u>	<u>15-16</u>	2	<u>016-17</u>	over(unde 2015-16
	<u>A</u>	ctual	<u>A</u>	ctual	<u>Pro</u>	<u>iected</u>	<u>Pr</u>	roposed	Projected
1 Salaries	\$	-	\$	-	\$	-	\$	-	
2 Benefits		-		-		-		-	
3 Materials & Supplies		-		-		-		-	
4 Professional/Contractual Services		-		-		-		-	
5 Utilities		-		-		-		-	
6 Lease of Facility/Equipment		-		-		-		-	
7 Equipment		-		-		-		-	
8 Capital Projects		-		-		-		239,015	
9 Overhead Cost Allocation		-		-		-		-	
10 Debt Service		-		-		-		-	
11 Transfers Out		-		-		-			
Total	\$	_	\$	-	\$	-	\$	239,015	

Successor Agency





City of Grand Terrace FY 2017-18 Succesor Agency Revenue and Expenditure Report

	2014-15 Actuals	<u>2015-16</u> <u>Actuals</u>	2016-17 Projected	2017-18 Adopted	Increase (Decrease) over(under) 2016-17 Projected
Revenues					
Property Tax	\$ 1,447,785	\$ 2,268,226	\$ 2,190,014	\$ 2,160,478	-1.35%
Residual Receipts - RPTTF	-	-	-	-	
Proceeds from Sale of Property	-	-	-	-	
Franchise Fees	-	-	-	-	
Licenses, Fees & Permits	-	-	-	-	
Sales Tax	-	-	-	-	
Gas Tax	-	-	-	-	
Intergovernmental Revenue/Grants	-	-	-	-	
Charges for Services	-	-	-	-	
Fines & Forfeitures	-	-	-	-	
Miscellaneous	-	-	-	-	
Use of Money & Property	31,528	76,064	82,601	91,000	10.17%
Waste Water Receipts	-	-	-	-	
Transfers In	22,564,097	2,509,414	2,230,078	2,284,067	2.42%
Total Revenues	24,043,410	4,853,704	4,502,693	4,535,545	0.73%
Expenditures by Category					
Salaries	150,390	148,586	186,942	160,485	-14.15%
Benefits	57,940	49,282	30,095	63,814	112.04%
Materials & Supplies	-	-	-	-	
Professional/Contractual Services	1,641,027	1,436,317	2,016,187	2,059,760	
Lease of Facility/Equipment	-	-	-	-	
Equipment	-	-	-	-	
Capital Projects	-	-	-	-	
Utilities	-	-	-	-	
Debt Service	-	-	-	-	
Overhead Cost Allocation	-	-	-	-	
Transfers Out	22,564,097	2,509,414	2,209,678	2,573,082	16.45%
Total Expenditures	24,413,454	4,143,599	4,442,902	4,857,141	9.32%
Revenues	24,043,410	4,853,704	4,502,693	4,535,545	0.73%
Expenditures by Category	24,413,454	4,143,599	4,442,902	4,857,141	9.32%
Surplus or Approved Use of Fund Balance	\$ (370,044)	\$ 710,105	\$ 59,791	\$ (321,596)	

City of Grand Terrace FY 2017-18 Adopted Revenue & Expense Detail by Fund

CATEGORY SUCCESSOR AGENCY

	SUCCESSOR AGENCY								
		FUND NUMBI	ER & TITLE						
	31 S/A RDA REVENUE FUND	32 S/A CAPITAL PROJECTS FUND	33 S/A DEBT SERVICE FUND	36 S/A 2011 TABS BOND PROCEEDS					
Revenues	•								
Property Tax	\$2,160,478	\$0	\$0	\$0					
Residual Receipts - RPTTF	0	0	0	0					
Proceeds from Sale of Property	0	0	0	0					
Franchise Fees	0	0	0	0					
Licenses, Fees & Permits	0	0	0	0					
Sales Tax	0	0	0	0					
Gas Tax	0	0	0	0					
Intergovernmental Revenue/Grants	0	0	0	0					
Charges for Services	0	0	0	0					
Fines & Forfeitures	0	0	0	0					
Miscellaneous	0	0	0	0					
Use of Money & Property	56,000	0	0	35,000					
Waste Water Receipts	0	0	0	0					
Transfers In	<u>0</u>	<u>257,707</u>	2,026,360	<u>0</u>					
Total Revenues	<u>\$2,216,478</u>	<u>\$257,707</u>	\$2,026,360	<u>\$35,000</u>					
		(257,707)							
Expenditures									
Salaries	0	160,485	0	0					
Benefits	0	63,814	0	0					
Materials & Supplies	0	0	0	0					
Professional/Contractual Services	0	33,400	2,026,360	0					
Lease of Facility/Equipment	0	0	0	0					
Equipment	0	0	0	0					
Capital Projects	0	0	0	0					
Utilities	0	0	0	0					
Debt Service	0	0	0	0					
Overhead Cost Allocation	0	0	0	0					
Transfers Out	2,284,067	<u>0</u>	<u>0</u>	<u>289,015</u>					
Total Expenditures	\$2,284,067	<u>\$257,699</u>	\$2,026,360	\$289,015					
Impact to Fund Balance									
Revenues	2,216,478	257,707	2,026,360	35,000					
Expenditures	2,284,067	257,699	2,026,360	289,015					
Net - Increase to or (Use of) Fund Balance	<u>(\$67,589)</u>	<u>\$8</u>	<u>\$0</u>	<u>(\$254,015)</u>					

City of Grand Terrace

FY 2017-18 Adopted Revenue & Expense Detail by Fund

	CATEGORY	•	
	SUCCESSOR AGENCY		
	FUND NUMBER & TITLE		<u>.</u>
37 S/A CRA PROJECTS TRUST		GRAND TOTAL	
			Revenues
\$0	\$		Property Tax
0		0	Residual Receipts - RPTTF
0		0	Proceeds from Sale of Property
0		0	Franchise Fees
0		0	Licenses, Fees & Permits
0		0	Sales Tax
0		0	Gas Tax
0		0	Intergovernmental Revenue/Grants
0		0	Charges for Services Fines & Forfeitures
0		0	Miscellaneous
0 0		91,000	Use of Money & Property
0		91,000	Waste Water Receipts
		2,284,067	Transfers In
<u>0</u>			
<u>\$0</u>		<u>\$4,535,545</u>	Total Revenues
0 0 0 0 0 0 0		160,485 63,814 0 2,059,760 0 0 0	Expenditures Salaries Benefits Materials & Supplies Professional/Contractual Services Lease of Facility/Equipment Equipment Capital Projects Utilities Debt Service Overhead Cost Allocation
<u>0</u>		2,573,082	Transfers Out
<u>\$0</u>		\$4,857,141	Total Expenditures
0 <u>0</u> \$0		4,535,545 4,857,141 (\$321,596)	Impact to Fund Balance Revenues Expenditures Net - Increase to or (Use of) Fund Balance

Fund: S/A CAPITAL PROJECTS FUND

Fund No.:

31

Dept: Public Works

Program: RDA Obligation Retirement Fund

Program No.:

999

Program

This program accounts for Agency receipts related to Department of Finance (DOF) approval of Recognized

Desc: Obligation Payment Schedule (ROPS) activities.

Program

1 RPTTF receipts for ROPS obligations.

Services:

Position Summary (before direct labor and overl	nead cost allocatio	on distribution)			Increase (Decrease)
<u>Position</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Actual</u>	2016-17 Projected	2017-18 Adopted	over(under) 2016-17 Projected
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
					•
Total					•

Expenditure Summary					Increase (Decrease)
Expenditure Category	<u>2014-15</u>	2015-16	2016-17	2017-18	over(under) 2016-17
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Adopted</u>	Projected
1 Salaries	\$ -	\$ -	\$ -	\$ -	
2 Benefits	-	-	-	-	
3 Materials & Supplies	-	-	-	-	
4 Professional/Contractual Services	-	-	-	-	
5 Utilities	-	-	-	-	
6 Lease of Facility/Equipment	-	-	-	-	
7 Equipment	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Overhead Cost Allocation	-	-	-	-	
10 Debt Service	-	-	-	-	
11 Transfers Out	2,532,169	2,509,414	2,209,678	2,284,067	3.37%
Total	\$ 2,532,169	\$ 2,509,414	\$ 2,209,678	\$ 2,284,067	3.37%

Fund: S/A CAPITAL PROJECTS FUND Fund No.: 32

Dept: Public Works

Program: General & Administration Program No.: 200

Program This program accounts for City costs in related to the redevelopment dissolution and wind down activities.

Desc:

Program Services:

- 1 Allocate salaries and wages of Public Works staff in connection with the redevelopment dissolution and wind down activities.
- 2 Account for other charges for contractual and professional services relating to redevelopment dissolution and wind down activities.

Position Summary (before direct labor and overh	Position Summary (before direct labor and overhead cost allocation distribution)										
<u>Position</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Actual</u>	2016-17 Projected	2017-18 Adopted	(Decrease) over(under) 2016-17 Projected						
	-	-	-	-							
	-	-	-	-							
	-	-	-	-							
Total											

Expenditure Summary Expenditure Category		<u>2014-15</u> <u>Actual</u>		<u>2015-16</u> <u>Actual</u>		<u>2016-17</u> Projected		2017-18 Adopted	Increase (Decrease) over(under) 2016-17 Projected
1 Salaries	\$	150,390	\$	148,586	\$	186,942	\$	160,485	-14.15%
2 Benefits		57,940		49,282		30,095		63,814	112.04%
3 Materials & Supplies		-		-		-		-	
4 Professional/Contractual Services		42,077		52,092		31,666		32,600	2.95%
5 Utilities		-		-		-		-	
6 Lease of Facility/Equipment		-		-		-		-	
7 Equipment		-		-		-		-	
8 Capital Projects		-		-		-		-	
9 Overhead Cost Allocation		-		-		-		-	
10 Debt Service		-		-		-		-	
11 Transfers Out	_		_	-	_		_		
Total	\$	250,407	\$	249,960	\$	248,703	\$	256,899	3.30%

Fund: S/A CAPITAL PROJECTS FUND Fund No.: 32

Dept: Public Works

Program: Community & Economic Dev Program No.: 370

Program This program accounts for community development City costs in related to the redevelopment dissolution and

Desc: wind down activities, including costs for the property management disposition plan.

Program Services:

Allocate salaries and wages of Public Works staff in connection with the redevelopment dissolution and wind down activities.

2 Allocate costs for the property management disposition plan.

Position Summary (before direct labor and ov	erhead cost allocation	on distribution)			Increase (Decrease)
<u>Position</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Actual</u>	2016-17 Projected	2017-18 Adopted	over(under) 2016-17 Projected
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
					-
Total					

Expenditure Summary								Increase
Expenditure Category	<u>2014-15</u> Actual		<u>2015-16</u> Actual		<u>2016-17</u> <u>Projected</u>		2017-18 Adopted	(Decrease) over(under) 2016-17 Projected
1 Salaries	\$	-	\$	-	\$ -	•	\$ -	,
2 Benefits		-		-	-		-	
3 Materials & Supplies		-		-	-		-	
4 Professional/Contractual Services		24,029		7,685	86	62	-	-100.00%
5 Utilities		-		-	-		-	
6 Lease of Facility/Equipment		-		-	-		-	
7 Equipment		-		-	-		-	
8 Capital Projects		-		-	-		-	
9 Overhead Cost Allocation		-		-	-		-	
10 Debt Service		-		-	-		-	
11 Transfers Out				-		_		
Total	\$	24,029	\$	7,685	\$ 86	62	\$ -	-100.00%

Fund: S/A CAPITAL PROJECTS FUND Fund No.: 32

Dept: Public Works

Program: Capital Projects Program No.: 600

Program To account for financial resources for the acquisition or construction of major capital projects funded by the

Desc: Successor Agency to the Community Redevelopment Agency of the City of Grand Terrace.

Program 1 Allocate salaries and wages of Public Works staff in connection with the redevelopment dissolution and wind

Services: down activities.

Position Summary (before direct labor and over	rhead cost allocation	on distribution)			Increase (Decrease)
<u>Position</u>	2014-15 <u>Actual</u>	2015-16 Actual	2016-17 Projected	2017-18 Adopted	over(under) 2016-17 Projected
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
					=
Total					<u>.</u>

Expenditure Summary									Increase (Decrease)
Expenditure Category)14-1 <u>5</u>	<u>2015-16</u>)16-17	2017-18		over(under) 2016-17
	<u>A</u>	<u>ctual</u>	<u>A</u>	<u>ctual</u>	<u>Pro</u>	<u>ojected</u>	<u>Ad</u>	<u>opted</u>	Projected
1 Salaries	\$	-	\$	-	\$	-	\$	-	
2 Benefits		-		-		-		-	
3 Materials & Supplies		-		-		-		-	
4 Professional/Contractual Services		721		733		3,561		800	-77.53%
5 Utilities		-		-		-		-	
6 Lease of Facility/Equipment		-		-		-		-	
7 Equipment		-		-		-		-	
8 Capital Projects		-		-		-		-	
9 Overhead Cost Allocation		-		-		-		-	
10 Debt Service		-		-		-		-	
11 Transfers Out						-		-	
Total	\$	721	\$	733	\$	3,561	\$	800	-77.53%

Fund: S/A DEBT SERVICE FUND Fund No.: 33

Dept: General Government

Program: **Debt Service** Program No.: 300

Program To account for debt service payments, both principal and interest obligations of the Successor Agency to the

Desc: Community Redevelopment Agency of the City of Grand Terrace.

Program 1 Allocate salaries and wages of Public Works staff in connection with the redevelopment dissolution and wind

Services: down activities.

Position Summary (before direct labor and ov	erhead cost allocation	on distribution)			Increase
<u>Position</u>	<u>2014-15</u> <u>Actual</u>	<u>2015-16</u> <u>Actual</u>	2016-17 Projected	2017-18 Adopted	(Decrease) over(under) 2016-17 Projected
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
					•
Total					

Expenditure Summary Expenditure Category	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	Increase (Decrease) over(under) 2016-17
	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Adopted</u>	Projected
1 Salaries	\$ -	\$ -	\$ -	\$ -	
2 Benefits	-	-	-	-	
3 Materials & Supplies	-	-	-	-	
4 Professional/Contractual Services	1,185,394	1,189,668	1,980,098	2,026,360	2.34%
5 Utilities	-	-	-	-	
6 Lease of Facility/Equipment	-	-	-	-	
7 Equipment	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Overhead Cost Allocation	-	-	-	-	
10 Debt Service	-	-	-	-	
11 Transfers Out					
Total	\$ 1,185,394	\$ 1,189,668	\$ 1,980,098	\$ 2,026,360	2.34%

Fund: S/A DEBT SERVICE FUND Fund No.: 36

Dept: General Government

Program: **2011 TABs Bond Proceeds** Program No.: 999

Program To account for the Agency's remaining bond proceeds of the 2011 Tax Allocation Bonds (TABs) issued in June,

Desc: 2011.

Program 1 To account for the Agency's bond proceeds

Services:

Position Summary (before direct labor and over	erhead cost allocation	on distribution)			Increase (Decrease)
<u>Position</u>	2014-15 Actual	<u>2015-16</u> <u>Actual</u>	2016-17 Projected	2017-18 Adopted	over(under) 2016-17 Projected
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Total				-	

Expenditure Summary Expenditure Category)14-15 Actual	<u>015-16</u> Actual	16-17 jected	017-18 dopted	Increase (Decrease) over(under) 2016-17 Projected
1 Salaries	\$ 	\$ 	\$ 	\$ 	•
2 Benefits	-	-	-	-	
3 Materials & Supplies	-	-	-	-	
4 Professional/Contractual Services	-	-	-	-	
5 Utilities	-	-	-	-	
6 Lease of Facility/Equipment	-	-	-	-	
7 Equipment	-	-	-	-	
8 Capital Projects	-	-	-	-	
9 Overhead Cost Allocation	-	-	-	-	
10 Debt Service	-	-	-	-	
11 Transfers Out	 12,926	 -	 -	 289,015	
Total	\$ 12,926	\$ -	\$ -	\$ 289,015	
	 			•	

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Debt Service





Annual Debt Service Payment Schedules

	2011 A	Tax Allocation	n Bonds	2011B T	ax Allocation	Bonds
Fiscal Year	<u>Principal</u>	Interest	<u>Total</u>	Principal	Interest	<u>Total</u>
2011	-	177,712	177,712	-	88,475	88,475
2012	260,000	841,795	1,101,795	220,000	419,090	639,090
2013	280,000	836,595	1,116,595	235,000	403,470	638,470
2014	285,000	828,195	1,113,195	255,000	386,785	641,785
2015	295,000	819,645	1,114,645	270,000	368,680	638,680
2016	310,000	807,845	1,117,845	290,000	349,510	639,510
2017	320,000	795,445	1,115,445	310,000	328,920	638,920
2018	330,000	783,445	1,113,445	335,000	306,910	641,910
2019	340,000	769,915	1,109,915	360,000	283,125	643,125
2020	360,000	755,040	1,115,040	385,000	257,565	642,565
2021	380,000	736,680	1,116,680	410,000	230,230	640,230
2022	400,000	717,300	1,117,300	440,000	198,660	638,660
2023	420,000	696,900	1,116,900	475,000	164,780	639,780
2024	440,000	671,700	1,111,700	515,000	128,205	643,205
2025	465,000	645,300	1,110,300	555,000	88,550	643,550
2026	495,000	617,400	1,112,400	595,000	45,815	640,815
2027	1,165,000	587,700	1,752,700	-	-	-
2028	1,240,000	517,800	1,757,800	-	-	-
2029	1,310,000	443,400	1,753,400	-	-	-
2030	1,390,000	364,800	1,754,800	-	-	-
2031	1,475,000	281,400	1,756,400	-	-	-
2032	1,560,000	192,900	1,752,900	-	-	-
2033	1,655,000	99,300	1,754,300			
	<u>\$15,175,000</u>	<u>\$13,988,212</u>	<u>\$29,163,212</u>	<u>\$5,650,000</u>	<u>\$4,048,770</u>	<u>\$9,698,770</u>

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Appendices





CITY-WIDE FUND DESCRIPTIONS



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City of Grand Terrace Fund Descriptions

General Fund (10)

In public sector accounting, the primary or catchall fund of a government, government agency, or nonprofit entity such as a university. It is similar to a firm's general ledger account, and records all assets and liabilities of the entity that are not assigned to a special purpose fund. It provides the resources necessary to sustain the day-to-day activities and thus pays for all administrative, police and operating expenses. When governments or administrators talk about balancing the budget' they typically mean balancing the budget for their general fund.

General Fund (sub- funds)

Community Benefits Fund (61) This fund is used to account for the grant funding program approved by the City Council to assist local community groups in providing funding for community projects that must be completed during the fiscal year. Successful applicants are required to sign a letter of agreement that outlines the terms and conditions of funding. Successful applicants are also required to provide participation data, and data that demonstrate if the funded application has achieved City Councils outcomes.

<u>Public Safety Fund (64)</u> This fund was initially established to account for the QLEAP funding (Quality of Life Enhancement and Preservation) for public safety enhancements approved by the City Council. This fund will account for financial transactions relating to public safety charges for overtime, City camera projects, weekend code enforcement and emergency operations coordination.

<u>Equipment Replacement Reserve Fund (70)</u> This fund accounts for all financial transactions involving the purchase of budgeted capital expenditures funded by reserves for equipment replacement. The General Fund provided the initial funding for this equipment replacement reserve fund.

Special Revenue Funds

<u>Child Care Fund (09)</u> The Child Care Fund accounts for all revenues collected and all expenditures incurred by the Citys Child Care Services program. Resources in this fund come from fees paid by participants in the various services offered by the Citys fully licensed child care program. The Child Care Program also receives nutrition grant revenues from the State of California, Department of Education.

<u>Street Improvements Fund (11)</u> All new development is required to pay a Development Impact Fee for Streets. This fund accounts for all revenue collected for Street Capital Improvement Fees under the Municipal Code. Funds should be expended in accordance with the latest adopted fiscal impact study and capital needs assessment.

Storm Drain Improvements Fund (12) All new development is required to pay a Development Impact Fee for Storm Drain Capital Improvement. This fund accounts for all revenue collected for Storm Drain Capital Improvement Fees under the Municipal Code. Funds should be expended in accordance with the latest adopted fiscal impact study and capital needs assessment. Storm drain capital improvement and maintenance fund, for the purpose of developing a storm drain master plan and a storm drain system in accordance with the master plan. The fees shall be established by a resolution and shall be placed in a fund exclusively for the use specified in this subsection. (Ord. 102 § 18, 1986; Ord. 44 § 2(D), 1981)

Park Fund (13) All new development is required to pay a Development Impact Fee for Parks. This fund accounts for all revenue collected for Park Improvement Capital Improvement Fees under the Municipal Code. Funds should be expended in accordance with the latest adopted fiscal impact study and capital needs assessment or master plan. Park capital improvement and maintenance fund, for the purpose of purchasing the land and developing and maintaining the City park system. The City Council shall have the option to request dedication of land for park purposes or, in lieu thereof, request that the applicant pay a fee in accordance with the resolution setting the fees. (Ord. 102 § 18, 1986; Ord. 44 § 2(D), 1981).

<u>Supplemental Law Enforcement Services (SLESF) Fund (14)</u> State Legislature has granted monies for the purpose of providing funds to local governments for front line law enforcement services. GC 30061-30065. This was originally funded by the state as a pacifier to local governments for the ERAF shift.

Air Quality Improvement Fund (15) "Mobile source air pollution reduction programs" means any program or project implemented by the City to reduce air pollution from motor vehicles which it determines will be consistent with the California Clean Air Act of 1988 or the plan proposed pursuant to Article 5 (commencing with Section 40460) of Chapter 5.5 of Part 3 of the California Health and Safety Code. All revenues received from the SCAQMD and deposited in the fund shall be exclusively expended on mobile source emission reduction programs as defined in Section 16.04.020. Such revenues and any interest earned on the revenues shall be expended within one year of the completion of the programs.

Gas Tax Fund (16) The Gas Tax Fund is the result of laws that tax the sale of gasoline. The Cityos share of gas tax revenue is based on a formula consisting of vehicle registration, assessed valuation, and population. The funding generated is used to perform citywide repairs and restoration to existing roadways, reduce congestion, improve safety, and provide for the construction of assets within the public right-of-way. The Gas Tax funds the maintenance of street lighting, traffic signals, traffic signs, and related facilities.

<u>Traffic Safety Fund (17) VEHICLE CODE SECTIONS 42200-42205</u> 42200. (a) Of the total amount of fines and forfeitures received by a city under Section 1463 of the Penal Code that proportion which is represented by fines and forfeitures collected from any person charged with a misdemeanor under this code following arrest by an officer employed by a city, shall be paid into the treasury of the city and deposited in a special fund to be known as the "Traffic Safety Fund," and shall be used exclusively for official traffic control devices, the maintenance thereof, equipment and supplies for traffic law

enforcement and traffic accident prevention, and for the maintenance, improvement, or construction of public streets, bridges, and culverts within the city, but the fund shall not be used to pay the compensation of traffic or other police officers. The fund may be used to pay the compensation of school crossing guards who are not regular full-time members of the police department of the city.

<u>Facilities Development Fund (19)</u> Public Use Facilities Fund development impact fee. Funds should be expended in accordance with the latest adopted fiscal impact study and capital needs assessment or master plan.

Measure I Fund (20) The San Bernardino County Transportation Authority (SBCTA) administers San Bernardino County's half-cent transportation sales tax, Measure I. This half-cent tax, initially adopted by county voters in November 1989 expired on March 31, 2010. However, county voters approved the continued imposition of the tax by SBCTA in the incorporated and unincorporated territory of the County of San Bernardino for a period of thirty (30) years beginning April 1, 2010. This one-half of one percent retail transactions and use tax is statutorily dedicated for transportation planning, design, construction, operation and maintenance only in San Bernardino County and cannot be used for other governmental purposes or programs. This tax funds local and regional transportation projects countywide. Expenditure rules are generally similar to Gas Tax laws.

<u>Community Development Block Grant (CDBG) Fund (22)</u> This fund is used to record the revenue received for related federal funds and expenditures for approved CDBG programs.

<u>Spring Mountain Ranch Fund (25)</u> This fund is used to account for revenues & expenditures applicable to traffic mitigation fees received for Spring Mountain Ranch.

<u>Landscape and Lighting Assessment District (26)</u> This fund accounts for revenues and expenditures from Landscape and Street Lighting District 89-1. The district is an assessment district formed under the California Street Lighting Act of 1972 for the purpose of right of way lighting and landscaping. Revenue is derived from property tax assessments levied annually to pay for the related property maintenance.

Housing Authority Fund (52) This fund is used to account for the assets & liabilities of the former Low Income Housing Fund, as well as any financial transactions related to the operation of the Citycs Housing program.

<u>Light Up Grand Terrace Fund (62)</u> This fund was established to record revenues & expenditures related to the annual lighting up of the City of Grand Terrace during the Christmas Season. Revenues for this fund come from donations from various individuals and organizations supporting the festivities.

<u>GT Illegal Fireworks Enforcement (63)</u> This fund accounts for revenues received in the enforcement of campaign against illegal fireworks in the City of Grand Terrace, most especially around the Fourth of July holiday. Expenditures incurred relating to illegal fireworks enforcement are also recorded in this fund.

Senior Bus Program Fund (65) This fund accounts for all financial transactions relating to the Senior Bus Program of the City funded by grant funds from V-trans. Additional funding for this program comes from the Air Quality Improvement Fund and the Citys General Fund.

<u>CAL Recycle Grant Fund (66)</u> This fund was established to account for all financial transactions relating to grant funding from the Department of Resources Recycling and Recovery (Cal Recycle). The eligible activities for the CAL Recycle grant funds include new or existing curbside recycling programs, neighborhood drop-off recycling programs, public education promoting the program, litter prevention and cleanup programs, cooperative regional efforts between two or more cities, counties or both & other beverage container recycling programs.

<u>Public, Educational & Government (PEG) Access Programming (67)</u> This fund is supported by the PEG fee that is assessed to each cable subscriber. PEG access may be mandated by local or state government to provide any combination of television production equipment, training and airtime on a local cable system to enable members of the public, accredited educational institutions, and government to produce their own shows and televise them to a mass audience.

<u>Active Transportation Program (ATP) Fund (73)</u> The ATP consolidates existing federal and state transportation programs, including the Transportation Alternatives Program (TAP), Bicycle Transportation Account (BTA), and State Safe Routes to School (SR2S), into a single program with a focus to make California a national leader in active transportation.

The purpose of ATP is to encourage increased use of active modes of transportation by achieving the following goals:

- Increase the proportion of trips accomplished by biking and walking,
- Increase safety and mobility for non-motorized users,
- Advance efforts of regional agencies to achieve greenhouse gas reduction goals,
- Enhance public health,
- Ensure that disadvantaged communities fully share in the benefits of the program, and
- Provide a broad spectrum of projects to benefit many types of active transportation users.

Highway Safety Improvement Program Grant Fund (74) The Highway Safety Improvement Program (HSIP), codified as Section 148 of Title 23, United States Code (23 U.S.C. §148) is one of the core federal-aid programs in the new federal surface transportation act, Fixing America's Surface Transportation Act (FAST), which was signed into law on December 4, 2015. The purpose of the HSIP program is to achieve a significant reduction in traffic fatalities and serious injuries on all public roads, including non-State-owned public roads and roads on tribal land.

This federal grant award to the City of Grand Terrace will be spent on proposed roadway safety improvements on Mt. Vernon Ave, which include the following:

- 1. Installation of Radar Feedback Signs.
- 2. Improvements to roadways and crosswalk pavement markings and striping.
- 3. Installation of new street lights at locations where visibility needs to be enhanced.
- 4. Installation of flashing STOP signs and beacons.

<u>Emergency Management Preparation Grant Fund (75)</u> The EMPG grant fund accounts for revenues and expenditures related to the EMPG program. The EMPG Program's purpose is to provide a system of emergency preparedness for the protection of life and property in the United States from hazards

and to vest responsibility for emergency preparedness jointly in the Federal government and the states and their political subdivisions. The Federal government, through the EMPG Program, provides necessary direction, coordination, and guidance, and provides necessary assistance to support a comprehensive all hazards emergency preparedness system.

Enhanced Infrastructure Financing District Fund (76) On September 29, 2014 SB 628 was signed into law by Gov. Jerry Brown. SB 628 grants cities and counties the power to create Enhanced Infrastructure Financing Districts (EIFDs) in order to finance public capital facilities or other specified projects of communitywide significance that provide significant benefits to the district or the surrounding community. SB 628 expands on the powers granted to cities and counties pursuant to Infrastructure Financing Districts (IFDs) and Community Facility Districts (CFDs). EIFDs provide greater flexibility to local governments seeking to invest in infrastructure and community revitalization, including a lower voter approval threshold to issue bonds and a wider range of infrastructure investments. This fund will account for all financial activities related to all EIFD efforts.

Capital Projects Funds

<u>Capital Improvements - Streets (46)</u> Capital Projects Fund used to account for financial resources used for the improvement of major capital street projects.

<u>Capital Projects Fund (48)</u> Capital Projects Fund used to account for financial resources provided by grant funds for the land acquisition and construction of the Grand Terrace Fitness Park.

<u>Capital Projects Fund</u>. <u>Parks (49)</u> Capital Projects Fund used to account for financial resources used for the improvement of Parks- related projects.

<u>Capital Projects</u> . <u>Bond Proceeds (50)</u> Capital Projects Fund used to account for the 2011 Tax Allocation bond proceeds for capital project improvements.

Enterprise Fund

<u>Waste Water Disposal Fund (21)</u> An enterprise fund which uses accounting similar to business accounting utilizing full accrual and depreciation of assets. The City now has a Sewer Services Agreement with the City of Colton and the Colton Utility Authority. The purpose of this fund at this time is to account for the remaining assets and liabilities of this enterprise fund formerly operated by the City.

Successor Agency (S/A) Funds

S/A RDA Obligation Retirement Fund (31) All property tax increment received from the County of San Bernardino for redevelopment enforceable obligations are deposited into this fund. These funds are received from the Redevelopment Property Tax Trust Fund (RPTTF). Funds needed by the S/A Capital Projects Fund, the S/A Successor Agency Fund, and the S/A CRA Projects Trust Fund are transferred out from this RDA Obligation Retirement Fund.

<u>S/A Capital Projects Fund (32)</u> Since the passing of ABx1 26 resulting in redevelopment dissolution, all Successor Agency operating expenditures approved by the Department of Finance (DOF) as enforceable obligations are accounted for in this fund.

<u>S/A Debt Service Fund (33)</u> Since the passing of ABx1 26 resulting in redevelopment dissolution, all Successor Agency debt service payments approved by the Department of Finance (DOF) as enforceable obligations are accounted for in this fund.

<u>S/A Debt Service Fund (36)</u> This fund was established to account for the proceeds of the 2011 Tax Allocation Bonds and all related revenue and expenditure transactions.

<u>S/A CRA Projects Trust Fund (37)</u> This fund was created to record commitment or obligations to redevelopment or economic development agreements. The only funds held for commitment at this time is for the economic development agreement (2011) with Stater Bros.

CITY-WIDE GLOSSARY OF TERMS



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City of Grand Terrace Glossary of Terms

Air Quality Subvention Revenue

Beginning in 1991, a surcharge was added to this area's vehicle registration fees to help fund air pollution control efforts. This surcharge consists of a \$4 per vehicle state fee and an additional \$1 per vehicle District-wide fee. The \$1 fee and 30% of the \$4 fee from vehicles registered in our four counties goes to the AQMD to be used for Mobile source programs such as those promoting ridesharing and developing clean fuels. Forty percent of the \$4 fee goes directly to cities for air quality improvements involving mobile sources. Grants for programs intended to reduce vehicle emissions are available on a competitive basis subject to funds.

Budget

A spending guideline adopted by the governing body of an organization by which the individual and specific goals and purpose of the organization are promoted and achieved.

Budgetary Accounting

A method of accounting in which the planned amounts and actual amounts spent and received are both included in the accounts, so that you can see at any time how much of the planned amount remains.

California Public Employees' Retirement System (CalPERS)

The California Public Employees' Retirement System is an agency in the California executive branch that manages pension and health benefits for more than 1.6 million California public employees, retirees, and their families.

Citizens' Option for Public Safety (COPS) Grant

Assembly Bill 1913 (Schiff-Cardenas Crime Prevention Act), signed into law in 2000, provides funding to cities and counties for frontline law enforcement officers and juvenile justice initiatives. With the passage of Assembly Bill 118 in 2011, the State of California amended Government Code 30061 as part of the criminal justice realignment plan. This provided financing for the Citizens' Option for Public Safety (COPS) program.

Community Development Block Grant (CDBG)

The Community Development Block Grant (CDBG) program is a flexible program that provides communities with resources to address a wide range of unique community development needs. Beginning in 1974, the CDBG program is one of the longest continuously run programs at HUD.

The primary federal objective of the CDBG program is the development of viable urban communities by providing decent housing and a suitable living environment and through expanding economic opportunities, principally, for persons of low-and moderate-income. Persons of low and moderate income are defined as families, households, and individuals whose incomes do not exceed 80 percent of the county median income, adjusted for family or household size.

Conditional Use Permit

A conditional use permit is a document that allows a city or county to consider special uses that may be essential to a specific community, through a public hearing process. It is however not allowed as a matter of right within a zoning district. It enables a municipality to control certain uses that could have detrimental effects on the community.

Development Impact fees (DIF)

Development impact fees are one-time charges applied to offset the additional public-service costs of new development. They are usually applied at the time a building permit is issued and are dedicated to provision of additional services, such as water and sewer systems, roads, schools, libraries, and parks and recreation facilities, made necessary by the presence of new residents in the area. The funds collected cannot be used for operation, maintenance, repair, alteration, or replacement of existing capital facilities and cannot be added to general revenue. They are user fees levied in anticipation of use, expanding the capacity of existing services to handle additional demand.

Energy Efficiency and Conservation Block Grant (EECBG)

The Energy Efficiency and Conservation Block Grant (EECBG) is a program in the United States, which provides federal grants to units of local government to reduce energy use and fossil fuel emissions, and for improvements in energy efficiency.

Expenditures

Actual payment of cash or cash-equivalent for goods or services, or a charge against available funds in settlement of an obligation as evidenced by an invoice, receipt, voucher, or other such document.

Expenditure Accounts

Expenditure accounts are generally differentiated as to type of expenditures. Generally, the types of expenditures are segregated between Salaries and benefit accounts; Maintenance and Operations accounts and Capital and Non-recurring accounts.

Fund Accounting

Fund accounting is an accounting system emphasizing accountability rather than profitability, used by non-profit organizations and governments. In this system, a fund is a self-balancing set of accounts, segregated for specific purposes in accordance with laws and regulations or special restrictions and limitations.

Fund Balance

Fund balance is defined as the difference between the assets and liabilities of a fund. Fund balance is terminology that is applicable to "fund level" reporting of individual Governmental funds and is based on the modified accrual basis of accounting. It is used as a measure of the amount available to budget or spend in the future.

GAAP

Accounting Principle termed Generally Accepted Accounting Principles -Recognized accounting principles that the City is expected to follow for such items as revenue recognition and fund accounting.

Property Tax

An annual tax on the owner of real or business property. The tax is generally allocated among overlapping taxing agencies that provide services to the property or property owner. The allocation percentages are generally frozen by passing of Proposition 13 in 1978.

Recognized Obligation Payment Schedule

A Recognized Obligation Payment Schedule is a document setting forth the minimum payment amounts and due dates of payments required by enforceable obligations for each six-month fiscal period as provided in subdivision (m) of Section 34177 of California's Health & Safety Codes.

Revenues

Financial resources received and recorded in a governmental agency. Revenues are generally taxes, fees, grants or use of money or property or some variation thereof.

Sales Tax

A tax on the sale of most goods but generally not services.

City of Grand Terrace State Sales & Use Tax

Jurisdiction State	Rate 4.1875%	Purpose – Authority General Fund -Revenue & Taxation Code Sections 6051, 5201
State State State State	0.2500% 0.5000% 0.5000% <u>0.5625%</u> 6.2500%	Fiscal Recovery Fund Rev. & Tax Code Sections 6051.3, 6201.3 Local Public Safety Fund - Section 35, Article XIII Local Revenue Fund (local health & social services programs) - Local Revenue Fund - Rev. & Tax Code Sections 6051.15 STATE SUB-TOTAL
County	0.2500%	County Transportation Fund - Rev.& Tax Code Sections 7203.1
County	0.5000% 0.5000%	Measure "I" Fund COUNTY SUB-TOTAL
City	1.0000%	City Operations - Revenue & Taxation Code Sections 7203.1
	1.0000%	CITY SUB-TOTAL
	7.7500%	GRAND TOTAL

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